

**The Boswells School**  
**Head of Business/Economics**  
**Personal Specification**

<b>Specification</b>	<b>Essential</b>	<b>Desirable</b>
<b>Qualifications</b>		
Degree or equivalent	✓	
Qualified Teacher Status	✓	
Personal commitment to recent & relevant CPD and its impact	✓	
Evidence of further study and/or additional qualifications		✓
Experience of having worked successfully in a large secondary school setting, teaching students from all socio-economic backgrounds	✓	
Experience of having worked in an 11-18 school	✓	
Proven, successful teaching experience in previous schools	✓	
<b>Personal Attributes and Qualities</b>		
Clear educational aims and values which are consistent with the school aim of high quality teaching and learning.	✓	
Ability to engage in cooperative working to help the team achieve its goals	✓	
Ability to filter, judge and act decisively	✓	
Ability to operate effectively when working under pressure	✓	
The ability to motivate and inspire a range of audiences including students and teachers	✓	
Ability to challenge, influence and inspire colleagues	✓	
Ability to develop strong professional relationships with young people which impact positively on their achievements	✓	
Willingness to contribute to the wider life of the school	✓	
Excellent punctuality and attendance record	✓	
A firm commitment to and ability to adhere to the school's race equality and cultural diversity policy in all aspects of the post	✓	
Is able to use IT confidently, in particular, Excel, Access, Word, PowerPoint, Dreamweaver.	✓	
<b>Professional Knowledge, Skills and Abilities</b>		
Evidence of excellent teaching skills	✓	
Good knowledge of curriculum development and improvement	✓	
Knowledge and understanding of current and future KS4&5 curriculum changes	✓	

Appropriate training and a willingness to continue training to manage the key areas and tasks outlined in the job description		✓
Proven, excellent classroom management skills		✓
Proven, excellent interpersonal relationship skills and the ability to communicate effectively and sensitively with students, parents and colleagues		✓
An understanding of how students learn best and improve their skills, knowledge and understanding	✓	
Evidence of good information and communication technology skills	✓	
Thorough knowledge and understanding of subject area and how it can effectively be taught across the spectrum of age and ability	✓	
Excellent knowledge of achievement methods and measurement	✓	
Knowledge of health and safety requirements	✓	
Specification	Essential	Desirable
School performance review and self-evaluation processes		✓
Current educational trends and thinking		✓
Professional Experience		
Experience of delivering training and support to other members of a team	✓	
A first class teacher with at least 3 years successful teaching experience.	✓	
Evidence of leading/managing a staff team in education.		✓
Proven track record in raising standards of student achievement	✓	
Experience of managing a delegated budget		✓
Experience of managing student behaviour	✓	
Experience of constructive co-operation with parents	✓	
Experience in the use of IT as a teaching and learning tool/management tool		✓