

JOB DESCRIPTION – PRIMARY CLASS TEACHER

(With possibility of leadership responsibility)

LOCATION	The British International School of Chicago, Lincoln Park
JOB PURPOSE	<ul style="list-style-type: none"> To demonstrate and promote a genuine love of learning To teach pupils assigned to your class within the school and carry out duties as required by the Senior Leadership Team (SLT) To promote the Vision, Mission and Values of the British International School of Chicago - Lincoln Park To ensure that planning, preparation, recording, assessment and reports meet the expectations of the school To actively contribute to wider school development and growth To demonstrate thorough curriculum knowledge To demonstrate a proactive approach toward professional development
REPORTING TO	Principal
DIRECT REPORTS	Year Leader
OTHER KEY RELATIONSHIPS	Curriculum Coordinators, Assistant Head Teachers, Principal

KEY RESULT AREA	MEASUREMENT OF PERFORMANCE
Engagement and Interaction – School Ambassador to Internal Community	
<ul style="list-style-type: none"> Prepare and present informative reports to parents in a professional manner Facilitate parental engagement by ensuring children's learning and next steps are shared coherently with parents Prepare presentations for parental groups as required by the Senior Leadership Team Interact on a professional level with academic and administrative colleagues to establish productive working relationships Take a proactive approach to collaboration within and between departments. 	<ul style="list-style-type: none"> Regular communication, in line with school policy, ensures that parents are fully informed on the progress of their child and next steps.
Learning and Teaching	
<ul style="list-style-type: none"> Ensure the effective teaching and management of classes, groups and individuals so that teaching objectives are met, momentum and challenge are maintained and the best use is made of teaching time Have an excellent knowledge and understanding of what 	<ul style="list-style-type: none"> Teaching and learning is of a consistent high quality. Pupils are aware of their own abilities and know what is needed to make progress.

<p>constitutes quality Primary provision and strategies for raising pupils' achievement</p> <ul style="list-style-type: none"> ▪ Use teaching methods which will engage students and stimulate pupils' intellectual curiosity including the use of effective questioning, clear presentation and good use of resources ▪ Set high expectations for pupils' behaviour; establish and maintain a good standard of behaviour management through focused teaching and through positive and productive relationships in accordance with the rules and behaviour policy of the school ▪ Assess and track pupils' achievements and progress in accordance with the school's monitoring systems ▪ Implement assessment for, of and in learning strategies in line with school policy and expectations ▪ Mark and monitor pupils' classwork and homework, providing constructive oral and written feedback and providing focus for pupils' progress to ensure they meet individual and year group targets 	<ul style="list-style-type: none"> ▪ Pupils are able to take responsibility for their own learning. ▪ Behaviour expectations are high and these expectations are met.
Planning and Preparation	
<ul style="list-style-type: none"> ▪ Identify clear teaching objectives, content, structures and sequences of lessons appropriate to the educational needs of the pupils ▪ Set appropriate, realistic yet challenging expectations for pupils' learning, building on prior attainment ▪ Identify students who may require additional support and know where to get help in order to give positive and targeted support ▪ Ensure that planning shows a clear understanding of the Year group expectations and leads to progression within lessons and over sequences of lessons 	<ul style="list-style-type: none"> ▪ Planning reflects school policy and is effectively differentiated to meet the needs of the pupils. ▪ Teaching promotes a 'love of learning' with students.
Professional and Personal Development	
<ul style="list-style-type: none"> ▪ Understand the need to take responsibility for their own professional development ▪ Keep up to date with research and developments in pedagogy as relevant to their curriculum team and Key Stage ▪ Understand their professional responsibilities in relation to school policies and procedures ▪ Make the most of professional development opportunities provided through NAU and contribute to relevant forums ▪ Reflect on their own teaching critically and use this to improve their effectiveness 	<ul style="list-style-type: none"> ▪ Staff independently seek training and learning opportunities to further develop themselves as professionals and take full advantage of all professional development opportunities that are made available to them.
PERSONAL SPECIFICATIONS – Skills Knowledge and Experience	

- Detailed knowledge and understanding of all aspects of English National Curriculum
- Evidence of active participation in CPD
- Teaching degree or qualification with QTS
- Minimum of two years teaching experience
- Detailed understanding of AfL strategies and how to use assessment to inform planning for outstanding teaching and learning
- Adapts teaching to respond to the strengths and needs of all pupils
- Has high expectations which inspire, motivate and challenge pupils
- Experience with integrating the use of iPads and other IT devices into learning
- Proven track record of ensuring good progress and outcomes for pupils
- Can demonstrate a commitment to developing all aspects of school life
- Creativity in teaching a topic-based curriculum in an international setting
- Ability to use Information Technology to effectively engage pupils
- Evidence of good, or outstanding teaching
- Ability to create a positive, challenging learning environment
- Evidence of good classroom management skills

Sense of humour and a commitment to adding enjoyment to learning

Personal Attributes

- High levels of personal integrity
- Conscientious and able to focus on completing work to a consistently high standard
- Flexible and positive approach to work
- Excellent organisational and time-management skills; high attention to detail
- Ability to work to tight deadlines and able to prompt others to ensure deadlines are achieved
- Adaptable to working in a fast paced, ever-changing environment
- Ability to work under pressure and remain calm
- Proactive and willing to take on multiple tasks
- Self-motivated and enthusiastic
- Ability to work independently
- Must be a team player, willing to help and be flexible
- Continually strives for improvement
- As a member of our school community you will demonstrate our values of respect, adaptability, curiosity, cooperation, communication, morality, thoughtfulness and resilience.

Other

- Hold a current Enhanced Criminal Records Bureau Disclosure or equivalent for countries lived in outside of the UK
- Compliance with visa requirements for working in the United States
- A commitment to safeguarding and promoting the welfare of all pupils and the willingness to undertake appropriate child protection training when required

PHILOSOPHY AND VALUES

We are ambitious for our students, our people and our family of schools. We believe that:

- There is no limit to what every person can achieve.
- Creativity and challenge help us get better every day.
- Learning should be personalised.
- Unique global opportunities enhance the learning experience.

The NAE Commitment

At Nord Anglia Education, we work every day to inspire our schools, our students and our employees to be the best they can be, and we are ambitious for them all to achieve more than they thought possible in their personal, social and academic endeavours. Within our family of schools, this aspiration is underpinned by a commitment to always act with respect, integrity, openness, courage and ambition. These qualities are the foundation of how we approach our work and roles within NAE and are shared by everyone in our global family.

Promote and embodies *The CORE 7 Leadership Capabilities:*

- **Accountable** – Establishes a high performing culture and accepts accountability for organisational performance
- **Strategic** – Leads opportunity and is committed to continuous improvement aligned with the organisational vision and direction
- **Collaborative** – Works collaboratively with others to achieve organisational outcomes
- **Entrepreneurial** – Creates organisational value for diverse stakeholders and achieves commercial success
- **Enabling** – Drives excellence through valuing and developing others
- **Agile** – Achieves personal and organisational success within a changing, dynamic and complex environment
- **Resilient** – Demonstrates personal resilience within a demanding environment of high expectations

- **Role-model the ‘Be Ambitious’ philosophy each day**
- **Feedback as a valued member of the team and the wider organisation**