



Appointment of English Teacher

Hunter Valley Grammar School seeks to make one full-time temporary appointment to our English Faculty to commence Term 1, 2018. This is a Maternity relief position for Terms 1, 2, 3 and 4 of 2018.

The School

Hunter Valley Grammar School is one of the leading independent and co-educational schools in NSW and Australia. We strive for academic excellence within a caring and values-laden learning environment. Hunter Valley Grammar School promotes the importance of community where all staff, students and parents feel a strong sense of purpose, belonging and commitment. Throughout its history the School has emphasised pastoral care and the intrinsic worth of every learner as its priority. This remains unchanged today.

Hunter Valley Grammar School promotes the values for life education for each student which embraces their intellectual, physical, emotional and spiritual development. The School encourages the pursuit of excellence in all areas, and develops in students a passion to become lifelong learners with the desire to face the challenges of the future and to grasp life's opportunities. We do this within a learning community that lives its values and provides each student with a range of quality educational and developmental experiences.

The School is situated at 42 Norfolk Street, Ashtonfield, in the wonderful Hunter Valley, one of Australia's oldest and most well-known wine regions. The Hunter Valley is one of Australia's most vibrant and relaxing places to live, with a wide array of traditional and contemporary delights expected of a world-famous wine region, as well as a myriad of surprises and a rich diversity of pursuits and people. Only a 90-minute drive from Sydney, 30 minutes from the beaches of Newcastle, and 45 minutes from Newcastle Airport, the destination is easily accessible from anywhere around the world.

The overall Preschool to Year 12 nature of our School has resulted in a warm, family-style atmosphere, and provides a smooth transition between infants, primary and high school. We are a World School, delivering the International Baccalaureate Primary Years Program (PYP), and a Candidate School for the Middle Years Program (MYP). Our aim is to be an IB World School in four programs, as we plan to add the Diploma and Career Programs.

This is an exciting opportunity for experienced, enthusiastic and innovative teachers to join an excellent team which is committed to the all-round development of secondary-aged learners.

Professional benefits of working at Hunter Valley Grammar School

Hunter Valley Grammar School believes that the quality of a school cannot be greater than the quality of its teachers. We make significant investments in the professional development of our staff and are consistently building a team of ever-more expert teachers. The successful applicants can expect to grow as effective classroom practitioners. Our Senior School provides opportunities for leadership among peers aligned with expertise and interest. Our school is well-governed, well-resourced, and well-led.

Further information

Applicants are encouraged to visit the School Web-site at www.hvgs.nsw.edu.au and to consider thoughtfully the ethos and values of the School.



HUNTER VALLEY GRAMMAR SCHOOL

The Position

The English Faculty is a core faculty area at Hunter Valley Grammar School responsible for the teaching of a broad range of courses Years 7-12. The successful applicant would need to be willing to deliver a range of courses offered by the English Faculty. Expertise in Stage 6 English is expected. Experience teaching Extension English and a willingness to teach out of faculty if required is desirable.

Duty statement

The successful applicant will be responsible in the first instance to the Head of English. The successful applicant will be required to:

- teach two or more senior classes in their area of expertise as well as stage 4 and 5 classes
- contribute to the faculty goals
- promote the faculty by involvement in co-curricular activities
- work as an effective member of a team, demonstrating good interpersonal skills
- be proactive in providing an academically challenging, stimulating and safe environment where students are enthused about the study of English

Criteria for selection

The following criteria will be applied when determining the most suitable applicant:

- It is important that the successful applicant has the capacity to inspire young learners, is a team person and contributes to faculty performance with a demonstrated clarity of purpose, vision and commitment to learning.
- It is important that the successful applicant has had experience in teaching senior HSC courses in NSW schools, or other appropriate systems with noteworthy results.
- It is important that the successful applicant has had experience with the NSW Education Standards Authority (NESA) requirements as they relate to syllabus demands, program writing, examination requirements and coaching for HSC performance. Applicants from other systems are required to have had similar experience.
- Experience with the Middle Years' Program (International Baccalaureate), or an extensive knowledge of the MYP, will be regarded as beneficial, however, an excellent teacher who is willing to learn will not be disqualified for not having taught already in a MYP school.
- It is important that the successful applicant values a partnership arrangement with families of the School in seeking the best outcome for each student.
- It is important that the successful applicant have an understanding of and commitment to the Australian Professional Standards for Teachers.
- Applicants should have strong IT skills especially in areas of Web-based activities and be competent in the use of the Microsoft suite of applications. It is preferable that the successful applicant has experience with Moodle or a similar electronic learning system and is able to use electronic resources such as OneNote in the classroom regularly.



HUNTER VALLEY GRAMMAR SCHOOL

- Applicants must be accredited with NESA (or be eligible for accreditation) and hold an appropriate tertiary qualification.
- Applicants should be prepared to make a contribution to the School's co-curricular program and be totally supportive of the values and ethos of this independent grammar school for boys and girls from Pre-school to Year 12.

Salary and conditions

Salary is paid in keeping with the MEA for Hunter Valley Grammar School.

Teachers at HVGS are required to:

- teach 46 x 50-minute lessons in the 60 lesson (two week) cycle
- attend all assemblies
- attend parent/teacher nights, presentation ceremonies and other school functions as determined by the Principal, some which may be outside of school hours
- participate in the pastoral care programme of the School including taking a mentor group each morning and during pastoral periods
- attend our annual school camps; which generally occur during term time and require nights away from home
- attend our Biennial 2-day staff conference which is held outside of East Maitland
- support colleagues by taking occasional relief lessons
- contribute to the co-curricular programme of the School
- have an active professional development plan and attend all required PD sessions & staff meetings
- be familiar with OneNote or similar on-line learning platforms

Application

Suitable applicants should apply by using **the School's application form**. This form must be completed **in full** and all information requested must be provided. Applicants who do not use the application form will disqualify themselves from the process.

You may include other information that you feel will assist the process, however, only include information that is highly pertinent to this application and keep that material **brief**. **Do not** simply drop a CV or Resume into the application; we require applicants to be more discerning than this.

Applications will be received in digital form only and per email where a short introduction is expected and the application attached as a PDF. They are to be sent to Mrs Ana Stratton, strattona@hvgs.nsw.edu.au.

Inquiries regarding the position may be directed to the Dean of Innovative Curriculum, Mr Nick Jolliffe by email to jolliffen@hvgs.nsw.edu.au or by contacting the School on 4934 2444.

Applications close Friday 15 September 2017. - Applications received after this date will not be considered.

Mr Paul Tey
Principal