



Paddocks Primary School – Job Description

Job Title/Post: Key Stage Two Teacher

Responsible to: Key Stage Two Leader/Headteacher

This appointment is subject to the current conditions of employment contained in the School Teachers' Pay and Conditions Document, the 1998 School Standards and Framework Act, the required standards for Qualified Teacher Status and other current legislation in particular The Teachers' Standards (DfE 2012).

This job description may be amended at any time following discussion between the head teacher and member of staff, and will be reviewed annually.

Core Purpose of the Key Stage Two Teacher:

To work as part of the Key Stage Two and wider school team to:

- Be a strong advocate for change and champion school improvement.
- Convey a positive 'can do' attitude and present a 'united front' to secure successful outcomes for school.
- Support the development and achievement of the school's vision to secure success and improvement.
- Play a major role in ensuring high quality education for all pupils and improvement in standards of learning and achievement in the Key Stage.
- Work in close partnership with relevant staff to promote continuity of provision and practice across the Key Stage and school as a whole.
- Help to secure commitment of the wider community to the school in developing and maintaining effective networks within the Key Stage.

Strategic Direction and Development of the School

- Contribute to school projects which aim to meet the aspirations of the School Development Plan
- As a member of the Key Stage Two Team, actively contribute to the development of the whole school.
- Work in partnership with colleagues to create a productive and positive school ethos.

Knowledge and Understanding of:

- What constitutes quality in educational provision at the Key Stage, the characteristics of effective practice and strategies for raising pupils' achievement.
- How to promote pupils' spiritual, moral, social and cultural development and good behaviour through effective classroom management.

Teaching and Managing Pupil Learning

- Provide inspirational and creative teaching which secures high standards of learning, behaviour and motivation.

- Carry out the professional duties of a teacher as set out in the School Teachers' Pay and Conditions document and the DfES Teachers' Standards Framework 2012.
- Play a significant role in creating and maintaining a climate which promotes and secures good teaching, effective learning, high standards of achievement and good behaviour throughout the Key Stage.
- Implement the curriculum and its assessment; monitor and evaluate practice in order to identify and act on areas for improvement.
- Actively promote the application of literacy, numeracy and ICT across the curriculum for Key Stage Two pupils.
- Help to create and implement positive strategies to celebrate diversity and to promote good race relations.

Assessment and Evaluation

- To attend all Pupil Progress Meetings with the Headteacher and Key Stage Two Leader in order to set, monitor, evaluate and review pupil targets.
- To assess pupil progress, formatively and summatively, and track outcomes using the school Pupil Tracking system.

Pupil Achievement

- Play a significant role in making explicit to pupils, parents, teachers and the wider community the school's high expectations that all pupils can succeed.
- Ensure that resources are dedicated to ensuring the highest standards of achievement for all pupils in Key Stage Two.

Relations with Parents and the Wider Community

- Actively seek opportunities to develop effective relationships with the community to extend the curriculum and to enhance teaching and learning in the Key Stage.
- Create and maintain an effective partnership with parents of pupils in the class to support and improve pupils' achievement and personal development.
- Ensure that parents and pupils are well-informed about all relevant matters.

Managing Own Performance and Development

- Demonstrate resilience.
- Take responsibility for own professional development.
- Use effective ICT skills for teaching, learning and management.
- Prioritise and manage own time effectively, particularly in relation to balancing the demands of teaching.
- Work under pressure and to deadlines.
- Sustain personal motivation.