

STUDY SCHOOL JOB DESCRIPTION OF PLAYGROUND SUPERVISOR

ACCOUNTABILITY

Responsible to the Head Teacher

GENERAL AREAS OF RESPONSIBILITY

- To act supportively with colleagues and members of staff
- To have a calm and positive approach when working with children
- To promote the reputation of the school
- To undergo first aid training if not already qualified
- To undertake other training as required by the position

DUTIES

- To supervise the children when they are on the school premises
- To ensure the children play in a reasonable and disciplined manner
- To be sympathetic and care for the children
- To listen and talk to the children
- To administer first aid when required and to complete accident report forms for all accidents.
- To allow the children to play together without hurting themselves or each other
- To always be alert to the possibility of bullying
- To report any instance of this to their class teacher or member of the senior management team.
- To tidy the playground at the end of lunchtime, returning all items to the correct places.

FINALLY

This job description may be subject to periodic amendment, after due consultation.