



Falkland Islands Government – Job Description

| | | | |
|--------------------|---------------------------------------|-----------------|----------------------|
| Job Title: | Primary Teacher | | |
| Department: | Education | Section: | IJS & Camp Education |
| Reports to: | Head Teacher | | |
| Grade: | Falkland Islands Government Grade – C | | |

Job Purpose:

To teach primary aged pupils at the Stanley Infant / Junior School and Camp Education.

Main Accountabilities:

Main Accountabilities:

- To carry out the professional duties of a teacher as detailed in the Teachers' Standards in order to maintain high professional standards.
- To implement agreed school policies within the classroom setting.
- To produce all documentation in a timely manner.
- To carry out all reasonable duties assigned by the Head teacher.

Professional Development

- Manage a curriculum area and organise any relevant INSET.
- A commitment to own and others CPD.

Curriculum

- A commitment to inclusion. To liaise with the SENCO & other relevant professionals in order to develop appropriate approaches to SEN within the class.
- Set clear targets based on prior attainment and evaluate outcomes.
- Maintain a happy, challenging and effective learning environment both inside and outside the classroom.
- To teach lessons by telephone/computer as and if necessary.

Relationships:

- To interact on a professional level with colleagues, establishing and maintaining productive relationships with them in order to promote mutual understanding in respect of the needs of the Primary sector.
- To manage the effective use of support staff.
- To maintain strong relationships with parents and other stakeholders. This includes following school policies on reporting to parents on development, progress and attainment of their children.

Pastoral:

- To be responsible for the associated pastoral care and administrative duties in respect of the children in the assigned class as well as the general responsibilities in the school as agreed by the Headteacher.
- Depending on whether based in Stanley or in Camp, to enter into the school, settlement or family life, which includes organising and running extra-curricular activities or clubs.
- To know and apply child protection procedures.

The job description is not an exclusive or exhaustive definition of your duties. You shall undertake such additional or other duties as may reasonably be required by FIG commensurate with your role and grade.



Falkland Islands Government – Job Description

| | |
|-------------------|-----------------|
| Job Title: | Primary Teacher |
|-------------------|-----------------|

Additional Information:

- Changes in school rolls or in Education Department policies may necessitate change in staffing arrangements, and the Education Department reserves the right to transfer teachers, subject to prior consultation. The Education Department also reserves the right to ask you to teach in any subject area in which you are qualified
- Travelling teachers have a home base in Stanley but the nature of the job requires that they live with the families for the majority of the time while teaching the children.
- The Infant/Junior School & Camp Education is a school averaging 320 pupils FS1-Year 6.
- Camp Education pupils are based throughout the islands. There are 4 settlement schools and other pupils are taught by a combination of telephone and travelling teachers.
- The service is committed to inclusion and follows the English National Curriculum with modifications to take into account the local context.

Criminal Record Checks: *(This post is regarded as a sensitive post)*

All applicants for Government posts will be asked to disclose convictions upon application. Criminal records will only be considered for recruitment purposes when the conviction record is relevant. Having an 'unspent' conviction will not necessarily bar a candidate from employment. This will depend on the circumstances and background to the offence(s). Please see the enclosed Frequently Asked Questions (FAQ) sheet.

Any information given will be completely treated as confidential and will be considered only in relation to the post to which the application refers.

Failure by a candidate to reveal information that is directly relevant to the post applied for could lead to the withdrawal of an offer of employment.



Falkland Islands Government – Job Description

| Person Specification: | Primary Teacher | | |
|---|-----------------|-----------|-------------------|
| Criteria | Essential | Desirable | Assessment Method |
| Education and Training: | | | |
| To be a graduate primary teacher with Qualified Teacher Status (recognisable in UK) who has completed the statutory induction year as an NQT. | ✓ | | A |
| Evidence of attendance and capturing impact from recent & relevant CPD/INSET. | | ✓ | A |
| Awareness of current UK educational trends and innovations | | ✓ | A/I |
| Knowledge, Skills and Experience: | | | |
| At least 3 years recent primary teaching experience, preferably in UK system with a breadth of curriculum experience. | ✓ | | A |
| Proven ability to teach at a single primary key stage. | ✓ | | A/I/R |
| Knowledge of child protection and safeguarding | ✓ | | A/I |
| A commitment to differentiate materials to meet students' needs | ✓ | | A/I/R |
| Experience of monitoring, assessing, recording and reporting of pupils' progress | ✓ | | A/I |
| Ability to create a happy, challenging and effective learning environment | ✓ | | A/I/R |
| Able to work within and contribute to coaching and mentoring environment | ✓ | | A/I |
| Ability to communicate effectively (both orally and in writing) to a variety of audiences | ✓ | | I |
| ICT literate | ✓ | | A/I |
| Proven ability to effectively organise the classroom & learning programme. | ✓ | | A/I |
| Willingness to take class swimming lessons. | ✓ | | A/I |
| Ability and willingness to teach mixed ability classes | ✓ | | A/I |



Falkland Islands Government – Job Description

| Person Specification: | Primary Teacher (<i>Continued</i>) | | |
|--|--------------------------------------|-----------|-------------------|
| Criteria | Essential | Desirable | Assessment Method |
| Knowledge, Skills and Experience: (<i>Continued</i>) | | | |
| Willingness to deliver extra-curricular activities. | ✓ | | A/I |
| Willingness to become Team Teach accredited. | ✓ | | A/I |
| Willingness to use an interactive whiteboard. | ✓ | | A/I |
| Able to describe examples from experience of effective teaching and learning. | ✓ | | A/I |
| Able to effectively manage children's behaviour in order to facilitate learning for all. | ✓ | | A/I |
| Experience of teaching pupils with SENs – e.g. ASD, dyslexia, dyspraxia, cerebral palsy, etc. | | ✓ | A/I |
| Experience of effective management of support staff | | ✓ | A/I |
| Commitment to Lifelong Learning & CPD e.g. higher degree. | | ✓ | A/I |
| Hold a current Swimming teaching, First Aid, Team Teach, Child Protection certification/qualification. | | ✓ | A/I |
| Hold a minibus licence. | | ✓ | A/I |
| Proven ability to teach at more than one primary key stage. | | ✓ | A/I |
| Experience of preparing and administering statutory National Curriculum tests. | | ✓ | A/I |
| Knowledge & ability to support IT learning programme. | | ✓ | A/I |
| Can demonstrate successful use of an interactive whiteboard. | | ✓ | A/I |



Falkland Islands Government – Job Description

| Person Specification: | Primary Teacher <i>(Continued)</i> | | |
|---|------------------------------------|-----------|-------------------|
| Criteria | Essential | Desirable | Assessment Method |
| For Settlement and Travelling Teachers: | | | |
| Willingness to live in a remote location. | ✓ | | A/I |
| To have the ability to work effectively without any direct supervision for long periods. | ✓ | | A/I |
| To have the ability to motivate and occupy oneself in isolated locations with little access to social activities. | ✓ | | A/I |
| To be flexible in responding to logistical issues. | ✓ | | A/I |
| For Travelling Teachers only | | | |
| To have the ability to cope with varied and sometimes quite basic living conditions. | ✓ | | A/I |
| To be able to live with families with restricted personal space. | ✓ | | A/I |
| To be able to travel by light aircraft and / or by sea. | ✓ | | A/I |
| For Distance Learning (Telephone) Teachers only | | | |
| Based at main school site in Stanley. | ✓ | | A/I |
| To be able to demonstrate confidence using IT with regard to the move from telephone to computer based lessons. | ✓ | | A/I |

Method of assessment:

A - Application Form
I - Selection Interview
R - Reference