**Highams Park**

School

An independent state funded Academy

Principal - Mr P Grundy BA (Hons) PGCE

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| **Post Title:** | **TEACHER OF GIRLS PHYSICAL EDUCATION** |
| **Salary / Grade:** | **MPS / UPS** |
| **Responsible for:** | **TEACHING PHYSICAL EDUCATION** |
| **Responsible to:** | **HEAD OF PHYSICAL EDUCATION** |
| The Professional duties of teachers, (other than the Principal) are set out in the School Teachers Pay  & Conditions Document and describe the duties required of all teachers. In addition, the specific requirements of the post of classroom teacher, along with the particular duties expected of the post  holder have been set out below. | |
| **Purpose:**  To teach Physical Education at KS3, KS4 and KS5.  **MAIN (CORE) DUTIES**  Teaching Physical Education (PE) to KS3, KS4 and KS5 as required.  General teaching duties as expected for a Classroom Teacher.  Being a positive and proactive member of the PE team.  **Teaching and Learning**   1. Teach PE to KS3, KS4 and KS5 as required. 2. Contribute to the Department’s bank of resources and assist in the production of materials which take into account students of all abilities and levels. 3. Contribute to the drawing up, evaluation and reviewing of the PE curriculum and schemes of work. 4. Plan and evaluate work in accordance with departmental policy. 5. Work effectively with colleagues, providing support and help as required. 6. Build positive working relationships with students in your care, implementing the school’s rewards and sanctions consistently. 7. Contribute to developing enrichment activities in the department. Assist in contributing to high quality displays in PE areas.   **Assessment, Recording and Reporting**   1. Maintain records of achievement and progress of all students in accordance with statutory requirements and departmental policy. 2. Mark and return work set, including homework, in line with school and departmental policy. 3. Adhere to the school’s Assessment and Marking Policy. 4. Attend Parents’ Evenings as required and keep students and parents informed about current performance and ways in which to improve.   Any other reasonable duties as directed by the Principal. | |

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