



RGS
THE GRANGE



After School Care / Holiday Club Assistant

RGS The Grange is looking to appoint an After School Care / Holiday Club Assistant(s) to join our motivated, hard working and enthusiastic team to work in our busy and popular After School Care and Holiday clubs.

Working 20 hours per week during term time (2.00pm to 6.00pm) and 42.5 hours per week during the school holidays (8.00am to 5.00pm), you will need to be well motivated, hard working and enjoy interacting with children in exciting activities each day.

RGS The Grange

Introduction

RGS The Grange is an outstanding independent primary school for children aged 2-11. The School is situated in a beautiful 54 acre site 2 miles north of Worcester in the Village of Claines, providing senior school facilities in a prep school setting.

RGS The Grange creates a happy, caring and nurturing environment for your child. As well as being rated by ISI inspectors, as an 'Excellent' school for boys and girls from 4 – 11 years, we have an 'Outstanding' Nursery and Pre School for children from the age of 2 years.

About RGS The Grange

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The School is situated in a beautiful 50 acre site located on the outskirts of Worcester, Worcestershire. Talented, trusted and committed staff ensure that every child at every age receives individual attention. A stimulating and creative curriculum, in small classes, promotes academic rigour and individual progress. Hand in hand with this, we firmly recognise the importance of social and emotional wellbeing in order for children to be happy and to reach their potential. Each child has the opportunity to develop their skills and confidence in all areas; academic, music, the arts and sports, as well as their social and communication skills.

We are proud of the fact we can provide senior school facilities in a prep school setting.

History

The site of RGS The Grange was once a traditional English farmhouse with the oldest part of the site being the current Nursery area, dating back to 1855.

In 1995 RGS Worcester purchased the the site to house its small, but growing, private prep school and the School opened its doors in September 1996.





Academic

Our Teaching and learning is inspired by our belief that every child has the chance to shine, discover their gifts and convert these into real talent. Teachers deliver the curriculum to encourage pupils' interest in their work, develop an ability to think and learn for themselves, and foster self-motivation.

In all areas of the curriculum, teaching encourages effort, be that intellectual, physical or creative. This enables your child to increase their understanding and develop skills in the subjects taught, personalised to their ability, to ensure they make good progress.

We use a range of first-class resources to ensure that your child is engaged in their learning. We carry out learning both inside and outside the classroom. This could be during trips or visits, but also in our fantastic outdoor space around our school, or in our dedicated classrooms for Art, IT, Music etc.

Digital Learning

RGS The Grange makes full use of digital technology as part of the School's highly successful Digital Learning Programme (DLP). Full training is provided for staff and the DLP has been instrumental in ensuring complete continuity of learning for the pupils during the pandemic. RGS is an 'Apple Distinguished School' and provides training for RGS staff as well as staff from other local schools as an Apple Regional Training Centre.

Pastoral Care

The strength of the pastoral care system and the pride pupils take in their school are distinctive features of RGS The Grange, as is the excellent spirit of co-operation between pupils, staff and parents.

Immense care is taken over pastoral problems, and communication between staff and parents is frequent and constructive. We are committed to safeguarding and promoting the well-being of all the pupils in our care, regardless of the age, gender, religion or beliefs, ethnicity, disability, sexual orientation or socio-economic background. We provide a caring, positive safe and educationally stimulating environment that promotes spiritual, moral, social and cultural development.

We delight in seeing happy children enjoying their time at school but we also realise that adolescence can bring with it challenges and pressures. We work to equip our young people with the confidence, strength and self-belief that will allow them to realise their potential and lead fulfilling lives, both during their time at RGS The Grange and beyond. We achieve this through our comprehensive programme of personal development and our diverse pastoral team, which works to connect with each individual.

Pastoral support is provided by the Form Tutor, Heads of Sections, Senior Leaders, the School Nurse and School Counsellor.

Co-curricular Activities

RGS The Grange is committed to the idea that the more someone is willing to try, the more potential they have to become. Our co-curricular provision, therefore, encourages pupils to do more and to be more and we provide each child with that opportunity. We are open from 7.45am – 6.00pm during term time which allows for downtime before and after the official School day. A wide range of Academic Clubs and Societies is available and all pupils are encouraged to participate fully to develop their interests and enjoy a well-rounded education. Sports provision is exceptional at the School, with all pupils encouraged to participate and pupils benefit from a breath-taking range of sports opportunities available from being part of the RGS Family. Drama benefits from a performance space and is developing at pace.

There are extensive trips and residential trips that provide unique opportunities for children to learn, with varied hands on activities in new and exciting environments.

Admission

Admission within Nursery and up to Year Two is via taster days to ensure the child is a good fit for the School. Admission from Years Three to Six is via assessment and taster days.

Location

RGS The Grange is situated in a beautiful 54 acre site 2 miles north of Worcester in the village of Claines. Worcestershire offers a considerable property opportunity.

Worcester is a vibrant and beautiful city overlooking the banks of the River Severn. The extraordinary Cathedral reveals the great history and tradition of the City and sits alongside modern shopping and leisure facilities. Droitwich and Worcester boast extensive cultural activities and sporting life including the Worcestershire County Cricket Club ground in the centre of the City and Worcester Warriors' Sixways Stadium a few minutes drive from the School. The surrounding area offers the outdoors life with the Malvern Hills and many other locations for walking, cycling, canoeing, rowing and other outdoor pursuits. A few moments out of Droitwich, visitors find themselves in rural villages and surrounding countryside. With its excellent transport links to Birmingham and London, Droitwich and Worcester offer something for everyone and are certainly an extremely attractive place to work and live



Our employees say:

'My team are wonderful and reliable. The management team are very supportive and the opportunities the children are given are incredible'

'The environment is vast, it's lovely to be able to take the children outside so much'

"Positive Working Environment"

'Free lunches and easy parking'

'I enjoy working with the specialist teachers that work with the whole school.'





Job Description

Key Tasks and Responsibilities

The main duties and responsibilities of the postholder are indicated below, other duties of an appropriate nature and level will also be required.

- Participate in the deliverance of a programme of activities that is interesting, valuable and appropriate to the children using the facilities by providing a variety of play and learning opportunities and identifying and accommodating changing needs
- Contribute to the safety and well-being of club users through checking equipment, undertaking first line child protection measures and organising activities appropriate to the users at any given time.
- Parents, carers and other visitors should be made to feel welcome on visiting the play facility and that they receive appropriate information and advice.
- Maximising the learning value of the activities by contributing to planning and evaluating activities.
- Assist in the provision of a variety of age appropriate play opportunities for children.
- Work with groups of children in specific sport, game craft and learning activities. Manage behaviours and adapt the activity to meet the needs of groups or individuals. Prepare for activities where necessary under the guidance of the Senior ASC Assistant and/or ASC Manager and Deputy.
- Supervise children to ensure safe use of equipment and facility without endangering themselves or other users.
- Check that play conditions conform to the appropriate health and safety standards and are suitable for the group and activity planned. Check that the premises, fences, gates, etc are secure, reporting defects promptly to Senior ASC Assistant or ASC Manager or Deputy.
- Be up to date with safeguarding children issues and the School's Safeguarding children policy, reporting areas of concern to the After School Care Manager.
- Playworkers must be physically fit and alert to supervise and take responsibility for groups of children and young people.

Person Specification

Competencies:

- Strong Communication; both written and verbal
- Be able to establish and maintain excellent working relationships with parents, pupils, other schools and other third parties.
- An awareness of the needs of children.
- Ability to deal sensitively with children
- Ability to work as part of a team, rapport builder.
- Positive, cheerful, can-do attitude.
- Good interpersonal, organisational and communication skills
- Able to work under direction but use initiative as the situation demands
- A fun, nurturing character
- Creative

Knowledge and Experience:

- Knowledge of appropriate play activities e.g sports, games, crafts, stories, song, dance.
- A basic awareness of health and safety practices.
- Understanding relevant administration procedures including children registration requirements.

Education:

- Level 2 or 3 Play-work, Childcare or equivalent or will to undergo training.

The post holder should be aware that the above job description and specification is not exhaustive. The post holder should be willing to partake in all activities that positively contribute to the life of the school. Any changes to the above description will be done in a timely manner and in consultation with the post holder.





Process of Application

All candidates are required to apply via the TES online application form (no CVs will be accepted).

RGSW reserves the right to close applications early if suitable calibre apply, candidates may be called early to interview.

A completed TES application form with the names, addresses, telephone numbers and e-mail addresses of two referees should be provided. All candidates invited for interview will be required to prove their identity and their entitlement to work in the UK, and the person appointed will be subject to an enhanced DBS check, Prohibition Check, Right to Work in the UK and other checks specified by the Department for Education and Independent School's Inspectorate.

RGSW is committed to cultivating and preserving a culture of inclusion and connectedness. We are able to grow and learn better together with diverse staff. The collective sum of the individual differences, life experiences, knowledge, innovation, self-expression and talent that our staff invest in their work represents not only part of our culture, but our reputation and RGSW's achievements as well. In recruiting for staff, we welcome the unique contributions that you can bring in terms of your languages spoken, culture, ethnicity, gender, gender identity, transgender, age, disability, sexual orientation, religion and beliefs. We also want you to achieve your absolute best during the recruitment process. Please let us know of any changes we can make at any point that will help support you in completing an application.

Rehabilitation of offenders: This post is exempt from the Rehabilitation of Offenders Act 1974 and the amendments to the Exceptions Order 1975, 2013 and 2020. Which means that when applying for certain jobs and activities certain spent convictions and cautions are 'protected', so they do not need to be disclosed to employers, and if they are disclosed, employers cannot take them into account. Further information about filtering offences can be found in the DBS filtering guide. Candidates should be aware that if shortlisted, an online search may be conducted as an additional safeguarding check.

The Governors of RGS Worcester are committed to safeguarding and promoting the welfare of children and applicants must be willing to undergo child protection screening appropriate to the post, including checks with past employers and the Disclosure and Barring Service. Registered Charity No. 1120644



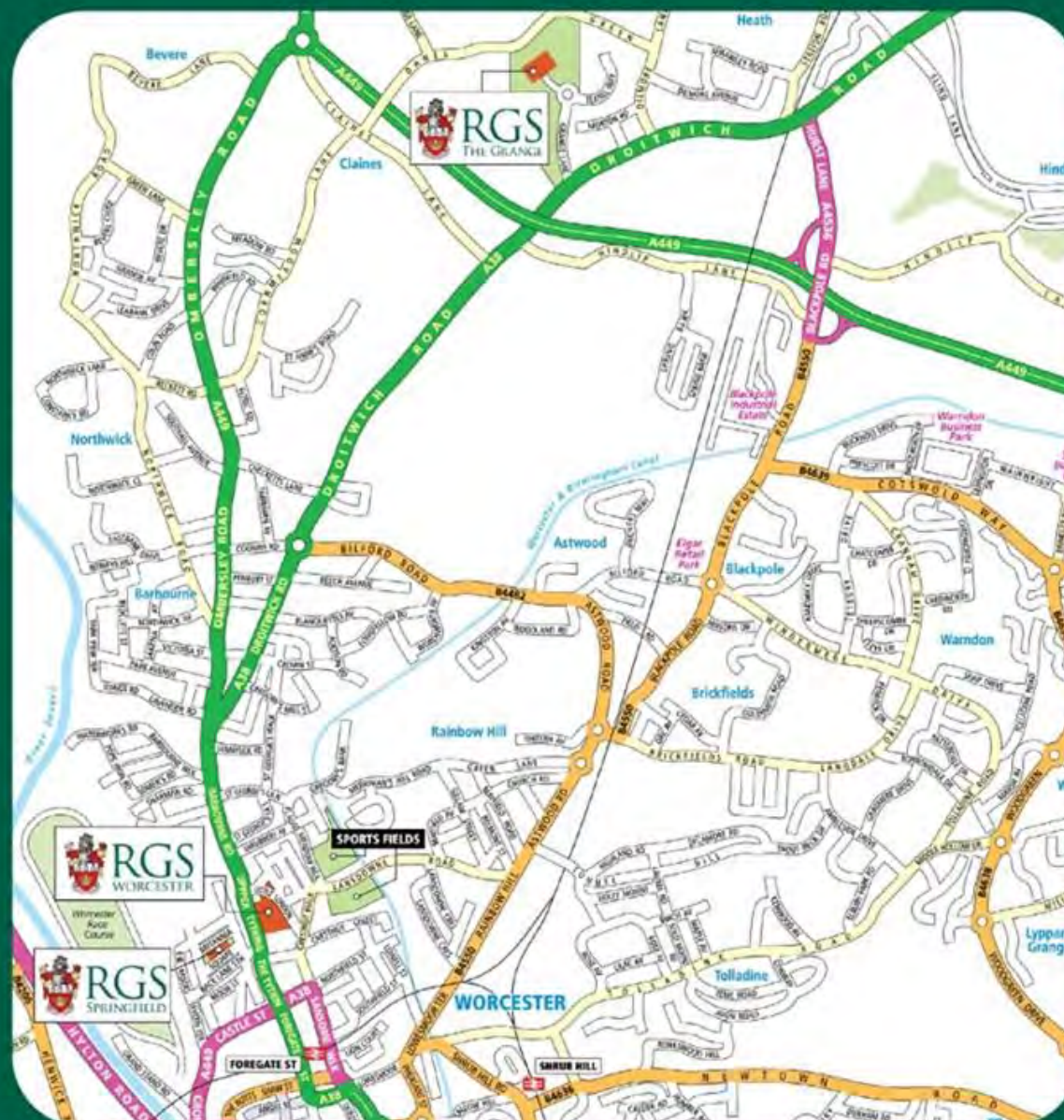
How to find us

By Road:

The most direct route is via the M5. Leave at Junction 6 and join the A449. Travel through the first intersection until you reach a roundabout. Take the first exit into Claines Lane. Follow Claines Lane until you get the junction taking a left to join Droitwich Road. Continue along Droitwich Road and take the second left onto Grange Lane. At the roundabout take the first exit into RGS The Grange.

By Rail:

The nearest mainline station is Worcester Foregate Street, which has a direct link to London Paddington and regular services to The West and West Midlands.



RGS Worcester | RGS The Grange | RGS Springfield | RGS Dodderhill

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