



Earlsfield Primary School

Job Description

Music Teacher

The appointment is subject to the current conditions of employment for Class Teachers contained in the School Teachers' Pay and Conditions Document, the required standards for Qualified Teacher Status and Class Teachers and other current legislation.

This job description may be amended at any time following discussion between the head teacher and member of staff, and will be reviewed annually.

Areas of responsibility and key tasks relating to the role of Music Teacher

a) Strategic Direction and Development of provision in the School (with the support of, and under the direction of the Head, Deputy Headteacher and where appropriate the Assistant Headteachers)

- Champion quality music experiences throughout the school
- Develop and implement policies and practices which reflect the school's commitment to high achievement through effective teaching and learning;
- Have an enthusiasm for the subject which motivates and supports other staff and encourages a shared understanding of the contribution the subject can make to all aspects of pupils' lives;
- Develop plans for the subject which identify clear targets, times-scales and success criteria for its development and/or maintenance in line with the school development plan;
- Demonstrate a willingness to work alongside colleagues, analysing work and outcomes.
- Develop and take responsibility for the school choir
- Provide opportunities to celebrate the school's music curriculum through performances etc.

b) Teaching and Learning

- Deliver high quality teaching and learning in the subject that inspires and motivates
- Ensure continuity and progression in the subject ;
- Establish clear targets for achievement in the subject and evaluate progress through the use of appropriate assessments and records;
- Develop effective links with the local community including parents, local groups and where appropriate local businesses;
- Ensure that all children are provided with equality of opportunity within the subject
- Identify gifted and talented musical pupils and ensure that sufficient opportunities are provided for them to develop their skills further both in school and through out of school opportunities

c) Leading and Managing Staff

- Enable all teachers to achieve expertise in planning for and teaching the subject through for example, support and by leading or providing high quality professional development opportunities;

- Plan alongside the class teachers for music assemblies and productions;
- Ensure that music is integrated into the thematic curriculum where possible and links are made to inspire the children's interest.
- Ensure that the Headteacher, SLT and governors are well informed about policies, plans, priorities and targets for the subject and that these are properly incorporated into the school development plan.
- To attend relevant CPD where necessary;
- Liaise with LEA Music Service to take part in borough wide initiatives.

d) Effective Deployment of Resources

- Support the Headteacher by maintaining efficient and effective management and organisation of learning resources and identifying new resources where necessary.
- Support the Headteacher by maintaining efficient and effective management of the expenditure for the subject;
- Ensure that value for money is achieved;
- Take on any additional responsibilities which might from time to time be determined.

Areas of responsibility and key tasks in relation to the post of class teacher

a) Planning, Teaching and Class Management

- Ensure that planning and teaching enables all children to achieve and make clear progression
- Identifying clear teaching objectives and specifying how they will be taught and assessed
- Setting tasks which challenge pupils and ensure high levels of interest
- Setting appropriate and demanding expectations
- Setting clear targets, building on prior attainment
- Identifying SEN or very able pupils;
- Provide clear structures for lessons maintaining pace, motivation and challenge;
- Make effective use of assessment and ensure coverage of programmes of study;
- Ensure effective teaching and best use of available time;
- Monitor and intervene to ensure sound learning and discipline;
- Use a variety of teaching methods;
- Ensure pupils acquire and consolidate knowledge, skills and understanding appropriate to the subject taught;
- Evaluate their own teaching critically to improve effectiveness;

b) Monitoring, Assessment, Recording, Reporting

- Assess how well learning objectives have been achieved and use them to improve specific aspects of teaching;
- Mark and monitor pupils' work and set targets for progress;
- Assess and record pupils' progress systematically and keep records to check work is understood and completed, monitor strengths and weaknesses, inform planning and recognise the level at which the pupil is achieving;
- Prepare and present informative reports to parents.

c) Other Professional Requirements

- Have a working knowledge of teachers' professional duties, legal liabilities and professional standards
- Be reflective, adaptable and proactive

- Be willing to share and model very good or outstanding practice
- Operate at all times within the stated policies and practices of the school;
- Establish effective working relationships and set a good example through their presentation and personal and professional conduct;
- Endeavour to give every child the opportunity to reach their potential and meet high expectations;
- Contribute to the corporate life of the school through effective participation in meetings and management systems necessary to coordinate the management of the school;
- Take responsibility for their own professional development and duties in relation to school policies and practices;
- Liaise effectively with parents and governors.
- Take on any additional responsibilities which might from time to time be determined.
- Show a commitment towards school policies in Equal Opportunities and Child Protection, have a full understanding of these policies and embrace all aspects of school policy in relation to these areas.
- Deal with issues in a professional and confidential manner
- Attend occasional meetings during evening hours or during school holidays as required.

Please note that the duties and responsibilities of the Music teacher may vary from time to time according to the changing needs of the school and may therefore be reviewed at the discretion of the Headteacher in light of those changing requirements and consultation with the post holder and governing body.

The job description whilst allocating duties and responsibilities does not direct the particular amount of time spent on carrying them out and no part of it may be so construed.

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Person Specification

Class Teacher



	Essential	Desirable
Qualifications		
Educated to degree level	✓	
Qualified teacher status.	✓	
Experience		
Teaching experience relevant to the post advertised	✓	
Teaching experience across the age ranges		✓
Have a working knowledge of teachers' professional standards, duties and legal responsibilities;	✓	
Professional Knowledge and Understanding		
Demonstrate a good understanding of the National Strategies	✓	
Have knowledge of effective teaching strategies to include, and meet the needs of, all pupils within English teaching, in particular underachieving groups of pupils, pupils with EAL and SEN	✓	
Understand the contribution of EMA work in a primary school and what constitutes good practice and support for bilingual learners	✓	
Understand the principle of Racial Equality and Equality of Opportunity and how these may inform whole school policy	✓	
Understand and show a commitment towards child protection	✓	
Professional Skills and Abilities		
Be able to plan lessons effectively for all the pupils in a class, setting clear learning intentions and differentiated tasks	✓	
Be able to analyse data effectively to assess class performance and progress	✓	
A willingness to participate in sharing practice across the school through modelling and video.	✓	
Promote the school's aims positively	✓	
Have good ICT knowledge and skills relating to class teaching responsibilities of the post – be able to demonstrate the effective use of ICT to enhance the learning and teaching of all subjects	✓	
Communicate effectively (both orally and in writing) to a variety of audiences;	✓	
Relish challenge and perform efficiently in all aspects of classroom practice	✓	
Establish and develop close relationships with parents, governors and the community;	✓	
Have a flexible approach to work and be a proactive team member who shows respect for their colleagues	✓	
Have good communication skills both orally and in writing	✓	
Be able to manage own work load effectively and respond swiftly to dead lines	✓	
Have good interpersonal skills, with the ability to enthuse and motivate the children in your care	✓	
Demonstrate a willingness to run INSET (dependent upon experience)		✓
Show an openness and willingness to address and discuss relevant issues, build upon feedback and demonstrate the drive to be an outstanding practitioner.	✓	