

Person Specification:**Langley School**

This school has a responsibility for, and is committed to, safeguarding and promoting the welfare of children, young people and vulnerable adults, and requires all staff and volunteers to share this commitment.

All candidates are obliged to disclose in their application details of convictions, cautions and any previous concerns raised in relation to Safeguarding issues. The school will assess such evidence and determine whether this presents an acceptable risk to safeguarding. If this presents an unacceptable risk then this will be a contra-indicator and the applicant will not be shortlisted.

Post Title	Assistant Head of Faculty (English)		
School	Langley School		
Salary Band/Range	MPS / UPS + TLR 2B £4,780		
Responsible for:	Teaching KS3 / KS4 students and supporting Head of Faculty		

	ESSENTIAL CRITERIA	DESIRABLE CRITERIA	MEASURED BY
EDUCATION AND QUALIFICATIONS	<ul style="list-style-type: none"> • Qualified Teacher Status • Subject related degree qualification 	<ul style="list-style-type: none"> • Evidence of further studies / qualifications in associated subjects 	Application form + qualification certificates
SKILLS AND ABILITIES	<ul style="list-style-type: none"> • Demonstrates leadership skills • An excellent classroom practitioner, able to deliver outstanding and inspirational lessons • Able to communicate effectively with a range of audiences • Excellent interpersonal skills • Able to organise 	<ul style="list-style-type: none"> • Able to manage resources effectively • Able to confidently use ICT • Positive attitude to development of pedagogy for self and others • Excellent leadership potential 	Application form, lesson observation, interview and references
SKILLS AND			

<p>ABILITIES [Cont'd]</p>	<p>and prioritise effectively in order to meet deadlines</p> <ul style="list-style-type: none"> • Able to provide learners, colleagues, parents and carers with timely, accurate and constructive feedback on learners' attainment, progress and areas for development. • Able to enhance the practice of others • Has a high expectation of self and others 		
<p>EXPERIENCE</p>	<ul style="list-style-type: none"> • Experience of teaching to a range of abilities in a secondary school • Evidence of success at KS3 and GCSE levels • Experience of raising achievement and attainment through support and intervention 	<ul style="list-style-type: none"> • Experience of teaching GCSE subject • Experience of developing schemes of work and medium term plans • Track record for leading measurable improvement in subject 	<p>Application form, lesson observation at interview and references</p>
<p>KNOWLEDGE</p>	<ul style="list-style-type: none"> • Excellent subject knowledge of Literacy and Numeracy • Knowledge of a wide range of current educational theories of 	<ul style="list-style-type: none"> • Familiarity with GCSE Specifications • Knowledge of assessment criteria outlined in GCSE specifications • Experience in planning for GCSE 	<p>Application form, lesson observation, interview and references</p>

	<p>teaching and learning</p> <ul style="list-style-type: none"> • Awareness of the importance of tracking and maintaining assessment and recording procedures 	<p>specifications</p>	
OTHER REQUIREMENTS	<ul style="list-style-type: none"> • Has a commitment to collaboration and co-operative working where appropriate • Able to demonstrate the positive values, attitudes and behaviour they expect from children and young people. • Able to work flexibly and attend external meetings as required eg Examination Boards – and then disseminate information acquired to whole English team • Can contribute positively to the ethos of the school • Willing to organise educational trips and visits to enrich students' experiences of English 	<ul style="list-style-type: none"> • An enthusiasm for involvement with pupils, staff, governors and the community • A willingness to contribute to extra-curricular activities 	<p>Application form, interview and references</p>

COMPILED BY: Langley School
CTH

Date: December 2020