Castlebrook High School

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English Teacher - Job Description

Accountable to:	**Academy Principal**
Immediately Responsible to:	**Head of English**
Immediately Responsible for:	**N/A**
Grade:	**MPS/UPS**

Core purpose and objectives of the post:

- **To work with the Head of English and the English team to successfully develop and implement, the English Department's strategic vision to move it to outstanding.**
- **To set high standards to support positive learner progress and behaviour across the department.**
- **To support at all times the positive ethos, values and policies of the school**
- **To promote and safeguard the welfare of children and young people you are responsible for or come into contact with**

Core purpose and objectives of the post:

- To ensure the highest standards of teaching and learning, learner attainment and progress within the classroom
- Uphold the values and beliefs of the Shaw Education Trust and be unswerving in a commitment to improve, accelerate and enable ambitious life goals for all our learners
- Fully support and at all times uphold the policies and positive ethos of the school and Shaw Education Trust
- Ability to successfully teach English across key stages 3 and 4 and demonstrate a range of teaching and learning strategies
- Ability to work effectively as part of a team
- Enthusiastic and passionate, creative and innovative with the drive and determination to move the school forward to outstanding.
- To support at all times the positive ethos, values and policies of the school.
- A dedicated team player who develops excellent relationships with learners and colleagues
- A professional who communicates clear expectations and promotes at all times positive behaviour for learning
- Make a very significant contribution to the extra curricular and enrichment life of both the English Faculty and the school
- Commitment to participating in staff CPD and Professional development opportunities

Core duties specific to this post:

- To ensure the highest standards of learning and teaching, learner attainment and progress across the Faculty. Responsible to the Head of English
- To undertake whole school duties as may be reasonably determined by the Academy Principal

- To carry out the duties of a teacher as set out in the current School Teachers Pay and Conditions
- To develop learners' Literacy and Numeracy skills within a specialist subject area
- To differentiate learning tasks to ensure all learners within a group make progress in every lesson, liaising with Special Support Assistants as necessary and effectively deploying additional support in the classroom
- To regularly assess learners work and give appropriate AFL and feedback in line with school policy and use learner data to plan differentiated tasks in lessons and homework
- To ensure every learner knows where they are in their learning and understands the steps required to make continued progress
- To be an exemplary role model in terms of dress, behaviour, punctuality and attendance
- To attend and participate in Parent and Open Evenings as required
- To uphold the school's Positive Behaviour for Learning policy
- To provide cover for staff in line with the 'Rarely Cover Agreement '
- To be a Form Mentor
- To ensure that the learning environment is attractive, tidy, safe and conducive to learning
- To adhere to the school policies regarding Health and Safety, ICT usage and educational visits/trips
- To undertake such duties as their respective Line Manager or the Academy Principal may determine as reasonably falling within the role

Castlebrook High School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

As an employee of Shaw Education Trust you have a responsibility for, and must be committed to, safeguarding and promoting the welfare of children and young people and for ensuring that they are protected from harm.

The school is committed to the ongoing professional development of <u>all</u> its <u>employees</u>.

Job Description prepared by:	**Mrs S. Armstrong, Academy Principal**	**Date: 07/03/2018**
Agreed by Postholder:	**Signed**	**Date:**

Teacher of English – Person Specification

SHORT-LISTING CRITERIA	ESSENTIAL	DESIRABLE
Qualifications and Experience Teaching Qualification	✓	
Degree or equivalent in English related subject	✓	
Outstanding classroom practitioner who can secure at least good progress for classes taught	✓	
Creative and innovative approach to teaching and learning	✓	
Commitment to maximise the life chances of our learners	✓	
Ability to successfully relate to learners, staff, parents / carers, and other key stakeholders	✓	
Excellent time management	✓	
Excellent communication skills, both oral and written	✓	
Ability to offer a firm but friendly approach and be self confident in dealing with young people	✓	
Good numeracy/literacy skills	✓	
Ability to work constructively as part of a team	✓	
Ability to effectively use and analyse data to inform teaching and secure expected levels of progress	✓	
Commitment to significantly contribute to the extra curricular and enrichment life of the school	✓	
Skills and Knowledge Commitment to ongoing CPD	✓	
Safeguarding and Child Protection training or willingness to attend training	✓	
First aid qualification or willingness to attend first aid training	✓	
Special Working Conditions Ability to attend evening meetings	✓	
Willingness to run occasional holiday revision classes		✓
Two references which confirm no issues evident in terms of child protection, discipline or capability and positive relationships with learners, staff and parents	✓	
Commitment to safeguarding young people, appropriate DBS record	✓	
Personal Qualities The successful candidate will demonstrate the highest levels of personal and professional integrity at all times. They will need to demonstrate a positive outlook, energy, enthusiasm, resourcefulness, drive, the ability to motivate others, to be flexible and to work as part of a larger team.	✓	
A passion for learning and a desire to play a key part in the further development of Castlebrook High School to realise our ambitious and inclusive vision and to be the best school we can possibly be.	✓	
An excellent health and attendance record is essential. A high degree of professionalism is essential.	✓	
Safeguarding Two references which confirm no issues evident in terms of child protection, discipline or capability and positive relationships with learners, staff and parent/carers	✓	
Commitment to safeguarding young people, appropriate DBS record	✓	
Suitable to work with young children	✓	
Able to form and maintain appropriate relationships and personal boundary with children and young people	✓	