**The Role, Responsibilities and Relevant Qualifications**

**Teaching and Learning**

* Be an exceptional classroom practitioner, with the ability to lead, motivate and inspire staff and students
* To teach and to oversee others who teach students with a learning need so that they become empowered and grow in confidence as they learn
* Build the skills of all teachers to promote the understanding needed to help students with SEND to become independent learners
* Identify and adopt the most effective teaching approaches for students with SEND to be able to achieve their full academic potential
* Ensure a pupil-centred approach to learning, so that individual needs are met where possible in the common learning environment
* Ensure that the school carries out its statutory responsibilities regarding all students identified as experiencing SEND
* Monitor, support and advise teaching and learning activities to meet the needs of students
* Monitor progress towards targets for students with SEND
* Liaise with external agencies, parents and other schools to ensure continuity of support and learning in the admissions process for students with SEND
* Applicants should hold a NASENCO Award and a Level 7 or equivalent qualification in assessing, especially for examinations.
* Be familiar with a range of additional needs, including specific learning difficulties such as dyslexia, dyscalculia and dyspraxia, and a wide range of neurodiversity including autism, ADHD, mental health issues and physical disabilities
* Be able to offer some teaching in a formal academic subject

**Identification, Recording and Assessment**

* Work with colleagues, parents and students in identifying needs
* Work with colleagues, parents and student in setting targets for progress and achievement
* Analyse and interpret relevant school, local and national data
* Target and goal setting through, for example, an ‘assess, plan, do, review’ process and Individual Education Plans
* Keep accurate records
* Update the Principal and Governing Body on the effectiveness of provision for students with SEND
* Develop an understanding of learning needs across the school community
* Attend parent consultation evenings and keep parents informed of their child’s progress

**Leadership**

* Encourage all members of staff to recognise and fulfil their statutory responsibilities to students with SEND
* Provide training opportunities for staff to develop their skills and understanding of SEND
* Disseminate outstanding practice in SEND across the school
* Identify resources required to meet the needs of students with SEND and advise the Principal of priorities for expenditure
* Provide parent engagement opportunities so that families are supported and informed
* Attend cluster and network meetings as required
* Support the aims and ethos of the school
* Set a good example in terms of dress, punctuality and attendance
* Attend and participate in open evenings, parents’ evenings and review days
* Uphold the school’s behaviour code and uniform regulations
* Participate and, where appropriate, lead staff training
* Attend team and staff meetings