



Job Description for Teachers

School/Service: Ryders Green Primary School

Post Title: Class Teacher

Effective Commencement Date: January 2020

The postholder is immediately responsible to:

- The Head Teacher in all matters
- The relevant member of the school leadership group in respect of curriculum matters
- The post holder is also expected to interact on a professional level with colleagues in order to promote a mutual understanding of their area of responsibility, with the aim of improving the teaching and learning of the area.

The postholder has Line Management responsibility for:

- co-ordinating and overseeing teachers and support staff in reference to the teaching and learning of their area of responsibility.

1. (a) **General Professional Duties and Responsibilities**

The postholder is required to carry out under the reasonable direction of the Head Teacher (or Head of Service) the professional duties of a teacher which are set out in the relevant paragraphs of the School Teachers Pay and Conditions Document and any subsequent amendments.

- (b) The postholder must at all times carry out her/his responsibilities with due regard to the Council's Equal Opportunities Policy.
- (c) **Particular Responsibilities** (These do not include or imply any voluntary activities.)

- The teacher will undertake all duties required of a qualified teacher identified in the School Teachers' Pay and Conditions Document and will undertake class teaching in a designated year group in EYS/KS1/KS2.
- Monitor and assess pupil results and progress, ensuring appropriate records have been kept, and use performance data to inform individual pupil, class and year group targets, lesson planning and the preparation of differentiated work, which meets the needs and potential of all pupils.
- Support the school's pastoral system, within the year group, class and with individual pupils.
- Contribute to the effective deployment of support staff and resources (ICT and consumables) within the class.
- Play a full part in the life of the school community and encourage staff, parents and pupils to do likewise. Comply with school policies and procedures in areas such as assessment, marking, behaviour management, communication with parents, induction, planning, staff meetings, parental events.
- Ensure personal professional development, being up-to-date in national and local developments, participating in whole school and individualised INSET and sharing with others.

- Co-ordinate/ act as a subject specialist in a specified curriculum area including monitoring and assessment, policy assessment and teaching strategies, consulting with colleagues and feeding back as part of the Leadership Team.

Impact on education progress beyond assigned pupils

- Monitor pupil progress within an area of the curriculum and ensure strategies are introduced which lead to improved standards.

Leading, developing and enhancing the teaching practice of others

- Provide support to colleagues in the effective planning of an area of the curriculum.
- Organise resources associated with the subject/area.
- Carry out INSET to ensure the effective development of the subject or area across the school.
- Be an effective member of the team with the overall aim of raising standards.

Note

1. This job description is not necessarily a comprehensive definition of the post.
2. The particular duties and responsibilities listed above may be subject to reasonable change from time to time following consultation between the Head Teacher and the postholder.

Issued by:

(Head Teacher/Head of Service)

Date of issue: