## **Important Information**

#### **School Visits**

We warmly welcome potential applicants to visit the school. To arrange a visit, please contact Mrs Johnstone in the office. Full contact details are below.

#### **Nields Mission Statement**

Aim to ensure all children grow socially, emotionally and improve intellectually, whilst striving to develop higher aspirations, a desire to reach their full potential and a thirst for learning. We aim to do this by providing a safe, caring, positive and creative environment in which we all learn how to respect and tolerate the needs of others.

## Closing date for applications

09:00 on Friday 23rd November 2018

Please return your application form with a supporting statement.

When writing your supporting statement which may be in an open format, please include your reasons for applying for headship along with your experience and skills that equip you for the role. Please inform your referees when you apply that they may be contacted. References are normally requested by email / letter immediately following short listing. All applications will be acknowledged.

## **Shortlisting of Candidates**

Wednesday 28th November 2018

If you are shortlisted, we will notify you shortly after. Your referees will then be sent a reference request.

#### **Selection process**

Tuesday 18<sup>th</sup> December 2018 (Day 1) and Wednesday 19<sup>th</sup> December 2018 (Day 2)

If you are shortlisted, you will be invited to the selection process, you will need to attend on both days.

# Safeguarding

We are committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment. All staff are subject to an enhanced DBS check. A conviction may not exclude candidates from appointment but will be considered as part of the recruitment process.

# **School contact details**

Nields Junior Infant and Nursery School

Nields Road

Slaithwaite

Huddersfield

HD7 5HT

Tel: 01484 842154

Email: office.nields@kirkleeseducation.uk

# Website

www.nieldsprimary.kgfl.dbprimary.com