

## Recruitment Information



Penistone Grammar School  
Teacher of Girls PE

Never Stop Flying



# Penistone Grammar School

Never Stop Flying

**Principal: Mr P Crook (B.Ed Hons)**  
Huddersfield Road, Penistone, Sheffield, S36 7BX  
[www.penistone-gs.uk](http://www.penistone-gs.uk)  
enquiries@penistone-gs.uk  
01226 762114  
@PGSALC



Achieving Excellence through a Values Driven Education

26 March 2021

Dear Applicant

Thank you for expressing an interest in Penistone Grammar School. I hope that the information in this pack is helpful in providing an insight into our learning community.

Penistone Grammar School really is a special place to work. There's no doubt that our amazing student body of over 1,600 (increasing to 1,900 by 2022) and our state-of-the-art building, set in beautiful surroundings, make coming to work worthwhile. However, what really makes Penistone the school it is, is our staff. Our success as a school is directly attributable to the collaborative interaction and support between colleagues, complemented by a commitment to doing all they can for the benefit of each and every one of our students. We value the unique contribution each member of staff makes to our learning community.

If you would like to apply for this post, please complete the attached application and write a supporting statement on the following:

- Why you want to apply for this post
- Your relevant experience and skills that make you a suitable candidate

Your statement should be no more than 2 sides of A4 (font size 12). If you have any queries about any aspect of the post, please do not hesitate to contact Paula Read, Hays Education on 07966 403947 or [paula.read@hays.com](mailto:paula.read@hays.com)

Yours sincerely

Mr Paul Crook  
Principal



The Quality in Careers Standard >>>>

Aim High



Be Determined



Be Brave



Be Supportive



Be Proud

## Penistone Grammar School

We are a large and successful school with state-of-the-art facilities. The school comprises of more than 1600 students (increasing to 1900 by 2022) including 300 post 16 students. In addition, we provide a wide range of high-quality extended services, which are available for adults in our community and we are open from 8 am until 9 pm for most weeks of the year. Our activities this last year have been curtailed by the Covid 19 restrictions, but we hope to reopen to our community when guidance permits.

We are fully committed to meeting the needs of all our students and providing them with the very best teaching and learning. Students come to us from the small town of Penistone and from the surrounding villages. We also take students from further afield and we are over-subscribed. Our intake is genuinely comprehensive although we have retained Grammar School in our name to maintain the link with our history.

As the Principal, I am very excited about our future plans and as a staff we are working hard to make the most of our building to ensure that we can provide fantastic new and exciting learning opportunities. We already share our best practice with other schools. Our ICT infrastructure is first class and the strategic development of ICT is central to the learning and teaching agenda for the school. This is a major focus of the Continuous Professional Development (CPD) programme to make sure that our staff have the skills to deliver new courses and to deliver learning in new and innovative ways. We are focussed on developing our students' ability to learn how to learn and we respond in a structured way to the individual needs of learners. Within this context we are always exploring new approaches to learning for both students and staff. At PGS we are researching and developing the very best pedagogical practice to ensure that Penistone is a flagship for innovation and creativity.

We are a vibrant, oversubscribed 11 to 18 comprehensive school with excellent GCSE results across all subjects; we are recognised as one of the highest performing schools in the region in terms of Key Stage 4 outcomes. Our A level results and destinations are equally impressive, with the school placed in the top 10% for performance nationally (according to DFE Figures) and over 95% of all students gaining entrance to their university or apprenticeship of choice in 2020.

Our school culture is built around our 5 Core Values: Aim High, Be Brave, Be Determined, Be Proud and Be Supportive. We are also extremely proud of our Values Driven approach. Our last Ofsted inspection was very positive, confirming that we are securely 'good' in every category.

We have a great deal to offer, we are a happy educational community where the quality of relationships is of paramount importance for both our students and staff. You will be part of an excellent staff team whose aim is to deliver the highest quality learning opportunities for our students and to ensure that they achieve at the highest possible level. We will support your professional development and work with you in the achievement of your professional objectives.

You will work hard if you join us, but the rewards will be great. We hope you are creative, energetic, skilled, knowledgeable and innovative. We hope you will help us to take our school forward to become truly outstanding in every respect.

We look forward to receiving your application and thank you for the interest you have shown.





# Teacher of Girls PE

**Penistone Grammar School**, Huddersfield Road, Sheffield, S36 7BX  
01226 762 114 - [www.penistone-gs.uk](http://www.penistone-gs.uk) - @PGSALC

Are you a confident and passionate teacher who has an unwavering commitment to ensure all children not only benefit from a first-class PE curriculum, but develop an intrinsic understanding of the importance physical activity plays in their health, wellbeing, and future success?

Penistone Grammar School has a vacancy for a full-time, permanent Teacher of Girls PE who has the enthusiasm and drive to join this well-established team.

Contract: **Full time, permanent**  
Salary Range: **MPS/UPS (NQTs welcome to apply)**  
Start Date: **September 2021**

## About the role:

You will be a Teacher of PE, or a newly qualified teacher, primarily teaching Girls PE, who has the determination and talent to make a difference in the life of each and every student you teach; a teacher who shares our vision and can inspire our young people to achieve more than they believe is possible.

The successful candidate will have either previous experience of teaching with a proven track record at KS4 and KS5 or will be excited at the opportunity of teaching in these key areas and be fully committed to enriching students competencies in PE through extra-curricular and competitive sport.

## About our school:

Our school culture is built around our 5 Core Values: Aim High, Be Brave, Be Determined, Be Proud and Be Supportive. We are also extremely proud of our Values Driven approach. We are a vibrant, oversubscribed 11 to 18 comprehensive school with excellent GCSE results across all subjects and are recognised as one of the highest performing schools in the region in terms of Key Stage 4 outcomes. Our A level results and destinations are equally impressive, with the school placed in the top 10% in the country for the last 3 years, and over 95% of students gaining entrance to their preferred choice of university in 2020.

We are committed to professional development for all staff, regardless of role. We have an innovative staff development programme, which truly empowers teachers to take control of their own professional development through a supportive peer-coaching model. Regardless of what point you are at in your career and whatever your aspirations may be, Penistone Grammar School can support you to achieve them.

As a school, we pride ourselves on innovative practice, consistently high standards of teaching and learning, and a commitment to the success of all students, both academically and pastorally. If you share our vision, we want you to be part of our team.

## Who can I speak to for more information?

For an application form and pack please contact our Recruitment Partner, Paula Read at Hays Education on 07966403947 or [paula.read@hays.com](mailto:paula.read@hays.com) Further information about Penistone Grammar School can be found on [www.hays.co.uk/jobs/penistone-grammar-school](http://www.hays.co.uk/jobs/penistone-grammar-school) or <https://penistone-gs.uk/current-vacancies>.

The closing date for receipt of completed application forms is **Friday 16 April 2021 at 12 noon**.





### Department Details

Physical education plays an important role in Penistone Grammar School. It is at the forefront of developing student well-being, life skills and preparing students to lead healthy, positive and active lifestyles in the future. Our aim in physical education is to not merely highlight those with a sporting excellence but develop a passion for physical activity amongst all students. We achieve this through the delivery of a broad and balanced curriculum that equips all students with both the knowledge and skills they need to maintain a healthy active lifestyle and enjoy being physically active.

Fundamental to this is developing students' confidence in their ability to participate, both recreationally and competitively, within sport and exercise. This is enhanced through our extra-curricular offer that supports both further participation and competition in a wide range of activities and sports.

As a member of staff in the PE department you will be encouraged and supported to engage within CPD opportunities to improve your teaching practice, and therefore the experience of our students.

### Staffing Structure

Miss S Eales	Curriculum Area Leader of PE
Miss K Downing	Acting Second in Department of PE and Head of House
Miss E Rose	Teacher of PE
Mr B Dowle	Achievement Leader and Teacher of PE
Mr M Squires	Achievement Leader and Teacher of PE
Mr B Stones	Teacher of PE and Mathematics
Mr N Green	Assistant Principal and Teacher of PE
Mr A Gibbins	Vice Principal and Teacher of PE
Mr I Richards	Vice Principle and Teacher of PE
Mr P Crook	Principal and Teacher of PE

### Courses and Exam Boards

GCSE PE: AQA

Cambridge National Sports Studies (OCR)

A Level PE: AQA

### Development Plan Priorities

1. Increasing student engagement with in enrichment activities.
2. Rewarding student achievement and participation.
3. To further develop meaningful assessment of KS3 PE.

### Facilities

At Penistone Grammar School we are fortunate to have access to a wide range of quality facilities. This includes a four-badminton court sports hall, a dance studio, a fully equipped fitness suite, a synthetic turfed pitch, tennis courts, netball courts and multiple grass football fields.

### Events and Enrichment

As both a school and a department we believe that physical education is the beating heart of our school community. We therefore offer an extensive range of activities to our students through an enrichment programme. Within this offer students are given the opportunity to represent both themselves and the school in a series of competitions. However, we also value the inclusivity of our enrichment programme and promote participation amongst students to develop their passion for physical education, all of which is driven by student voice. As a department we are supported by our school community to fulfil students wishes, but it is imperative that all members of the PE department value and deliver enrichment on a regular basis.

# Physical Education

## at Penistone Grammar School

Penistone Grammar School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment

Job Title	<b>Teacher</b>
Responsible to	The Principal and Curriculum Area Leader
Grade	Teacher's Main Pay Scale/Upper Pay Scale

*The following information is provided to assist staff joining the school to understand and appreciate the work, content of the post and role they are to play in the organisation. Whilst every effort has been made to outline all the duties and responsibilities of the post, a document such as this does not permit every item to be specified in detail. Broad headings have been used which assume all the usual associated routines.*

### CONTEXT

The Job Description should be read alongside the range of professional duties of Teachers as set out in the Teachers' Pay and Conditions Document 2020. The post holder will be expected to undertake duties in line with the Teachers' Standards (England)

### MAIN DUTIES

#### **Planning, Development and Co-ordination:**

1. To set challenging teaching and learning objectives which are relevant to all students' in their classes.
2. To use teaching and learning objectives to plan lessons and sequences of lessons showing how this will assess students' learning.
3. To select and prepare resources, and plan for their safe and effective organisation, taking into account students' interests and their learning needs, language and cultural backgrounds, with the help of support staff where appropriate.
4. To contribute to team teaching, meetings and events.
5. To plan for the deployment of any support staff who are contributing to students' learning.
6. To plan opportunities for students to work independently.
7. To produce long and short term planning in accordance with school policy and procedures and within required deadlines.
8. To implement the subject development plan in conjunction with the Curriculum Area Leader.
9. To contribute to the development of schemes of work and other documentation for the curriculum area.
10. To develop strategies to promote new teaching methods and improve learning throughout the school and monitor their effectiveness in raising standards of teaching and learning.
11. To contribute to professional development activities as part of the planned programme for the school and to promote the sharing of good practice.

#### **Monitoring and assessment:**

1. To make appropriate use of the school's monitoring and assessment strategies to evaluate students' progress towards planned learning objectives.
2. To use monitoring and assessment information to improve planning and teaching.
3. To monitor and assess the effectiveness of learning activities and provide immediate and constructive feedback to support students as they learn.
4. To involve students in reflecting on, evaluating and improving their own performance and progress.
5. To assess students' progress accurately against appropriate standards.
6. To identify and support students with differing levels of ability and those experiencing behavioural, emotional, and social difficulties.
7. To identify the levels of attainment for students learning English as an additional language and identify learning activities to provide cognitive challenge as well as language support.



## MAIN DUTIES

8. To record students' progress and achievements systematically, providing evidence of the range of their work progress and attainment over time to inform planning.
9. To report on students' attainment to parents, carers, other professionals and students' as appropriate.

### Teaching and Class Management:

1. To have high expectations of students and build successful relationships centred on teaching and learning.
2. To establish a purposeful learning environment where diversity is valued and where students feel safe, secure and confident.
3. To teach the required or expected knowledge, understanding and skills relevant to the curriculum for students in their age range.
4. To teach clearly structured lessons or sequences of work which interest and motivate students, make learning objectives clear, employ interactive teaching methods and collaborative group work.
5. To promote active and independent learning that enables students to think for themselves and to plan and manage their own learning.
6. To differentiate teaching to meet the needs of students of all ability ranges taking into account varying interests, experiences and achievements of boys and girls and different cultural and ethnic groups to help them make good progress.
7. To organise and manage teaching and learning time effectively.
8. To organise and manage the physical teaching space, tools, materials, texts and resources safely and effectively with the help of support staff where appropriate.
9. To set high expectations for students' behaviour and establish a clear framework for classroom discipline in line with school policy to anticipate and manage students' behaviour constructively and promote self-control and independence.
10. To use ICT effectively in delivery of teaching and learning.
11. To take responsibility for teaching a class or classes over a sustained and substantial period of time.
12. To take responsibility for teaching and leading a tutor group over a sustained and substantial period of time.
13. To provide homework and other out-of-class work which consolidates and extends work carried out in the class and encourages students to learn independently.
14. To work collaboratively with other professionals and manage the work of support staff to enhance students' learning.
15. To recognise and respond effectively to equality issues as they arise in the classroom and challenge stereotyped views, bullying and harassment in accordance with school policy and procedures.
16. To be aware of and comply with policies and procedures relating to child protection, health, safety and security, confidentiality and data protection, reporting all concerns to an appropriate person.
17. To attend and participate in regular meetings.
18. To participate in training, continuous professional development and other learning activities as required including participation in the school's performance management and self-evaluation processes.

### Form Tutor:

1. Deliver the outcomes of 'Every Child Matters', with particular regard for being healthy and being safe.
2. Create a positive ethos and learning culture across the form.
3. Mark the attendance register in line with school policy.
4. Be aware of the needs and progress of each individual in the form and encourage them to realise their potential.
5. Discuss and agree targets with individual students on review days and ensure that students record the targets in their planners.
6. Discuss and agree strategies for the achievement of targets with individual students.
7. Use attendance data pro-actively with individual students to encourage good attendance.
8. Deliver the agreed tutorial programme.
9. Engage form members in the citizenship and student voice processes.
10. Ensure compliance within the form with school policies on uniform, behaviour and punctuality.
11. Contribute comments (or a testimonial if Year 11 students) to the summative report of each student in the

## MAIN DUTIES

form.

12. Attend and contribute to form tutor meetings.

13. Work with the Progress Manager to promote the well-being and progress of the year group.

## GENERAL INFORMATION

1. To play a full part in the life of the school community, to support its distinctive mission and ethos and to encourage staff and students to follow this example.
2. To promote actively the school's policies.
3. To actively promote and undertake personal professional development and contribute to the professional development of colleagues.
4. To participate within the school's process for appraisal and performance management.
5. To comply with the school's Health and Safety Policy and undertake risk assessments as necessary.
6. To comply with the school's procedures concerning safeguarding.

## OTHER POINTS OF NOTE

- Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified.
- Employees will be expected to comply with any reasonable request from a manager to undertake work of a similar level that is not specified within this job description on a short-term basis.
- Employees are expected to maintain a standard of business dress conducive to their position as a professional and in setting an example to students. The above duties are not exhaustive and the post holder may be required to undertake tasks, roles and responsibilities as may be reasonably assigned to them by the Strategic Leadership Team.

## REVIEW ARRANGEMENTS

This job description will be kept under review and may be amended via consultation with the individual, Governing Body/or Strategic Leadership Team as required. Trade union representation will be welcomed in such discussions. The details within this job description were revised on **1 September 2020**.

I confirm I have read and understood the details contained within this job description.  
I understand that by signing this document I agree to the terms and conditions detailed therein.

Signed:

Dated:



## EMPLOYEE SPECIFICATION

Penistone Grammar School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment

Job Title	<b>Teacher</b>
Responsible to	Principal and Curriculum Area Leader
Grade	Teachers Main Pay Scale/Upper Pay Scale

TEACHING AND LEARNING	Essential	Desirable
Sound knowledge of the National Curriculum at KS3 in the relevant curriculum area	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Able to teach GCSE and a willingness to teach 'A' Level	<input checked="" type="checkbox"/>	<input type="checkbox"/>
A willingness to use a range of teaching and learning techniques	<input checked="" type="checkbox"/>	<input type="checkbox"/>
An awareness of equal opportunity issues in teaching	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Able to set and assess learning tasks that are appropriate to each student for classwork and homework	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Able to maintain a safe, stimulating, efficient learning environment which is enlivened by relevant regularly changing displays	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Able to follow the curriculum area's schemes of work and homework schedules and be involved in regular updating, and review	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Able to assess, monitor and report students' progress in line with agreed whole school policies	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Able to keep adequate records on students in your charge	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Enable all students to achieve according to their potential	<input checked="" type="checkbox"/>	<input type="checkbox"/>
IT skills and their application to teaching and learning	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Awareness of development in approaches to assessment	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Awareness of the National Strategy	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Awareness of Assessment for Learning Strategies	<input type="checkbox"/>	<input checked="" type="checkbox"/>

EXPERIENCE	Essential	Desirable
Experience of teaching the secondary age range (or relevant school experience if newly qualified)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Experience of a wide range of student ability	<input checked="" type="checkbox"/>	<input type="checkbox"/>

EXPERIENCE	Essential	Desirable
Teach across the ability range KS3, KS4	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Experience of 'A' Level work	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Use of ICT for teaching and learning	<input type="checkbox"/>	<input checked="" type="checkbox"/>

EDUCATION, QUALIFICATIONS AND TRAINING	Essential	Desirable
Qualified Teacher Status	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Good subject qualifications at GCSE, A level and degree level	<input checked="" type="checkbox"/>	<input type="checkbox"/>
ICT literate	<input checked="" type="checkbox"/>	<input type="checkbox"/>
A commitment to undertake further professional development	<input checked="" type="checkbox"/>	<input type="checkbox"/>

ADDITIONAL FACTORS	Essential	Desirable
A commitment to the on-going development of Penistone Grammar School	<input checked="" type="checkbox"/>	<input type="checkbox"/>
A willingness to share information and expertise	<input checked="" type="checkbox"/>	<input type="checkbox"/>
An enthusiasm for the subject	<input checked="" type="checkbox"/>	<input type="checkbox"/>
A willingness to contribute to school life beyond the curriculum area, in extra- curricular activities	<input checked="" type="checkbox"/>	<input type="checkbox"/>
A flexible approach to accommodate the changing needs of the ALC	<input checked="" type="checkbox"/>	<input type="checkbox"/>
A positive attitude	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Honesty and reliability	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Personally well presented	<input checked="" type="checkbox"/>	<input type="checkbox"/>
A willingness to lead by example	<input checked="" type="checkbox"/>	<input type="checkbox"/>