

Modern Pentathlon/Biathlon/Triathlon/Games Coach (Full-Time, Full-Year) Sports Department

Whitgift is one of Britain's leading independent boarding and day schools for boys aged between 10 and 18 years, with approximately 1460 pupils and over one hundred boarding or flexi-boarding pupils. It was founded in 1596 by Elizabeth I's last Archbishop of Canterbury, John Whitgift, and is the oldest school in Croydon. Whitgift enjoys facilities of outstanding quality, amongst the best available nationally, in a beautiful parkland estate in South Croydon with excellent links to London, Surrey and the south coast.

The school has an outstanding tradition of sporting success in a large variety of sports. There is an established and thriving Modern Pentathlon and Biathlon programme, recently recognised by Pentathlon GB as the Whitgift School Modern Pentathlon Academy. Some 40 boys are currently actively involved in the multi-sport with an impressive number of pupils progressing to represent at national level.

Whitgift PE department is seeking to appoint an enthusiastic and experienced coach to join the department. The successful candidate must have a sporting background and experience in coaching and working with children. The position is available from mid-December 2018.

OUTLINE OF POST:

The Modern Pentathlon/Biathlon/Triathlon Coach will further enhance the Modern Pentathlon programme at the School, strengthening existing links within the community and promoting the programme by planning and delivering coaching sessions to students aged 10-18 years of age.

MAIN DUTIES AND RESPONSIBILITIES:

- Responsible for designing and delivering training sessions in school and for the modern pentathlon academy
- Supporting the Head of Modern Pentathlon with various administration tasks
- Active involvement in talent identification and recruitment of athletes
- Coaching and supporting pupils at all competitions
- Commitment to the significant co-curricular programme that operates at the school, as well as a significant number of weekends

PERSONAL RESPONSIBILITIES

To carry out the duties and responsibilities of the post, in accordance with the School's Health and Safety Policy and relevant Health and Safety Legislation.

The Whitgift Foundation is committed to safeguarding and promoting the welfare of young and elderly people in their care and expects all staff and volunteers to share this commitment.

PERFORMANCE STANDARDS

To ensure that all services within the areas of responsibility are provided in accordance with the School's commitment to high quality service provision.

This job description will be reviewed annually and may be subject to amendment or modification at any time after consultation with the post holder. It is not a comprehensive statement of procedures and tasks but sets out the main expectations of the School in relation to the post holder's professional responsibilities and duties.

PERSON SPECIFICATION:

Essential

- Knowledge and understanding of Modern Pentathlon – minimum requirement for coaching base in two of the five disciplines (fencing, swimming, riding, shooting and running), particularly in swimming and running.
- Undergraduate degree/coaching certificates
- Proven coaching experience with children is essential
- Ability to motivate and inspire students to reach their potential within the sport
- Excellent verbal and written communication skills
- Good administrative and organisational skills
- Ability to work as part of a large team effectively
- Highly motivated and enthusiastic
- Drive and energy to promote and enhance the existing modern pentathlon programme
- Commitment is required to the significant co-curricular programme that operates at the School during the week and over a number of weekends.
- Energetic and hardworking,
- Punctual and reliable

Desirable

- Ideally some previous experience working with children aged 10-18 years
- Clean Driving License
- Experience of Microsoft Office Suite (particularly Word and Excel)
- First aid qualification (desired but not necessary)
- Lifeguarding qualification (desired but not necessary)

FURTHER INFORMATION

All of our staff benefit from a competitive remuneration package, including:

- 25 days' holiday pay (*pro rata for part-time or fixed-term positions*)
- Membership of a generous money purchase pension scheme for all support staff which includes 3 x salary life assurance cover
- Free access to an Employee discount Club, which offers discounted rates on a range of products and services, including insurance, holidays and travel, fashion and retail
- Discounted school fees for permanent staff working at, or for, the Foundation Schools
- Discounted off-peak membership at our onsite gym, Nuffield Health
- Membership of the Simply Health Cash Plan Scheme, which gives financial support towards the cost of optical, dental and medical costs as well as a free 24 hour advice line for all staff
- A range of family-friendly benefits including enhanced maternity pay and childcare vouchers
- Season ticket loan
- Onsite parking
- Lunch is available onsite during term time

CONDITIONS OF SERVICE

This position is offered as a permanent, full-time, full-year contract commencing from mid-December 2018.

The Modern Pentathlon/Biathlon/Triathlon Coach will work 5 days per week. The hours are 8.00am to 5.00pm (40 hours per week) with a one-hour unpaid lunch break. There will be a requirement for flexibility with start and finishing times to meet the needs of the department or for school events throughout the year that may fall on weekends or during school holiday periods. Any changes will be mutually agreed in advance with your line manager.

The salary range for this post will be Point 20-22 on the Whitgift Foundation Support Staff Salary Scale, dependant on qualifications and relevant experience. This is currently £25,990-27,759.00 per annum.

We welcome applications from all parts of our community as we aspire to attract staff that matches the social and cultural diversity of our student intake.

To apply, please visit www.whitgift.co.uk/vacancies. For any queries, please contact Miss Laura Gomersall, Head of Modern Pentathlon, at ljg@whitgift.co.uk or telephone 020 8688 9222. For general information please e-mail SchoolHR@whitgift.co.uk.

Applications will be reviewed daily and we invite interested candidates to apply as soon as possible.

Closing date is midnight on Monday 5th November
Interviews will be during week commencing 5th or 12th November

As a result of the Asylum and Immigration Act 1996, employers now have to verify that new recruits who are not British Nationals are eligible to work in this country. Therefore any applicant who is offered an interview will be asked to provide official documentation to verify their ID, address and right to work in the UK. It is also normal practice for the School to ask for original qualifications and professional membership documents as detailed on their application.

Whitgift School is committed to safeguarding and promoting the welfare of young people, and applicants must be willing to undergo safeguarding and child protection screening including checks with past employers and the Disclosure & Barring Service.

October 2018