

Charlton Kings Junior School



East End Road, Charlton Kings
Cheltenham, GL53 8QE

Telephone: (01242) 526 171
reception@ckjs.org.uk
www.ckjs.org.uk

Executive Head Teacher: Mr L Pajak
Operational Head Teacher: Mrs S Sleewood

Dear Applicant,

Thank you for your interest in the position of Head Teacher at Charlton Kings Junior School.

CKJS is located in the village of Charlton Kings, on the outskirts of Cheltenham, blessed with a rural appeal, but close to the vibrant town enabling us to benefit from cultural events, such as the science, music and literature festivals. We have extensive grounds and even our own swimming pool. We are an oversubscribed school due to our extensive offer of quality academic and pastoral provision. CKJS has achieved well above national average attainment results for a continuing number of years and is equally successful in sporting achievement within the County. Our families are passionate about education and are well engaged with CKJS, ensuring that it thrives.

Our current Headteacher has been with us for 11 years and has accepted a promotional position in a school that we have been working closely with. We pride ourselves on the collaborative work we do with other local schools and have particularly close relationships with the neighbouring Charlton Kings Infant School and Balcarras Secondary school. The Governors recognise the need to appoint someone with a clear vision of how to lead the school into its next chapter, whilst preserving all that has been achieved. The school is in a stable position financially, with plans afoot to build additional space for the new Headteacher to be able to realise.

You will find the following information available to you:

- Job description
- Person specification

Please refer to the school's website www.ckjs.org.uk to find out a great deal more information about the school.

In order to apply, please complete the standard GCC application form, but instead of completing the relevant skills section, please provide a covering letter, of no more than 2 sides of A4, size 11 font. In your letter please address the following:

- Why you think you are a suitable candidate for the role,
- How your skills and previous experience have prepared you for the post of Headteacher at CKJS,
- Exemplification of one key area where you have brought about significant improvements to Curriculum.



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Please be concise as there will be opportunity of candidates selected for interview to further outline their suitability for the post.

We welcome and encourage visits to the school, however given the current situation these will be conducted at a healthy social distance, on a one to one basis. In order to arrange a visit please contact me by email at chair@ckjs.org.uk.

We look forward to receiving your application.

Yours sincerely,

Caroline Parker
Chair of Governors