



# Appointment of Head of Junior School

## Stockport Grammar School

January 2020



Saxton Bampfylde



# Contents

1. Introduction
2. The Junior School
3. The role
4. The person
5. Terms of appointment
6. How to apply



# Introduction

Founded in 1487, Stockport Grammar School is one of the oldest schools in the country. Sir Edmund Shaa, Mayor of London and Prime Warden of the Goldsmiths' Company, made provision in his will for the employment of a schoolmaster in Stockport. Stockport Grammar School has consequentially enjoyed a strong relationship with the Worshipful Company of Goldsmiths for much of its long history.

Occupying a single site close to Stockport Town Centre, the Junior School, Senior School, and Sixth Form draw talented pupils from a large catchment area that includes Stockport, South Manchester, North Cheshire, and Derbyshire. [Find out more about Stockport Grammar School](#)

## The Junior School

Stockport Grammar has a vibrant Junior School community of approximately 370 pupils between the ages of 3 and 11. The School prides itself on creating a happy and secure learning and social environment for its pupils, with high academic standards and a board array of extracurricular activities.

Entry is mainly 3+ and 4+ following assessment. Occasional places are available at other ages. There are two parallel classes in Reception and Key Stage One, with two or three classes per year in the junior department depending on pupil numbers. The vast majority of pupils move into the Senior School at 11, having passed the entrance examination for which the Junior School's broad curriculum leaves them well-prepared.

Stockport Grammar Junior School is proud of its commitment to producing confident, well-rounded pupils. There are specialist facilities and teaching available in science, physical education, ICT, art, music, and design technology. Junior School pupils also benefit from access to extensive playing fields, a large all-weather pitch, a sports hall, a climbing wall, and a swimming pool. The School also has current plans to create a new pre-Reception building, and transform much of the School's external space.

Many students choose to join the orchestra and take part in the myriad lunchtime and after-school clubs and activities available. Stockport is equally committed to celebrating its pupils' academic and extracurricular successes.

Stockport Grammar Junior and Senior Schools achieved the highest possible ratings of "Excellent" in the Inspection Reports issued by the Independent Schools Inspectorate following their visit in the 2019 Autumn Term. In the Junior School, the Inspectors commented:

"Pupils flourish in a community exemplified by exceptionally warm and supportive relationships and a genuine sense of mutual care."

*ISI Inspection Report, 2019*

# The Role

The Junior School Head is directly responsible for the admission of all pupils and for the appointment and management of all teaching staff. The Head has access to the Governors and is responsible to them through the Senior School Head for strategic and operational aspects of the Junior School. The exceptions are financial and administrative matters, which are overseen by the Bursar.

## Key Responsibilities:

- Defining strategic direction for the Junior School to ensure pupils have access to an exceptional curriculum, superior pastoral care, and a supportive learning environment in line with the ethos of the school.
- Maintaining a happy, safe, and productive atmosphere across all aspects of the School's life for the children, the staff and parents.
- Attracting and admitting pupils from Stockport's wide catchment area who will most benefit from and contribute to the education and opportunities offered by Stockport Grammar School.
- Supporting staff to bring out the best in each child, maximising pupils' potential by fostering a structured and supportive yet challenging environment.
- Maintaining the school's reputation for achieving the highest academic standards, offering a rich programme of extra-curricular activities, and fostering the personal development of every child.
- Driving innovation in teaching and learning in the Junior School through the management, oversight, and evaluation of classroom practice and individual progress.
- Recruiting, motivating, and developing staff to uphold high standards of teaching and learning, collaborate, and contribute to vibrancy of the school community.
- Leading on all aspects of parent contact, ensuring the establishment of effective and positive partnerships to promote the welfare and develop the potential of every child.



- Strategizing and delivering effective pupil-centric marketing strategies to extend the reach of the School's publicity and achieve relationships with other schools and the wider community.
- Collaborating with the Bursar to exercise responsible financial management of the Junior School and ensuring that administration is efficient, effective and responsive.
- Ensuring that school policies and practices are fully compliant with national, local and school requirements.
- Reporting regularly and accurately to the Head of the Senior School and the Board of Governors, thereby enabling them to meet their responsibilities for securing standards of achievement and providing value for money.



# The Person

The successful candidate will:

- Have current or recent experience at a senior level in the primary sector, and be able to demonstrate awareness of educational issues affecting the independent and maintained sectors.
- Be a driven and energetic leader with the confidence to inspire staff and pupils.
- Possess a clear educational philosophy, underpinned at all times by a focus on the happiness of the child.
- Be unfalteringly committed to the academic, personal, and social development of every pupil with a secure understanding of the needs and concerns of the primary-age children.
- Be committed to securing and sustaining excellence in standards of teaching and learning.
- Have the ability to create and articulate an ambitious but achievable strategic vision for the School.
- Be able to translate strategic vision into agreed objectives and sustainable operational change.
- Demonstrate sound principles of management through the establishment of clear standards and expectations, the use of performance management and effective delegation.
- Be able to market and represent the school effectively through excellent communication to prospective and current parents and the wider community, including the media.
- Be a graduate (or equivalent) with Qualified Teacher Status and be an outstanding classroom practitioner with the proven ability to inspire pupils.
- Be able to command the respect of pupils, staff and parents through excellent communication skills, sound professional judgment, and resilience under pressure.
- Demonstrate personal warmth and the ability to deal sensitively with the management of change and conflict resolution.

The following additional qualities are desirable:

- Current or recent management experience within an “all through” school providing both primary and secondary education.



- Evidence of a commitment to continuing professional development.
- Experience of increasing a school's market share and local/regional profile in a competitive market.
- Experience of the proactive and successful management of change.

# Terms of Appointment

The Governors will make the appointment of the Head of Junior School.

The starting salary will be commensurate with the qualifications and experience of the person appointed. There will be assistance with reasonable relocation expenses. The Head will be eligible for some remission of fees for any children of school age and will be provided with private medical insurance on a family basis.

The appointment can be terminated by two terms' notice on either side.







*(Above) Illustration of the School's proposed new pre-reception building (due to open 2020)*







# HOW TO APPLY

Saxton Bampfylde Ltd is acting as an employment agency advisor to Stockport Grammar School on this appointment.

Candidates should apply for this role through our website at [www.saxbam.com/appointments](http://www.saxbam.com/appointments), using code GGYD

Click on the '**apply**' button and follow the instructions to upload a CV and cover letter.

The closing date for applications is noon on **Thursday, 23 January 2020**.

## GDPR personal data notice

According to GDPR guidelines, we are only able to process your Sensitive Personal Data (racial or ethnic origin, political opinions, religious or philosophical beliefs, trade union membership, genetic data, biometric data, health, sex life, or sexual orientation) with your express consent. You will be asked to complete a consent form when you apply and please **do not** include any Sensitive Personal Data within your CV (although this can be included in your covering letter if you wish to do so), remembering also not to include contact details for referees without their prior agreement.

*The equal opportunities monitoring online form will not be shared with anyone involved in assessing your application. Please complete as part of the application process.*



# Saxton Bampfylde



**Saxton Bampfylde**  
**LONDON**

9 Savoy Street  
London WC2E 7EG

**EDINBURGH**

46 Melville Street  
Edinburgh EH3 7HF

**saxbam.com**

Partners in **Panorama** - Search around the world  
[panoramasearch.com](http://panoramasearch.com)