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| **Job Description: English Teacher** | |
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| Rosewood School  Ethos and Aims | ***“ Working together to achieve more”***  The Rosewood School is a special school for secondary aged pupils with a Statement of Special Educational Needs in terms of their emotional, social and behavioural difficulties. Many have associated learning difficulties.  ***Mission Statement***  To provide a stable, caring environment in which each individual student is given the dignity of access to a quality, balanced education through a curriculum which promotes their academic and social development, leading to greater personal autonomy. |
| Reporting to: | * Head of Department |
| Grade: | * Main Scale + Special Needs Allowance ( as appropriate) |
| Job Summary | * To plan and deliver a broad and exciting curriculum * To be committed to creating an innovative curriculum model. * Excellent classroom practitioner and team player * Confident in curriculum planning for long and medium term. * To work closely with our SENCO department to promote literacy and oracy skills thought the school. * Promoting equality and diversity – every pupil is unique and will be respected and diversity will be celebrated. * Working in Partnership to raise aspirations across KS3 and KS4 * Safeguarding the health, safety and welfare of all who study here |
| Core Duties: | * To teach Ks3 & Ks4 in English including GCSE. * To implement strategies for progress across all ability levels * To contribute to the effective operation of the school including attendance at meetings, events and activities as required. * To engage in continuous professional development and networking to ensure that professional and strategic contributions are up-to-date * To pursue and promote the achievement of equality of opportunity * To maintain effective relationships with external agencies and associated schools * To ensure effective communication, consultation and delegation. * To manage resources creatively, effectively and efficiently * Work to ensure the health, safety and welfare of staff and students * Track and monitor student progress leading to appropriate interventions. * To ensure health & safety regulations are adhered to in line with HSE. |
| General Responsibilities: | * Undertake an appropriate programme of teaching in accordance with the duties of a standard scale teacher. * Co-operate in the delivery of appropriate syllabuses, resources, schemes of work, and implement the school’s marking, assessment and teaching and learning policies. * Complete reports on subject performance in Annual report to parents, Annual Reviews and other reports as appropriate. * Ensure entries are correct for public examinations. * Track and monitor student progress leading to appropriate interventions. * Implement all school policies and procedures, e.g. equal opportunities, health and safety, behaviour management (including Physical Interventions) Safeguarding, Health and Safety etc. * Work with colleagues to formulate aims, objectives and strategic plans for subject improvement, which focus on accelerating student progress and are in line with the school improvement strategies. * To implement all safeguarding policies and procedures. |
| Specific Responsibilities: | * To be part of the school safer handling procedures. * Form Tutor. * To deliver exciting an innovative lessons at Ks3 and Ks4. * Participate in curriculum development for the English department, ensuring the school is up to date with national developments in the subject and teaching practice. * Participate in the development of Literacy across the whole school * Ensure accreditation with the relevant examination and validating bodies. * Work with Line Manager to ensure that staff development needs are identified and that appropriate programmes are designed to meet such needs. * Promote teamwork and to motivate staff to ensure effective working relations. * Act as a positive role model for all staff, students, parents / carers. * Ensure student targets are set and monitor progress towards these. * Support and challenge students where under-performance is identified. * Teach foundation subjects where required. |
| Procedures: | * All the above duties and responsibilities are to be carried out as designated by the Head Teacher and in line with the agreed policies and procedures of the School. * This Job description is representative only. Other reasonable duties may be allocated from time to time commensurate with the general character of this post and its grading. |
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| Signed: | |
| Date: | |