



HEAD OF DUCKS



ABOUT US

A FAMILY OF SCHOOLS

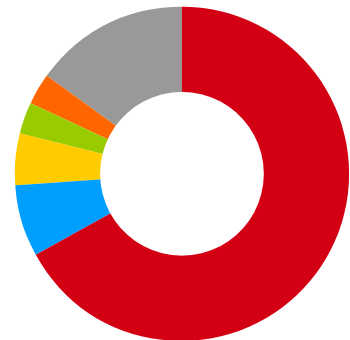
Nearly 400 years after Elizabethan actor Edward Alleyn founded Dulwich College, a school for boys in South London, the founders of Dulwich College International (DCI) opened their first school 9000 kilometres away in China. Since 2003, when Dulwich College Shanghai opened its doors to 26 children, enrolment at Dulwich College International schools has grown to over 8000 students hailing from more than 60 countries. Our group now comprises of ten schools in seven cities and four countries in Asia, employing over 2000 staff throughout the group, including over 100 Mandarin teachers from China. This makes DCI the fastest growing UK independent school network overseas.

Our schools provide a challenging and ambitious education that prepares children for the future, moulding them into confident and well-rounded young people. Beyond excellent academics, we provide strong co-curricular programmes, the grounding provided by venerable British educational traditions, and school communities marked by the open-mindedness bred of international experience.

By virtue of our group's relationships with leading educational and artistic institutions, DCI students perform soliloquies under the tutelage of actors from the Royal Shakespeare Company, sing with the Vienna Boys' Choir, and work with the innovative musicians from the Berklee College of Music in Boston. They take an active part in group sporting, artistic, intellectual and leadership events, and learn about the importance of giving back through community service.

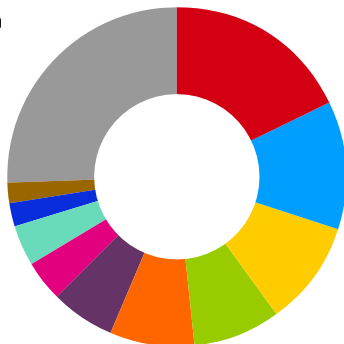
DCI Expatriate Teacher Nationalities

- 67% British
- 7% American
- 5% Australian
- 3% Canadian
- 3% New Zealander
- 15% Other



DCI Student Nationalities

- 18% United Kingdom
- 12% United States
- 10% China
- 8.5% South Korea
- 8% Hong Kong
- 6% Australia
- 4% Canada
- 4% Singapore
- 2% Taiwan
- 2% India
- 25.5% Other



Our evolution, from a single school to a broad network, surely signals our success, but what matters is how we use it.

Being part of a network allows our schools to work together, leveraging their talent and resources to share experiences, put on events, and forge relationships. This exposes our staff and students to a rich and varied choice of experiences that individual schools could not offer on their own.

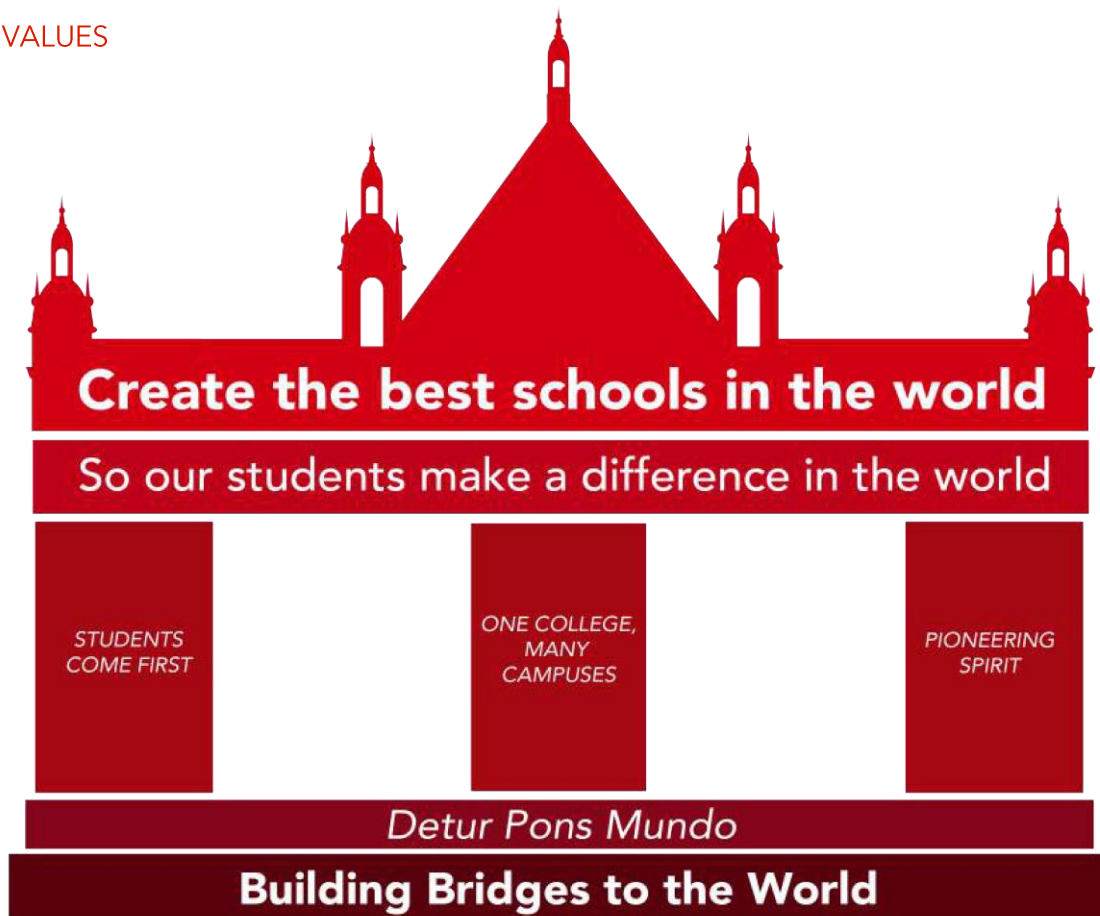
Our staff members enjoy the benefits of a group-wide commitment to Professional Learning programmes integrated with career planning. Action research and cross-college collaborative projects are an integral part of Professional Learning at DCI schools, and staff members at all levels of experience are encouraged to propose and conduct action research and projects.

Finally, our network strengthens community bonds. Staff from different DCI schools may make friends one year at a group event, and find themselves colleagues the next when one of them has moved from one of our colleges to another.

With many of our staff transferring within the family of schools, we are able to keep the benefits of their knowledge and experience within the group.

ABOUT US

OUR VALUES



Motto:

Detur Pons Mundo

Building Bridges to the World

通向世界的桥梁

Vision: Dulwich College Suzhou aspires to be respected internationally as a community committed to developing individuals who seize and act ethically upon the breadth of opportunity the world presents.

Children come first when:

1. The College educates the whole child
2. The College provides a safe, secure and stimulating environment
3. The College recognises that we gain knowledge and understanding of the world by questioning and actively solving problems
4. The College emphasises the benefits and responsibilities of working collaboratively together

5. The College values awareness of the natural world and its resources
6. The College prepares children to live their lives honestly with a spirit of respect for themselves and others
7. The College understands that meaningful, lifelong learning involves taking risks
8. The College challenges each child to be the best that they can be and supports them in this.

Definition of learning:

Good learning is a meaningful experience where students enjoy making connections between new and existing knowledge, skills and understanding. Students are engaged, challenged and are able to reflect independently and collaboratively on their progress.

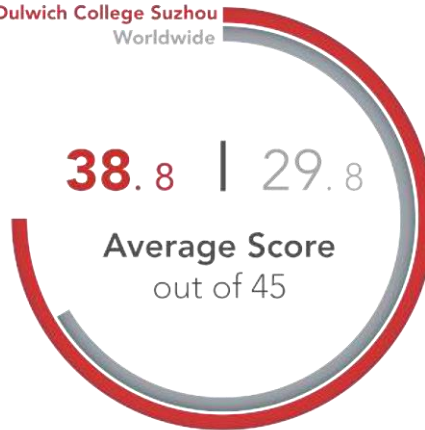
ABOUT US

IB RESULTS 2018



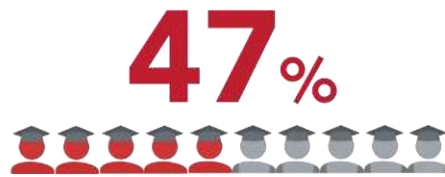
pass rate for those who entered the full diploma

Dulwich College Suzhou
Worldwide



5 in 7 中文

students who took
Mandarin received a
perfect score (7/7)



of DCSZ students achieved over
40 points in IB examinations

Our students received offers from



University of
Oxford



Princeton
University



The University
of Melbourne



University of
Hong Kong



University of
British Columbia



University of
Cambridge



Stanford
University



Peking
University



Imperial College
London



University of
Chicago



London School
of Economics



Rhode Island
School of Design



University of
Edinburgh



Nanyang Technological
University

and other top universities

ONE COLLEGE, MANY CAMPUSES

DULWICH COLLEGE SUZHOU

Situated in Suzhou Industrial Park, Dulwich College Suzhou (DCSZ) was the third Dulwich College to open in China. The College has grown to over 1000 students aged 2 – 18, and has an enviable reputation in this new First Tier City that ranks as having the 6th highest GDP in China and a population around 14 million.

Record breaking IB results in 2018 placed the College as the highest scoring international IB school in mainland China with an average point score of 38.8. Our College offers the English Early Years Foundation Stage Framework, the English National Curriculum, International GCSEs and the IB Diploma. Our students achieved an IGCSE A* / A average of over 70% in 2018. In 2019 the graduating class IB average was 36.2, significantly above the world average of 29.2.

The Independent Schools Inspectorate Inspection of October 2016, awarded the highest grade possible, Excellent, for every aspect of the life of the College. This is a rare achievement and we are the only school in Suzhou to have this accolade. The school is also accredited by CIS, WASC and NCCT, and currently working towards its five year CIS re-accreditation.

Dulwich College Suzhou enjoys a unique position in the Chinese educational landscape being co-located with Dulwich International High School Suzhou and Suzhou High School SIP. The close partnership between the three schools offers special cultural and learning opportunities to students and staff.

World class facilities at the College ensure that the students from our three schools : DUCKS (ages 2 – 7), Junior School (ages 7 – 11) and Senior School (ages 11 – 18) have every opportunity to excel both inside and outside the classroom.



OUR SCHOOLS

DULWICH COLLEGE SHANGHAI PUDONG
FOUNDED IN 2003



DULWICH COLLEGE BEIJING
FOUNDED IN 2005



ONE COLLEGE, MANY CAMPUSES

DULWICH COLLEGE SUZHOU
FOUNDED IN 2007



DULWICH INTERNATIONAL HIGH SCHOOL ZHUHAI
FOUNDED IN 2010



DULWICH COLLEGE SEOUL
FOUNDED IN 2010



DULWICH INTERNATIONAL HIGH SCHOOL SUZHOU
FOUNDED IN 2012



DULWICH COLLEGE SINGAPORE
FOUNDED IN 2014



DULWICH COLLEGE YANGON PUN HLAING
FOUNDED IN 2015



DULWICH COLLEGE SHANGHAI PUXI
FOUNDED IN 2016



DULWICH COLLEGE YANGON STAR CITY
FOUNDED IN 2017



THE ROLE

HEAD OF DUCKS

Position Profile

An experienced and enthusiastic Head of DUCKS is required to help an already thriving school to realise its aim of achieving excellence in all areas of school life. The successful candidate will have a proven track record of accomplished senior leadership and of creating an environment for academic success. The candidate will also have a strong commitment to the pastoral welfare of young people and the ability to effectively engage parents and other key stakeholders in the wider school community. The Head of DUCKS reports to the Head of College.

School Leadership

- Provide leadership for the day-to-day running of the DUCKS, ensuring that this is in line with the College's educational philosophy.
- Ensure that students are provided with a caring, appropriately challenging and inspiring learning environment.
- Represent DUCKS on the College Leadership Team.
- Exercise primary responsibility for all matters relating to the students and staff in DUCKS.
- Ensure that safeguarding, health and safety, and all other College policies are known, understood and embedded into practice.

Learning and Teaching

- Lead the planning, monitoring, evaluation and development of the curriculum in DUCKS.
- Maintain effective planning, assessment and record keeping throughout the school.
- Exercise overall responsibility for DUCKS's internal and external examination programmes.
- Encourage a strong sense of teamwork amongst DUCKS staff.
- Recruit and maintain quality staff who are well qualified to provide an excellent level of student learning in their allocated posts.
- Provide an inspiring range of professional learning opportunities for the staff in co-operation with the College Professional Learning Co-coordinator and be committed to your own professional learning.
- Liaise with the Head of Junior School to ensure the effective transition of students between the two schools.

Pastoral Care

- Co-ordinate overall responsibility for the pastoral care of all students in DUCKS.
- Maintain effective relationships with the parents in regards to their children's progress at school.
- Ensure that appropriate guidance programmes are in place to offer students support as they transition to tertiary education programmes.
- Oversee the awards and House system for DUCKS students.

Finance

In liaison with the Head of College and Director of Business Administration:

- Manage the budget for DUCKS.
- Manage the ordering of resources and equipment.
- Support the Admissions and Marketing Team in the promotion of DUCKS.
- Oversee the admissions process for prospective students into DUCKS and for their transfer to other schools and colleges.
- Provide information for prospective families applying to Dulwich College Suzhou.
- Maintain positive links and effectively promote the school within the local and international community.

THE PERSON

The successful candidate will be an inspirational and innovative leader who can secure the full engagement of staff and all other stakeholders in the delivery of the school's strategic aims. He or she will have the following key skills, experience and attributes:

Qualifications and Experience

- Tertiary degree from a well-respected University, with management and leadership qualification an advantage.
- Substantial general experience across a broad range of educational activities.
- Demonstrated understanding of all elements of a co-educational day school environment and current and future issues faced.
- In-depth understanding of education in the early years school and the current challenges.
- Experience of promoting excellence and innovation in learning and teaching to ensure both academic progress and the creative, physical and social development of the pupils.
- Demonstrable experience of engaging and building relationships with key internal and external stakeholders.
- Experience in developing, implementing and monitoring strategic plans in support of the mission of a school or other educational institution.
- Substantial successful experience of resource management; financial, human and physical.
- Experience across the full range of staff management processes e.g. recruitment, development, retention, performance management and dismissal.
- Experience of leadership and management of staff, and developing an open and supportive working environment.

Leadership and Management Skills

- Ability to translate an ambitious vision into meaningful specific plans and objectives, and gain commitment from the staff community.
- Excellent communication skills (both written and verbal).
- Excellent problem-solving skills, including evidence of having dealt successfully with a range of challenges.
- Excellent financial and resource planning skills.
- Good project management skills.

- Ability to work with conflicting demands and timescales.
- Ability to delegate effectively.

Personal Attributes

- Strong team player as well as leader, including the ability to contribute to a strong College Leadership Team.
- Able to act as ambassador and professional advocate for the whole school, with strong personal credibility and the capacity to build relationships with a diverse range of stakeholders including students, parents, community, alumni, school bodies and external agencies.
- Culturally aware and sensitive to multiple nationalities, and the way in which different cultures can interact.
- An active listener of students, parents and staff, who takes the time to address their needs.

Package

A salary package, commensurate with the responsibility of the post and the stature of the school, will be offered. This will be reviewed annually. Suitable accommodation will be provided near to the school campus. Other elements of the package include private health care and medical insurance for the whole family, 100% school fees remission for children, and an annual performance related bonus. The appointment may be terminated by a minimum notice of one year by either party.

THE PLACE

LIVING IN SUZHOU

Situated in the historic city of Suzhou, half an hour by train from Shanghai, the College is located in Suzhou Industrial Park (SIP), a new district which is increasingly becoming a destination of choice. Suzhou, founded about 2500 years ago, is famous for its canals, stone bridges, pagodas, and its ancient gardens dating back to the Song Dynasty (960-1279 CE). But it is also a modern city with good roads, rail links, an underground metro system and modern apartments. The bulk of the expatriate population, as well as 1500 foreign companies, 40 of which are in the Fortune 500, live and work in and around SIP. People in Suzhou are friendly and speak a local dialect as well as standard Mandarin. People tend to speak a little bit of English in tourist areas and the industrial parks but it helps to know some basic Chinese, particularly in taxis and restaurants, and any effort to speak Mandarin will elicit a delighted response.

The thriving expatriate community is close-knit, and often comes together over food. The local cuisine is excellent, and Western and other Asian restaurants, including Italian, Tex-Mex, Japanese, Thai and Indian also abound.

Suzhou winters are chilly and the summers are long and hot. Spring and autumn are very short but beautiful with sunny days and blue skies. Winter temperatures range from freezing to 15° C and summer temperatures from 30° to 40° C. The cherry blossoms in spring are delightful.

Western-style medical facilities with international staffing are available in Suzhou, Shanghai and nearby Wuxi. The practice of Western medicine has grown and improved dramatically in the past two decades, and leading Western hospitals offer very good care. High-speed trains link Suzhou to Shanghai within half an hour, and to Beijing within five hours, making it a great location for exploring the rest of China. The nearest airport is in Wuxi, with domestic flights and flights to Hong Kong, Macau and Taiwan available. The two airports in Shanghai offer flights to cities all over the world. Public parks, gyms, ten-pin bowling and golf are all readily available in the city, and the Suzhou Culture and Arts Centre hosts a variety of musical and theatrical performances as well as a cinema and IMAX theatre.



HOW TO APPLY

NEXT STEPS

To apply for this position you will need to include:

- an application letter
- your CV
- a statement of educational philosophy
- details of three referees from your current and previous employer

Applications should be submitted through our on-line application system at: <http://careers.dulwich.org>

For further information please see our website at <https://suzhou.dulwich.org/>

The closing date for applications is 20th September, 2019.

Interviews will take place in November and December 2019.

Dulwich College International is committed to safeguarding and promoting the welfare of all the students in our care and expects all applicants to share this commitment. We follow safe recruitment practices which are aligned to the recommendations of the International Task Force on Child Protection. We hold ourselves to a high standard of effective recruiting practices with specific attention to child protection. All appointments are subject to an interview, identity checks, criminal record checks, and successful references.