



**The Priory School**  
**Educating Students for Success in Life**

**Media & English Teacher**  
**Job Description**

**Pay Scale :** MPS1 – UPS3  
**Responsible to:** Head of Department

The postholder will be responsible to the Headteacher and will demonstrate a genuine commitment to our Equality Policy and to the wellbeing of all students. This job description will be reviewed annually and will form the basis of the Performance Appraisal Review procedure. Any issues relating to the review of this job description should be brought to the Headteacher's notice by the postholder. The postholder will undertake the following specific responsibilities in order to fulfill our statutory requirements, school aims, policies and targets:

**Key Processes & Responsibilities**

- Plan and deliver for effective teaching and learning in line with school expectations
- Regular assessment of work to monitor and report student progress in accordance with school policy
- Setting regular homework in accordance with school policy
- Communicate with key stakeholders to support student progress
- To deliver and participate in extra-curricular opportunities as directed by the Head of Department
- Celebrating success and recognizing achievement
- Continuing to develop and improve professionally through regular training and development

This job description sets out the duties of the post at the time it was drawn up. The Headteacher may vary the duties from time to time without changing their general character or the level of responsibility entailed.

This job description should be read in conjunction with;

- The Statutory Requirements contained in the current version of the School Teachers' Pay and Conditions document
- The Teachers' Standards
- The Priory School Professional skills level descriptors (career stage expectations)
- The Priory Professional Code of Conduct

The law requires this position to have an **enhanced** criminal background check. This is to protect children and vulnerable adults and to safeguard positions of trust. The position is therefore exempt from the Rehabilitation of Offenders Act. If your application is taken further you will be asked to declare details of any criminal record, even convictions that are 'spent' according to the act. If you are offered the post this information will be checked against Criminal Records Bureau files. You will be provided with full information at each stage.

The Priory School operates a no smoking policy.



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**Person Specification**  
**Media & English Teacher**

**1. Educational Qualifications/Training**

- Honours Degree in teaching subject (or related discipline)
- DfE recognised Qualified Teacher Status
- Relevant CPD Training Courses
- Further Degree/Professional Qualification (D)

**2. Professional Experience**

- Is an established first class teacher or new to the profession with the ability to become a first class teacher
- Proven track record in raising standards of student achievement or potential to do so
- Experience of managing student behavior or potential to do so
- Experience in the use of ICT as a teaching and learning tool/management tool

**3. Professional Knowledge and Understanding**

The successful applicant will need to demonstrate knowledge and understanding of:

- Strategies for raising student achievement
- Effective practice and approaches to Teaching, Learning and Assessment
- Current educational trends and thinking
- How to use data and information to effect improvement in the classroom

**4. Personal Qualities and Skills**

Ideally, we are looking for someone who:

- Can motivate, enthuse and inspire colleagues and students, and win the confidence of parents
- Has the ability to think strategically with imagination, vision, creativity and originality
- Is able to use ICT confidently
- Is reflective, self-critical, motivated and ambitious
- Has passion and believes that every student can succeed at The Priory School
- Is an effective communicator and presenter
- Can plan and organise effectively
- Possesses excellent inter-personal skills
- Has a sense of humor

The Priory School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.