



January 2020

Dear Applicant

### **Appointment of Assistant Department Leader of Mathematics for September 2020 (or Easter)**

Thank you for the interest you have shown in the position of Assistant Department Leader of Mathematics at Cleeve School. I hope this information pack allows you to form a clear view of the school and encourages you to submit an application. I am enclosing with this letter an application form, a copy of the Job Description and indicative Person Spec, as well as some information about the thriving Mathematics Department.

This is a very exciting role within the Department and you will be joining a strong team of Maths specialists. As well as the Department Leader (Assistant Principal: Maths and Numeracy), there are two other Assistant Department Leaders and a Lead Practitioner. Not only is the Department moving from strength to strength, it is also gaining a very good reputation in the region as being one of the 'go to' Departments for Maths teachers, at any stage of their career.

The vacancy offers the ambitious, energetic and highly capable applicant the opportunity to play a significant part in the future strategic development of the department and school into a truly excellent place to learn and work. The governors, staff, students and parents are committed to continuing to serve our community by developing the academic performance of the school together with our inclusive, 'can-do' ethos. If you feel you could contribute to this exciting and 'no ceilings' vision, I would be delighted to receive your application.

The school has been a part of the PiXL network since September 2015, and Mathematics is a key part of our work with the forward-thinking organisation. With our current Year 11, very good progress is being made, with English and Maths targeted to be above 80% at grade 4, which will increasingly have a very positive knock-on effect to our overall Progress 8 figure. Our whole-school Progress 8 target for 2020 is at least +0.3, and Mathematics, of course, will contribute to this very significantly.

At A-level in 2020, our overall ALPS score was a 2, placing our school in the top 10% nationally. Mathematics is a very popular subject at A-Level, and which also offers students an opportunity to study core Maths within the Sixth Form, and many choose to do this and we feel that this adds considerable value.

Going forward, and for all Key Stages, we are looking to ensure that all of our students make excellent progress from their starting points – and it is vital that we create and sustain the culture that fully embraces this challenge. Examination outcomes matter – but they don't matter as much as the type of school we are collectively building, where our values of aspiring, collaborating and transforming guide our day-to-day behaviours and also shape and steer our strategic planning and delivery.

The role of Assistant Department Leader is a hugely important one, as well as a very exciting opportunity for career development. You will be a part of creating something very special and it is expected that you will at some stage progress to 'Department Leader' level, and potentially beyond, and we will very much support you in your future career development.

The person appointed will:

- ✓ Be passionate about educating young people
- ✓ Be inspired by challenges and entirely believe that there are no ceilings to what students can achieve
- ✓ Be a teacher of very high calibre
- ✓ Be able to inspire and motivate students and staff to give and achieve their best
- ✓ Be a team player who has good interpersonal and communication skills
- ✓ Have high levels of motivation and commitment
- ✓ Be very ambitious about developing your career – and making a difference

We are interested in drive, energy, vision and enthusiasm. We require someone with high expectations of themselves, of the staff and of the students. As an ambitious and forward-thinking school, we will support you and ensure that you have a clear career development plan.

In conclusion, Cleeve School celebrates an ethos based firmly in raising the academic and personal achievements of all our students. It has a friendly, supportive and enthusiastic staff. In short this school and this post offers an outstanding opportunity for the right candidate.

### **The Application Process**

If you would like to apply, please return the following by **9am on Thursday 30th January 2020**.

1. A fully completed Application form
2. A letter/ statement of application which should be no longer than two sides of A4 (word processed and using size 11 font) and should address the following areas:

Please email your completed application to Gabby Padilha, HR Officer at [recruitment@cleeveschool.net](mailto:recruitment@cleeveschool.net) .

Finally, may I thank you for your interest in the post. I hope you are encouraged to apply. If you do, please know that I appreciate the time and effort needed to complete such applications. If you would also like a pre-application tour, please let Gabby know, and I would be delighted to show you the school and the Department.

Yours sincerely



**Alwyn Richards**  
**Principal**