

LOCATION	BRITISH INTERNATIONAL SCHOOL OF WASHINGTON	
JOB TITLE	Secondary Teacher of Biology	
JOB PURPOSE	<ul style="list-style-type: none"> • To deliver high-quality Biology lessons to students in an international school setting, developing critical thinking, cultural awareness, and a love for learning about the past. • The teacher will contribute to the development of a globally minded curriculum that aligns with international standards and promotes inquiry-based learning. • To promote the Vision, Mission, Values and Aims of the school and to ensure that children are working towards being “international citizens”. • To implement and deliver an appropriately broad, balanced, relevant and differentiated curriculum for students studying IGCSE and IB Biology and KS3 Science. • To contribute to maintaining high standards of student progress and attainment. • To meet and support varying student learning and social needs. • To be flexible and adjust to the needs of the school, actively contributing to its development and growth. • To carry out any associated duties as are reasonably assigned by the Head of Secondary or the Principal. 	
REPORTING TO	Head of Department	
DIRECT REPORTS	n/a	
OTHER KEY RELATIONSHIPS	Assistant Headteachers Head of Secondary	
KEY RESULT AREA	MEASURES OF PERFORMANCE	
Teaching and Learning <ul style="list-style-type: none"> • Teach students according to their educational needs, including the personalised planning and marking of work to be carried out by each student in accordance with school policy. • Set appropriate, realistic yet demanding expectations for individual pupils’ learning, building on prior attainment/knowledge • Assess, record and report on the attendance, progress, development and attainment of students and to keep such records as are required. • Ensure that internationalism, ICT, literacy and numeracy are reflected in the learning experience of students. • Ensure a high-quality learning experience for students that meets internal and external quality standards. • Use a variety of delivery methods which will stimulate learning appropriate to student needs and demands of the syllabus. • Track student progress and use information to inform teaching and learning. • Maintain discipline in accordance with the school’s procedures, and to encourage good practice with regards to punctuality, behaviour, appearance, standards of work and homework. • Ensure the effective/efficient deployment of classroom support and other adults in the classroom. 	Formal and informal quality assurance of planning, teaching and assessment. Student outcomes.	
Curriculum <ul style="list-style-type: none"> • Assist in the development of appropriate syllabuses, resources, schemes of work, marking policies and teaching strategies in the curriculum area and department. 	Appropriateness and relevance of curriculum.	

<ul style="list-style-type: none"> • Contribute to the curriculum area and department’s development plan and its implementation. • Plan and prepare carefully differentiated courses, lessons and resources that follow the school’s approach to curriculum design and implementation. • Contribute to the whole school’s planning activities • Assist the Head of Secondary and Head of Department in ensuring that the curriculum area provides a range of teaching which complements the school’s strategic objectives. • Assist in the process of curriculum development and change, so as to ensure the continued relevance to the needs of students, examining and awarding bodies and the school’s mission and strategic objectives. 	<p>Formal and informal quality assurance of planning, teaching and assessment.</p> <p>Student outcomes</p>
<p>Assessment and Evaluation</p> <ul style="list-style-type: none"> • To assess pupil’s achievements and progress in accordance with arrangements agreed within the school based on policy and procedure • Implement ongoing assessment to evaluate how well learning objectives are being/have been achieved and use assessment for future teaching and learning • Mark and monitor pupils’ class and homework providing constructive oral and written feedback, providing focus for pupils’ progress to ensure they meet individual and Year group targets 	<p>Pupil progress meetings.</p> <p>Book Studies.</p>
<p>Student Support</p> <ul style="list-style-type: none"> • Be a Form Tutor to an assigned group of students, if so required. • Promote the general progress and well-being of all students, but particularly those within the designated Form Group. • Liaise with the Director of Student Support Services, Assistant Heads and middle leaders to ensure the implementation of the school’s student support system. • Register students, accompany them to assemblies, encourage their full attendance at all lessons and their participation in other aspects of school life. • Evaluate and monitor the progress of students and keep up-to-date student records as may be required. • Contribute to the preparation of individual education plans, progress files and other reports. • Alert the appropriate staff to problems experienced by students and to make recommendations as to how these may be resolved. • Apply the school’s behaviour management and safeguarding systems effectively and accurately. • Communicate effectively with the parents of students as appropriate. • Where appropriate, communicate and co-operate with persons or bodies outside the school. • Follow agreed policies for communications in the school. • Take part in community activities including, but limited to, parents’ evenings, review days, open days/evenings and parental workshops. • Contribute to the wider life of the school by leading at least one weekly club or society. 	<p>Student and parent voice</p>

<p>Personal & Professional Development</p> <ul style="list-style-type: none"> • Ensure continual development through the identification and implementation of your own Personal Development Plan • Take part in the school's staff development programme by participating in arrangements for further training and professional development, including, but not limited to, Nord Anglia University. • Continue own professional development in the relevant areas including subject knowledge, teaching methods and curriculum based training provided by examination boards. • Engage actively in the performance management review process. • Help to implement school quality procedures and to adhere to those. • Contribute to the process of monitoring and evaluation of the curriculum area/department in line with agreed school procedures, including evaluation against quality standards and performance criteria. To seek/implement modification and improvement where required. 	<p>Improved performance</p> <p>Performance appraisal</p> <p>Personal Development Plan</p>
<p>School & Nord Anglia Ethos</p> <ul style="list-style-type: none"> • Play a full part in the life of the school community, supporting its distinctive ethos and encouraging students and other staff to follow this example. • Promote actively and fully adhere to both the school's and Nord Anglia's policies. • Be ambitious for every student, for the school and for yourself. • Ensure that you meet your statutory responsibilities and follow company policies with regard to Health and Safety, Equal Opportunities and other relevant legislation • Have a commitment to safeguarding and promoting the welfare of all pupils. • Demonstrate a willingness to undertake appropriate child protection training when required. 	<p>Valued member of the team and organisation</p>

PERSON SPECIFICATIONS	
Qualifications/Training	
<ul style="list-style-type: none"> ▪ A degree (or equivalent) or higher 	Essential
<ul style="list-style-type: none"> ▪ Qualified Teacher Status (or equivalent) 	Essential
<ul style="list-style-type: none"> ▪ Biology degree (or relevant field) 	Essential
<ul style="list-style-type: none"> ▪ A Levels (or equivalents) in Science based subjects or proof of higher study in any of these subjects 	Desirable
Experience / Knowledge	
<ul style="list-style-type: none"> ▪ At least three years post-qualification teaching experience 	Essential
<ul style="list-style-type: none"> ▪ Experience of international education 	Desirable
<ul style="list-style-type: none"> ▪ Ability to teach Biology subject at IGCSE and IB level 	Essential
<ul style="list-style-type: none"> ▪ Experience teaching Biology and other Sciences at KS3 level 	Essential
<ul style="list-style-type: none"> ▪ Knowledge of the National Curriculum for subject specialism 	Essential
<ul style="list-style-type: none"> ▪ Knowledge of recent developments in education 	Essential
Skills	

▪ The ability to work with other subject areas to “blend” student learning	Essential
▪ The ability to facilitate learning in children of all ages and abilities	Essential
▪ The ability to work with students, colleagues and parents with a high degree of professionalism	Essential
▪ Commitment to contributing to the wider life of the school community	Essential
Personal Attributes	
▪ High levels of personal integrity.	Essential
▪ Excellent organisational and time-management skills	Essential
▪ Attention to detail	Essential
▪ Ability to work under pressure and remain calm	Essential
▪ Willingness to take on multiple tasks	Essential
▪ Proactive and able to prompt others to ensure deadlines are achieved	Essential
▪ Self-motivated and enthusiastic	Essential
▪ Ability to work independently	Essential
▪ Continually strive for improvement	Essential
▪ Adaptability	Essential

OTHER CONDITIONS

Compliance with visa requirements for working in the United States of America

At Nord Anglia Education we are committed to providing a world class, safe, happy environment in which children and young people are able to thrive and learn. We are committed to safeguarding and promoting the welfare of all our pupils irrespective of race, ability, religion, gender or culture.

All post holders in regulated activity (having regular unsupervised contact with children) are subject to appropriate national and international vetting procedures including satisfactory criminal record checks from both Country of residence/birth and any Country of residence within the last 10 years.

Dear Applicant,

Thank you for your interest in working at a Nord Anglia Education school.

By joining one of our schools, you will be welcomed into a global community of approximately 9,000 people working together in 81 schools located in 21 countries around the world. Together, we educate approximately 67,000 students globally from ages 2 to 18 across China, Southeast Asia, the Middle East, The Americas and Europe.

Each of our schools are unique in character and offer an education tailored to meet the needs of its community. However, all our schools are united by our ‘Be Ambitious’

philosophy – we are ambitious for our students, our people and our family of schools. This means that we want every student to achieve more than may have ever thought possible which we ensure through personalised learning enhanced with unique global opportunities.

As a fast-growing family of schools, we also offer unique opportunities for you to grow professionally and develop your career. In addition to gaining exceptional experience in our schools, our teachers have access to a wide range of resources and support to enhance their success. We offer every teacher extensive training and resources through Nord Anglia University, our vibrant professional development community. Nord Anglia University connects you to colleagues around the world in our online international staffroom and also provides access to courses, seminars and the support of educational experts.

Through unique collaborations with The Juilliard School and the Massachusetts Institute of Technology (MIT), you will also get unrivalled access to world leading experts in the performing arts and STEAM subjects (science, technology, engineering, arts and maths). Also, our collaboration with King's College London, exclusive to Nord Anglia staff, gives you a chance to earn your Executive Master's in International Education.

You can find out more information about what makes our schools a great place to teach at www.nordangliaeducation.com/careers

Good luck with your application.