

TEACHER OF ENGLISH JOB DESCRIPTION

LOCATION	Dubai
JOB PURPOSE	To inspire and motivate students to succeed in a premium education setting.
REPORTING TO	Head of English
OTHER KEY RELATIONSHIP	Deputy Head of Secondary

KEY RESULT AREA	MEASUREMENT OF PERFORMANCE
Engagement and Interaction – School Ambassador to Internal Community	
<ul style="list-style-type: none"> • Responsible for: 	<ul style="list-style-type: none"> • Collaborate within a highly engaging and inspirational English department. • To develop the learning of all students and collaborate with the teachers in the faculty to ensure excellence. • To motivate and to work with others to create and develop a positive, collaborative learning culture. • To keep up to date with general and faculty based pedagogical approaches to teaching and learning, actively implementing them where appropriate including the delivery of INSET to those within and outside of the faculty. • To provide useful and detailed analysis of data to support student progress. • To support events to promote reading, writing and speaking to the whole school community. • To ensure the vision for the school is clearly articulated, shared, understood and acted upon effectively by members of the department. • To support the implementation of a diverse, flexible, challenging and differentiated curriculum and to ensure an effective assessment framework is implemented. • To contribute to the coaching and feedback of teachers in a way which recognises good practice and supports progress against targets (including the facilitation of meaningful and directed CPD), resulting in a tangible impact on student learning across the subject area.

	<ul style="list-style-type: none"> • To contribute to the progress of the designated subject area development plans to ensure they make a significant contribution to the School Improvement Plan. To effectively distribute tasks throughout the faculty ensuring and monitoring their successful completion. • To contribute towards student leadership opportunities in the department. • To manage your own workload to allow for an appropriate work/life balance
Learning and Teaching	
<ul style="list-style-type: none"> • Responsible for: 	<ul style="list-style-type: none"> • To inspire our learners through well designed and creative lessons that enable all students to access the English curriculum and make significant progress. • To monitor, assess and record the progress and attainment of all students taught, providing effective formative feedback, so that all have opportunities to develop. • To plan and refine an accessible and challenging English curriculum, constantly reflecting on one's lessons and amending schemes of learning, lesson plans and teaching/learning materials. • To create and maintain a stimulating learning environment, including but not limited to, creative classroom displays, appropriate resources and innovative uses of other spaces. • To care for our students and ensure a safe, tolerant and compassionate environment for all. • To promote the values and teach the skills required for all students to achieve positive mental health and wellbeing. • To communicate effectively with parents on the progress, attainment and overall development of the students in your care, through written reports and parent/teacher consultation evenings, as well as supporting the school's 'open door' ethos where appropriate. • To help contribute to our caring and collegiate community through being collaborative, empathetic and acting with integrity and kindness to all. • To keep up to date on all pedagogical, syllabus and general educational initiatives and developments, supporting colleagues, taking an active role in all

	<p>meetings and training, and taking responsibility for one's own professional growth.</p> <ul style="list-style-type: none"> • Take a full and active role in our extensive extra-curricular programme. • To lead the Department in fulfilling the national agenda.
Planning and Preparation	
<ul style="list-style-type: none"> • Main Purpose: 	<ul style="list-style-type: none"> • Contributing and review resources and materials to support the department. • Constantly displaying professionalism and using initiative along with commitment to the departments' development plan. • Work collaboratively and sharing good practice with staff • Ensure there is an understanding of syllabus/course selection, student exam/assessment entries and this is implemented into teaching practice.
Professional and Personal Development	
<ul style="list-style-type: none"> • Responsible for: 	<ul style="list-style-type: none"> • To develop and implement the ethos of the school, leading by example at all times. • Reporting to Head of English on student performance within the curriculum area. • Reporting to Head of Department and Learning and Teaching team on the impact of implemented teaching and learning strategies. • Continuing to develop and improve skills and knowledge of the curriculum area through attending CPD training and personal • Providing a professional role model for students. • Any other duties as directed by the Head of Secondary. • Continual development through the identification and implementation of your own Personal Development Plan.
PERSONAL SPECIFICATIONS – Skills Knowledge and Experience	
<ul style="list-style-type: none"> • Qualified to degree level or above • Qualified Teacher Status in chosen subject • Proven track record with at least one years' teaching experience • Proven record of effectiveness & success • Demonstrable evidence of innovating and adapting curricula to engage children and enable them to perform highly • Excellent and appropriate relationships with young people • Working in partnership with parents 	<p>Essential</p> <p>Essential</p> <p>Essential</p> <p>Essential</p> <p>Essential</p> <p>Essential</p> <p>Essential</p> <p>Desirable</p>

<ul style="list-style-type: none"> • Experience of delivering a UK National Curriculum, IGCSE. A' level and the IB Diploma • Proven record of effectiveness & success • Demonstrable evidence of innovating and adapting curricula to engage children and enable them to perform highly • Excellent and appropriate relationships with young people • Excellent oral and written communication skills • Ability to engage children and enable them to perform highly 	<p>Essential Essential Essential</p> <p>Essential Essential Essential</p>
<ul style="list-style-type: none"> • Experience of teaching IB/A level 	<p>Desirable</p>

Personal Attributes

- High levels of personal integrity
- Conscientious and able to focus on completing work to a consistently high standard
- Flexible and positive approach to work
- Excellent organisational and time-management skills; high attention to detail
- Ability to work to tight deadlines and able to prompt others to ensure deadlines are achieved
- Adaptable to working in a fast paced ever changing environment
- Ability to work under pressure and remain calm
- Proactive and willingness to take on multiple tasks
- Self-motivated and enthusiastic
- Ability to work independently
- Must be a team player, willing to help and be flexible
- Continually strive for improvement

Other

- Hold a current Enhanced Criminal Records Bureau Disclosure or equivalent for countries lived in outside of the UK.
- Compliance with visa requirements for working in UAE.
- A commitment to safeguarding and promoting the welfare of all pupils. And the willingness to undertake appropriate child protection training when required

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