

PRIMARY CLASS TEACHER JOB DESCRIPTION

LOCATION	Nord Anglia International School, Hong Kong	
JOB PURPOSE	You'll help us to teach a class of pupils, ensuring that planning, preparation, recording, assessment and reporting meet their varying learning and social needs across campus. Everything we do is connected to our vision to create a generation of resilient and creative global citizens, who will change our world for the better.	
REPORTING TO	Head of Year	
DIRECT REPORTS	Teaching Assistant	
OTHER KEY RELATIONSHIPS	Internal: <ul style="list-style-type: none">▪ Head of Primary▪ Assistant Head (Academic)▪ Assistant Head (Achievement and CPD)▪ Assistant Head (Pastoral)	External: <ul style="list-style-type: none">▪ Parents▪ Pupils
KEY RESULTS AREA		PERFORMANCE MEASUREMENT
ENGAGEMENT AND INTERACTION – SCHOOL AMBASSADOR TO THE COMMUNITY		
<ul style="list-style-type: none">▪ Engagement and Interaction	<ul style="list-style-type: none">▪ Establishes and maintains positive, respectful, ethical and collaborative relationships with pupils, parents and colleagues▪ Demonstrates the highest levels of integrity, ethics and standards of personal and professional conduct.▪ Inspires trust and confidence in pupils, colleagues and parents▪ Engages and motivates pupils to be the best that they can be	
LEARNING AND TEACHING		
<ul style="list-style-type: none">▪ Planning, teaching and class management	<ul style="list-style-type: none">▪ Have a well-developed, extensive knowledge of each subject and related pedagogy.▪ Conceptualises, plans and teaches well-structured lessons and sequences that engage, inspire and stretch pupils; encouraging them to be ambitious▪ Adapts and tailors teaching to the needs of individual pupils, creating a pupil-centric environment, with independent learners prepared for life in the 21st century▪ Sets high expectations of pupils; inspiring, motivating and challenging pupils to achieve excellent progress and ambitious outcomes.▪ Uses technology effectively to enhance learning opportunities.▪ Establishes a purposeful, respectful and safe learning environment for all pupils.	

	<ul style="list-style-type: none"> Has high expectations of behaviour, establishes leadership in the classroom and uses a variety of behaviour management strategies to ensure effective and productive classes for pupils
<ul style="list-style-type: none"> Tracking, Assessment, Recording, Reporting 	<ul style="list-style-type: none"> Demonstrates extensive knowledge and use of informal and formal assessment to refine practice, plan challenging learning opportunities and promote the highest outcomes for all pupils Monitors pupil progress and evaluates data to personalise learning and address individual pupil needs. Regularly report on pupil progress to parents and school leadership

PLANNING AND PREPARATION

<ul style="list-style-type: none"> Pastoral and pupil wellbeing 	<ul style="list-style-type: none"> Establish a purposeful and safe learning environment for all pupils. Support and monitors the wellbeing of all pupils Support the school in maintaining the highest levels of safeguarding for all pupils Contribute to PSHCE and wider wellbeing programmes throughout school
<ul style="list-style-type: none"> Enrichment 	<ul style="list-style-type: none"> Actively and enthusiastically contributes beyond the classroom in the wider context of the school community and the whole-school House System Leads one or more extra-curricular activity each week. Supports and participates in enrichment activities and residential trips as appropriate.

PROFESSIONAL AND PERSONAL DEVELOPMENT

<ul style="list-style-type: none"> Personal Development 	<ul style="list-style-type: none"> Deeply committed to her/his own personal and professional development Opportunities to develop skills across the primary age phases if required Continual development through the identification and implementation of your own Personal and Professional Development Plan.
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PERSONAL SPECIFICATIONS

- Qualified to Bachelor of Education or appropriate Degree with PGCE
- Qualified Teacher Status
- Minimum of 2 years' teaching experiences
- Knowledge of the English National Curriculum and related subject knowledge and pedagogy
- Knowledge of assessment and reporting procedures
- Hold a current Enhanced Criminal Records Bureau Disclosure for all countries lived in
- Compliance with visa requirements for working in Hong Kong.
- A commitment to safeguarding and promoting the welfare of all pupils, and a willingness to undertake appropriate child protection training when required.
- The ability to integrate technology into the classroom experience to enhance and extend the learning of pupils
- Successfully teach pupils using technology in a virtual/hybrid environment
- Data monitoring and evaluation
- Strong proficiency with Microsoft Word and PowerPoint for producing reports and presentations.
- Good cross-cultural, interpersonal and communication skills to interact with diverse nationalities and cultures.
- Excellent analytical skills – with the passion and drive to demonstrate and quantify success.
- Results orientated with the ability to consistently map efforts against identified KPIs.
- Excellent time management skills and flexibility in dealing with multi-functional tasks.

PERSONAL ATTRIBUTES

As our teammate, here's what we expect:

- You're passionate about education – excellent teaching and learning mean the world to you
- High levels of personal integrity
- Conscientious and able to focus on completing work to a consistently high standard
- Flexible and positive approach to work
- Excellent organisational and time-management skills; high attention to detail
- Ability to work to tight deadlines and able to prompt others to ensure deadlines are achieved
- Adaptable to working in a fast-paced, ever-changing environment
- Ability to work under pressure and remain calm
- Proactive and willingness to take on multiple tasks
- Self-motivated and enthusiastic
- Ability to work independently
- Must be a team player, willing to help and be flexible
- Continually strive for improvement

CREATE YOUR FUTURE

We're [Nord Anglia Education](#), the world's largest international schools organisation. Every day, our teachers and support colleagues help our thousands of pupils achieve more than they ever imagined possible.

A transformational education at one of our schools is focussed on excellent academic outcomes, creativity, wellbeing, and international connectedness. Our innovative use of educational technology also creates a personalised, 21st century learning experience for all pupils, while our global scale means we can recruit and retain the world's best teachers and offer unforgettable events and expeditions.

Our people are empowered to make a difference in their fields of expertise. Our fast pace of growth requires evolution and change from everyone, giving you the chance to define the role you do in the future. This challenges the learning agility of our employees and ensures every day brings interesting new experiences.

Founded in 1972 in the United Kingdom, our first international school opened in 1992 in Warsaw, followed by rapid growth across the world since the 2000s.

When you join our team, you'll become part of a global family of experts working for a fast-growing premium international brand.