

# Person Specification for the position of

## Class Teacher (LCR)

Saint Charles' Primary & LCR  
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# Saint Charles' Primary School & LCR: School Profile

St Charles' Primary & LCR is a denominational primary school with a co-located Language and Communication Resource, which is non-denominational. The school is part of the John Paul Academy Learning Community.

Our school, situated in the North Kelvinside area of Glasgow, was built in 1901. It is a Victorian red sandstone building built in 1901. The school is at the heart of a very close community with many parents and grandparents being former pupils of the school.

Our premises consists of fourteen teaching classrooms, Library, Digital Literacy Suite, Infant Playroom, Multi-Sensory Room, STEM Room, Assembly Room, Family Learning Room, Gym Hall, Multi-Sensory Room and Dining Hall.

The school has a role of 275 pupils; there are 10 mainstream classes and 4 LCR classes. The LCR has a capacity of 26 pupils, accommodated in 4 classes.

## The Staff

This session the staffing entitlement is 18.7FTE. This is made up of 14.7 class teachers, three Principal Teachers, a Depute Head Teacher and a Head Teacher. We have benefited from having two additional PEF Principal Teachers in order to help raise attainment. Currently we have a 0.2FTE Mandarin teacher. The non-teaching staff consists of three clerical assistants and twelve Support for Learning Workers. There is also a Janitor, Catering and Cleaning staff.

## Partnership

There is a very supportive and active Parent Council who help organise activities throughout the year. There are a number of opportunities for parents to assist and become involved in the learning and education of their children. Partnership between the home and the school is regarded as an important part of the education of our children. We have recently established a Family Learning Room to further develop this partnership with parents and carers.

Links with the local nurseries, primaries and secondary schools, particularly within the John Paul Academy Learning Community, are very good.

St Charles' Primary School & LCR offers a wide range of Supported Study Activities and we strive to enrich our children by regularly visiting the environment beyond the school. Learning in and out of school is a key element of our programmes of study. We always participate in sporting activities, events and competitions, often with success!

## Our School Aims

In St Charles' Primary & LCR we aim to work together to create a community of faith and learning where every child will be supported to reach their full potential. Our school values are:

- Love
- Honesty
- Resilience
- Inclusiveness
- Nurture

# Person Specification: Class Teacher

<b>Reports to</b>	<b>Head Teacher</b>
<b>Reference Number</b>	As Advert
<b>Grade</b>	As Advert
<b>Hours</b>	As Advert
<b>Status</b>	As Advert
<b>Location</b>	As Advert
<b>Closing Date</b>	As Advert
<b>Interview Date</b>	To Be Confirmed

## Duties and Responsibilities of Class Teachers

### Class Teacher (Primary)

Key Area	General responsibilities and duties
Teaching and learning	<p>Responsibility to plan, deliver and assess high quality learning experiences to children to raise attainment and achievement.</p> <p>Responsibility to assess record and report on the progress of children.</p> <p>Responsibility to actively contribute to the development and delivery of a curricular, learning support or pastoral care programme suitable to meet the needs of all pupils, as dictated by the School Improvement Plan or Authority direction.</p>
Quality Assurance and School Improvement	<p>Contribute to the development, promotion and implementation of the school's arrangements for self evaluation and overall school improvement.</p> <p>Responsible for implementation of policies within area of responsibility.</p>
Contribution to Positive School Ethos	<p>Contribute to and promote the development of a positive school ethos.</p> <p>Contribute to the development, promotion and implementation of school policy and procedures.</p>
Implementation of Pupil Support strategies	<p>Contribute to the development, promotion of, and implementation of school policy and procedures in relation to arrangements for supporting pupils.</p>
Partnership Working	<p>Promote partnership working with professional and support staff, parents, and appropriate agencies.</p>

Any other duties as directed by the headteacher.

In addition, class teachers have the duties and responsibilities to carry out other such tasks and responsibilities as designated by the headteacher within the terms of reference of Annex B of **A Teaching Profession for the 21<sup>st</sup> Century**.

# Person Specification: Class Teacher

Subject/Stage P4

ESSENTIAL	DESIRABLE
<b>Qualifications</b>	
<b>GTC Standard for Full Registration.</b>	Additional qualifications or professional recognition. Catholic Teaching Certificate
<b>Leading Learning in Glasgow</b>	
<b>Knowledge of and experience in applying curriculum for excellence principles and purposes.</b>	Has experience of moderation and sharing the standard.
<b>Ability to plan effectively across the curriculum using experiences and outcomes from curriculum for excellence.</b>	Experience of leading innovative practices in their classroom and/or the whole school.
<b>Ability to provide a broad, rich and relevant curriculum including interdisciplinary learning.</b>	
<b>Ability to motivate and engage children through stimulating and active learning approaches.</b>	
<b>Demonstrates sound organisational skills and effective classroom management to support learning.</b>	
<b>Demonstrates an understanding of assessment principles and how these have been implemented in their classroom.</b>	
<b>Ability to employ information and communication technology to support and enhance learning and teaching.</b>	

# Person Specification: Class Teacher, cont'd

## Subject/Stage P4

ESSENTIAL	DESIRABLE
Raising Attainment and Achievement in Glasgow	
Demonstrates commitment to raising expectations for children in their attainment and achievement particularly literacy and numeracy.	Has significantly influenced whole school developments that resulted in improved outcomes for learners.
Demonstrates commitment to training and development.	Knowledge of and commitment to major policies of Education Services in Glasgow City Council and Glasgow's priorities.
Has current knowledge of national curriculum developments and can demonstrate successful application in their classroom practice.	
Demonstrates critical reflection and evaluation of their own practice.	
Supporting Glasgow's Learners	
Demonstrates a knowledge and commitment to effective practices to include children and keep them safe.	Demonstrates experience of supporting children/young people with additional support needs.
Knowledge of and experience in applying a variety of effective strategies to promote positive behaviour.	Has experience of working with a variety of partners to support pupil learning.
Ability to plan appropriately to meet the needs of all learners.	Contributes to support planning for children and young people with additional support plans.
Understands the role and responsibility of the teacher in additional support legislation.	Has good working knowledge of Staged Intervention procedures.

# Person Specification: Class Teacher, cont'd

Subject/Stage P4

ESSENTIAL	DESIRABLE
<b>Working Together in Glasgow</b>	
<b>Ability to communicate effectively with children and colleagues and contribute to a positive school ethos.</b>	Has experience of collegiate working in a school initiative.
<b>Demonstrates qualities to promote positive partnership working with children, parent/carers and staff in a school community.</b>	Has participated or led parents/carers events.
<b>Ability to communicate effectively with parents and carers and outside agencies.</b>	

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