**Job Description**

**Job title: General Teacher**

**Responsible to: Head of Education**

**Job Description: Teacher**

**Purpose:**

Teachers will deliver a high quality Educational service to young people within the Secure Unit, Close Support and Cottage. They will uphold and promote the ethos and values of the Centre.

**Key responsibilities and competences**

1. Deliver high quality education to small classes of young people in a secure environment.
2. Contribute to the policies and procedures of the school.
3. Implement school policies including policies and procedures for assessment, target setting and learning support.
4. Liaise with residential care staff and other professionals to develop strategies to support young people’s educational attainment and behaviour and the setting of appropriate educational targets.
5. In conjunction with teaching and care staff, support the implementation of the IEPs for all young people.
6. Adhere to and advocate whole school and centre policies.
7. Develop, maintain and monitor a safe working environment, including the management of health and safety systems consistent with legislation, current good practice and organisational policies and procedures.
8. Ensure that the preparation and content of appropriate reports for internal and external meetings are of a high standard in terms of content and accuracy
9. Ensure, create and promote a safe and nurturing learning environment in which young people are able to grow and develop.
10. Support the development of materials relating to learning support, target setting, and the curriculum and presentation of candidates for external examination, where appropriate.
11. Support where appropriate the Scottish Qualifications Authority co-ordinator for the school, ensuring that all documentation and registrations are up to date at all times.
12. Receive allocated further tasks from the Education Management Team
13. Support the Education Management Team in delivering the assessment processes and requirements of the school.