

APPLICATION PACK FOR THE POST OF

HEAD OF SCHOOL

BASIS INTERNATIONAL SCHOOLS

CHINA

Coeducational | Day and Boarding | K-12 | BASIS Curriculum



for August 2018



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The BASIS Curriculum Schools network is a U.S. nationally ranked and internationally acclaimed, rapidly expanding network of 31 schools, operating in three complementary markets: public charter schools in the USA; independent schools in the USA; and private international schools, globally. Together, the schools educate more than 20,000 students, and have produced exceptional results as measured by national US rankings, AP and international assessment scores, National Merit Scholarship Program honors, and college admissions, among numerous assessments and results. These results are driven by a vibrant school culture where students learn to love learning while embracing the dynamic, internationally benchmarked BASIS Curriculum.

The BASIS Curriculum Schools network was founded by Michael and Olga Block in 1998, with their first charter school established in Tucson, Arizona. Since then the network, which has its central office in Scottsdale, Arizona, USA, has grown significantly, now operating 24 charter schools, 5 independent schools and 2 international schools in China. At the core of their educational vision is a belief that the goal of a great education is to provide students with choices, with unbounded opportunities, to send them to institutions of higher education and into their professional lives empowered by the broad and deep content knowledge and critical thinking skills that will enable them to craft their own futures.

Schools that use the BASIS Curriculum are among the best in the world. In recent years, new BASIS Curriculum Schools have been opening annually and are producing truly outstanding academic results. In 2017, the BASIS Curriculum Schools network has the three best high schools in the United States, four of the top five, and five of the top seven high schools in the highly-regarded U.S. News & World Report annual high school rankings. It is the first time a network or district has swept the top three spots – or four of the top five, five of the top seven, or even five of the top ten. BASIS Scottsdale is #1, BASIS Tucson North is #2, BASIS Oro Valley is #3, BASIS Peoria is #5, and BASIS Chandler is #7. Similarly, in the Washington Post's two esteemed rankings lists, the BASIS Curriculum Schools network has a total of seven schools. On the Post's numeric rankings, BASIS Phoenix is #1, BASIS Oro Valley is #4, and BASIS Flagstaff is #5. The network also has four schools on the Post's top list, commonly referred to as the "Public Elites," which is officially a selection of "top performing schools with elite students." BASIS Chandler, BASIS Peoria, BASIS Scottsdale, and BASIS Tucson North are all on that esteemed list.

All BASIS Curriculum Schools share a common philosophy, assessment practices, academic program, and end result -- the BASIS Diploma. Indeed, the accelerated core BASIS Curriculum has consistently earned both the network and its individual campuses much data-backed acclaim, while delivering to students the best possible academic outcomes.

In 2014, the BASIS Curriculum Schools network began expanding the scope of its revolutionary educational operations – including recruiting teachers from overseas, and hosting international students on exchange programs. Soon after, BASIS Global was born, undertaking the growth of the network's overseas operations in China, developing and operating schools





using the BASIS Curriculum at locations throughout the country. In the Spring of 2015, BASIS Global announced that it would open BASIS International School Shenzhen that autumn; from the outset, interest was sky-high, and students and families from Asia, as well as American and European ex-pats, flocked to the new institution with the tried-and-true world-class program. It was merely a first step for BASIS Global, just as BASIS Tucson turned out to be a first step for the network late last century.

BASIS Global now has plans well underway for significant international expansion, with up to ten international schools in its sights over the next few years, predominantly in Asia. It's part of the BASIS Global vision to deliver a gold standard of education all over the world. This standard will be achieved by combining the world class BASIS Curriculum with highly qualified teachers who are sought and hired for their deep subject knowledge. They also benefit from, and contribute to, the BASIS Global team's extensive international expertise and resources.

The first BASIS International School launched in Shenzhen, China in 2015, opening with 400 students in grades PreK to 9 and has grown to over 1,000 students with extensive waiting lists now in this, its third year. This phenomenal success was recognised as the largest first year opening of an international school in the history of Southern China, and further successes have continued for the school such as being asked to represent China in the World Scholars Program. The second BASIS International School has just opened in Guangzhou, Guangdong Province, in August 2017.

In August 2018, BASIS Global will be launching BASIS International School Park Lane Harbour, located within a new resort development at Daya Bay, near Huizhou in Guangdong Province. The school will be a day and boarding school for up to 1,200 students, initially from Grades 5-9, growing to be a 5-12 school. In August 2018, BASIS Global will also be launching BASIS International School in Hangzhou, Zhejiang Province. This will be a school for up to 1,200 students, initially from Grades K-9, growing to be a K-12 school.

BASIS Global plans to now open schools in Nanjing, Wuhan, Shanghai, Chengdu, and other metropolitan cities throughout China, some of which are proposed to launch in August 2019. BASIS Global is now seeking to appoint Heads of School, to commence in August 2018, who will prepare the schools for launch and lead them thereafter. The successful candidates will be experienced and demonstrably successful educational leaders, who have an absolute passion for the pursuit of excellence in academic achievement. These will be outstanding opportunities to lead the development of new schools in China, one of the most successful and respected countries



for its academic achievement, with the advantage of offering one of the USA's most innovative and successful curricula and pedagogical approaches.

Being affiliated with one of the most highly acclaimed and demonstrably successful educational organizations operating today, a Founding Head of School with BASIS Global will occupy a prominent role in the forefront of educational innovation and raise the level of academic possibilities in international schools in China. With the benefit of a well-established model, you will enjoy the challenge of establishing a new school with a unique intellectual culture and the environment of a well backed start-up. Heads of School enjoy a good deal of autonomy in the leadership of their schools. Further, with the support of both BASIS Global and its local Chinese partners, Heads of School will benefit from longer term growth opportunities as the network expands in China and elsewhere.



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There is no specific requirement for applicants to have had experience with any particular national curriculum. Due to the uniqueness of the BASIS Curriculum, system and approach, the only requirement will be for the Head of School to be open-minded, inquisitive, and dedicated to understanding and embracing the mission of BASIS Curriculum Schools, as well as the network's philosophy and academic program. Becoming a vocal champion of this unique program is critical to inspire prospective families, faculty, and staff to reach the greatest potential one can attain through studying the BASIS Curriculum and earning the BASIS Diploma.

To learn more about BASIS international schools in China, please take some time to watch their Youtube videos at the following website: bit.ly/BASISinternationalSchools-China.

For an informal discussion about these opportunities, please contact Edward Clark on +44(0)1256 862840 or +44 (0)7718 588616, or email at edward@lsceducation.com. To apply for a post of Head of School with BASIS Global, please visit www.lsceducation.com and follow the instructions provided.

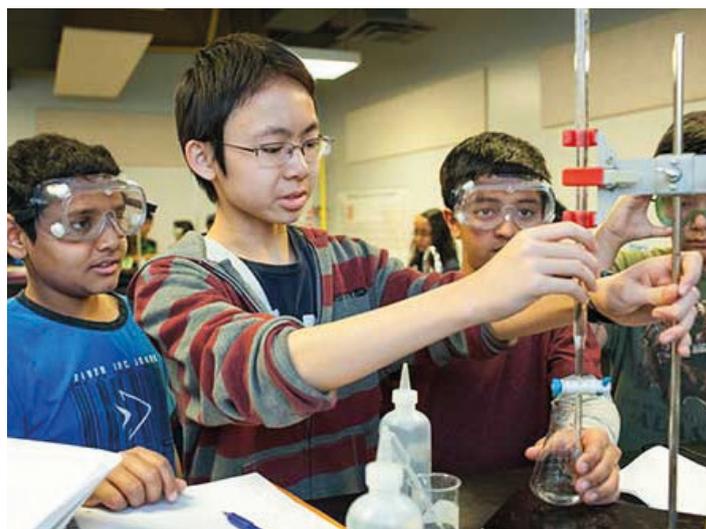
BASIS Global is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. The successful candidate will be required to undergo relevant background checks..



Job Description

The Head of School:

- Acts as the educational leader of the school, responsible for its day-to-day academic operation, its culture, and its sense of community.
- Is responsible for maintaining the enrolment of the school.
- Directs the activities of the faculty.
- Serves as chief articulator of the mission and goals of the school for faculty, parents, and students, and leads the execution of regular formal communications in this capacity.
- Observes, supervises, and evaluates faculty in the development and implementation of curriculum.
- Ensures an environment in which student learning at the high level of the BASIS Curriculum can take place through a school climate that is supportive and features high morale.
- Works collaboratively and proactively with the admissions team by participating in informational meetings, personal family meetings, and select community events to ensure that the school meets annual recruitment goals.
- Works with faculty and staff to administer admissions operations.
- Oversees the activities of the school directors and meets regularly with them to assess student performance.
- Ensures compliance with all legal requirements of government regulations and agencies.
- Establishes programs and supports existing BASIS Curriculum network programs for the orientation of new faculty.
- Conducts regular meetings with faculty to exchange information and ideas.
- Manages the processes necessary for the development of the master school schedule; assigns teachers and students to classes and other obligations.
- Serves as a consultant to teachers in matters of classroom management, teaching methods, and school procedures.
- Oversees academic guidance, grading, and standards for student assessment.
- Is a visible presence in all areas of the institution.
- Establishes a good working relationship with the Head of Operations to ensure that student and faculty needs are met promptly and within budget.
- Works collaboratively with the network's marketing, communications, and branding teams to ensure proper marketing, communications, and branding efforts are facilitated within the school and the community.



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Person Specification

The successful candidate will be able to meet the following criteria:

- Qualified to degree level, preferably also with a post-graduate degree in education or educational administration. Qualified teacher status.
- Strong belief in and willingness to adhere to the mission of the schools within the BASIS Curriculum Schools network, as well as the BASIS Curriculum itself, and existing network systems and setup.
- Significant experience in school leadership, preferably including independent and/or international school experience.
- Intellectual gravitas.
- Ability to analyze data to improve student achievement.
- Demonstrated ability to recruit, mentor, manage, and inspire talented faculty.
- Excellent oral and written communication skills, including the ability to serve as an articulate advocate for the school with prospective parents.
- Ability to exercise excellent judgment and decision making.
- Excellent problem solving and negotiating skills.
- Ability to work independently with diverse constituents while maintaining high professional standards.
- Excellent organizational skills; ability to establish and manage multiple priorities and to work under pressure.
- Outstanding attention to detail and accuracy.
- Patience, flexibility, humility, and a sense of humour.
- A highly visible and hands-on management style.
- A genuine enjoyment in working with children and their parents.
- Culturally aware, sensitive and diplomatic.

These job details are a guide to the duties, professional responsibilities and core competencies. They do not form the contract of employment.

Remuneration Package

The successful candidate will be appointed on an initial four-year contract, renewable thereafter by mutual agreement. A competitive international salary and benefits package will be offered, which will include;

- Basic salary
- Relocation allowance
- Flights at start and end of contract
- Furnished Housing
- Free tuition for up to two dependents
- Health care
- Annual travel allowance
- End of contract bonus



Applying For This Post

If you would like to have an informal discussion about these posts or the organisation, please contact Edward Clark on +44(0)1256 862840 or +44 (0)7718 588616 or email at edward@lsceducation.com.

If you are keen to apply for the post:

- Visit the LSC Education website at www.lsceducation.com.
- Click in the Vacancies section.
- Click into the posting relevant to this job.
- At the bottom of the page click on 'Apply Now'
- Complete the brief Job Application Form and attach your CV (with contact details of Referees) and Letter of Application quoting code BASIS.
- Click on 'Submit'.
- We will be in contact with you shortly after your application has been reviewed.
- If you encounter any problems with this process, please contact edward@lsceducation.com.

References

Please include within your application (in your CV) the names, job titles, work email addresses and telephone numbers of a minimum of three professional referees. These need to include your current and all past employers/line managers that you have worked for within at least the past 6 years.

We will need to collect full references before shortlist interviews but if you have a specific preference that we do not contact one or more of your referees, please notify us of this. Please rest assured that no referees will be contacted until LSC Education has received your specific consent to do so.

Qualifications, Identification, Health and Background Checks

Please note that you may be required to bring documentation to interview providing proof of your identity and qualifications as part of LSC Education's safeguarding procedures. You may also be required, if an offer is to be made, to undergo a pre-placement medical assessment and relevant background checks as part of the organisation's recruitment and safeguarding procedures.

Safer Recruitment Practice

LSC Education is committed to safeguarding and promoting the welfare of children and young people. We ask all our candidates and clients to share this commitment. Further details of our recommended safe recruitment practices can be found at www.lsceducation.com.

LSC Education

LSC Education supports schools and education organisations, globally, to attract and recruit outstanding leaders. Our search and selection service includes complete creation and management of the recruitment process and we aim to provide an excellent service to our clients and candidates.

For further information about LSC Education, please visit our website at www.lsceducation.com

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BASIS Curriculum Schools

Listed by year of founding

1998

- BASIS Tucson (now BASIS Tucson North)

2003

- BASIS Scottsdale

2010

- BASIS Oro Valley

2011

- BASIS Chandler
- BASIS Flagstaff
- BASIS Peoria

2012

- BASIS Phoenix
- BASIS Washington, D.C.

2013

- BASIS Ahwatukee
- BASIS Mesa
- BASIS San Antonio (opened as a 5-12 school; now BASIS San Antonio Primary – Medical Center Campus)
- BASIS Tucson Primary

2014

- BASIS Oro Valley Primary
- BASIS Phoenix Central
- BASIS Prescott
- BASIS San Antonio North (opened as a 5-12 school; now BASIS San Antonio Primary – North Central Campus)
- BASIS Independent Brooklyn
- BASIS Independent Silicon Valley

2015

- BASIS Chandler Primary – South Campus
- BASIS Goodyear
- BASIS Goodyear Primary
- BASIS Scottsdale Primary
- BASIS International School Shenzhen

2016

- BASIS Chandler Primary – North Campus
- BASIS Independent Fremont
- BASIS Independent McLean

2017

- BASIS Peoria Primary
- BASIS Phoenix South Primary
- BASIS San Antonio – Shavano Campus
- BASIS Independent Manhattan
- BASIS International School Guangzhou

2018

- BASIS International School Hangzhou
- BASIS International School Park Lane Harbour