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| **JOB APPLICATION FORM**  **SANDILANDS PRIMARY SCHOOL**  **WENDOVER ROAD**  **WYTHENSHAWE**  **MANCHESTER**  **M23 9JX**  **0161-973-6887**  **Please return completed form to : jobapplications@sandilands.manchester.sch.uk** | | | | | | | | | | | | | | |
| **POST APPLIED FOR: Deputy Head for Sept 2020** | | | | | | | | | | | **CLOSING DATE: 10.00 a.m.**  **Mon 20 April 2020** | | | |
| **Surname:** | | | | **Forenames**: | | | | | | | | | | **Date of Birth:** |
| **DfE Teacher No:**  (applicable for teaching posts only) | | | | | | | | | **National Insurance No:** | | | | | |
| **Address:**  **Postcode:** | | | | | | | | | **Telephone:**  **Email:** | | | | | |
| **Present or Most Recent Employment** | | | | | | | | | | | | | | |
| **Job Title:** | | | | | | | | | **Salary:** | | | | | **Notice Period**: |
| **Name and address of employer:** | | | | | **Date you joined:** | | | | **Date you left and reason for leaving (if applicable)** | | | | | |
| **Main Duties:** | | | | | | | | | | | | | | |
| **References:**  Please provide two professional referees (who are not friends or relatives). At least one referee should be your present or last employer. Please note that we will contact referees prior to interview if you are shortlisted. | | | | | | | | | | | | | | |
| **Name and Full Address** | | | | | | **Occupation** | | **Years Known** | | | | | **Contact Details** | |
|  | | | | | |  | |  | | | | | **Phone:**  **E-mail:** | |
|  | | | | | |  | |  | | | | | **Phone:**  **E-mail:** | |
| **Previous Employment** | | | | | | | | | | | | | | |
| **Dates** | | | | | **Position Held** | | | | **Employer** | | | | | **Reason for Leaving** |
| **From** | | **To** | | |
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| **Please explain any gaps in your education and employment history below** | | | | | | | | | | | | | | |
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| **Education and Qualifications** | | | | | | | | | | | | | | |
| **From** | **To** | | **School/University/College** | | | | | | **Qualification Obtained** | | | | | |
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| **Relevant Professional Development (in the past three years)** | | | | | | | | | | | | | | |
| **Course** | | | | | | | | | | | | **Date** | | |
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| **For Teaching Position** | | | | | | | | | | | | | | |
| **Please State the Age Range you Qualified to Teach (if applicable):** | | | | | | | | | | | | | | |
| **QTS Skills Test** | | | | **Registration Number** | | | | | | **Date of Completion** | | | | |
| **Literacy** | | | |  | | | | | |  | | | | |
| **Numeracy** | | | |  | | | | | |  | | | | |
| **Skills, Experience and Knowledge** | | | | | | | | | | | | | | |
| Please state the reasons why you wish to apply for the position and give details of any skills, training and relevant experience. Please refer to the job specification to support your application. If you do not show that you meet these requirements then it will not be possible to shortlist you for interview. | | | | | | | | | | | | | | |
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| **Rehabilitation of Offenders Act 1974** | | | | | | | | | | | | | | |
| All posts involving direct contact with vulnerable children are exempt from the Rehabilitation of Offenders Act 1974  The amendments to the Exceptions Order 1075 (2013) provide that certain spent convictions and cautions are ‘protected’. These are not subject to disclosure to employers and cannot be taken into account.  If you answer yes to the question below and your application is successful, you will be asked to provide details of this conviction and these will be checked against information from the Disclosure and Barring Service. | | | | | | | | | | | | | | |
| **Have you ever been convicted of a criminal offence which is not ‘protected’ : YES / NO** | | | | | | | | | | | | | | |
| **Disabled Applicants** | | | | | | | | | | | | | | |
| If you feel that you may need adaptations or aids to support you in achieving aspects of the job the panel will give full consideration to this. If you wish to bring any matter to the attention of the panel, please do so below. | | | | | | | | | | | | | | |
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| **Declaration** | | | | | | | | | | | | | | |
| I confirm that the information I have provided in this application is correct and true. I realise that if at any stage of the recruitment process it is found that I have deliberately given false or misleading information I am liable to be disqualified from further consideration or, if appointed, to be dismissed immediately and without notice.  I understand that employment is subject to satisfactory references and a satisfactory DBS certificate. I confirm that I have not been disqualified from working with children, cautioned or sanctioned in this regard. | | | | | | | | | | | | | | |
| **Signature:** | | | | | | | **Date:** | | | | | | | |