



# Position Description

Haileybury Rendall School is part of the Haileybury Community. The School is acclaimed for its outstanding academic achievements, strong social justice program and international engagement. Further information on Haileybury Rendall School is available at [www.haileyburyrendall.com.au](http://www.haileyburyrendall.com.au)

Haileybury Rendall School is committed to child safety. We have zero tolerance of child abuse.

Haileybury Rendall School encourages applications from people from culturally and/or linguistically diverse backgrounds. Applicants are welcome to elaborate on experience they may have of working with children from a culturally and/or linguistically diverse background.

Haileybury Rendall School's robust human resources, recruitment and vetting practices are strictly adhered to during the application and interviewing process. Applicants should be aware that we carry out Working With Children, police records and reference checks to ensure that we are recruiting the right people.

## Haileybury seeks applicants for the following position:

Job Title:	<input type="text" value="Classroom Teacher"/>		
Reports To:	<input type="text" value="Head of Department"/>	To Commence:	<input type="text" value="1 January 2018"/>
Employment Status:	<input type="text" value="Full-time"/>	Tenure:	<input type="text" value="Permanent"/>
Salary Range	<input type="text" value="\$72,947 to \$104,552 + 11% super"/>	Manages Others:	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>

### RESPONSIBILITIES

The primary responsibility of the teacher is to deliver and promote learning within the School community.

#### General

Teachers should ensure:

- Their delivery of the curriculum caters for students with varying learning styles and ensures best practice in pedagogy
- They keep up-to-date with modern teaching practices within their subject area
- They use appropriate learning styles
- That they use a variety of assessment tasks for students to experience success and accurately assess levels of student achievement
- They attend relevant professional development sessions within their subject area.

#### Co-curricular Responsibilities

- Teachers are expected to participate in co-curricular activities including sport, the arts and/or outdoor activities.



### **Administrative Responsibilities**

- Teachers are expected to maintain records of classroom attendance
- Report writing in accordance with School policy
- Attend staff and other administrative meetings as required
- Perform yard duty as required
- Attend parent/teacher interviews as required.

### **KEY SELECTION CRITERIA**

- Demonstrated knowledge and experience teaching their discipline
- An ability to respond to the differing needs and talents of all students especially in relation to gender differences
- Ability to form a rapport with staff and students and build collaborative working relationships
- Ability to initiate and implement ideas to enhance the school
- Teacher registration and current Criminal Record Check
- Strong verbal, written and inter-personal communication skills
- Time-management skills.

#### **Desirable**

- Experience of working with children from a culturally and/or linguistically diverse background.

### **PERSONAL QUALITIES**

- Well organised
- Patient and relationship-oriented
- Enthusiastic and conscientious
- Ability to be part of a dynamic team.

### **ACADEMIC QUALIFICATIONS**

- Recognised teaching qualification.

### **INHERENT REQUIREMENTS**

(This sections gives information about the physical and emotional health abilities required for the position)

#### **Cognitive Demands:**

- Ability to work with groups of young students and to handle multiple (sometimes competing) demands from them and from colleagues in a semi-structured environment
- Ability to carry out high-level responsibilities, and effectively interact and communicate with students
- Ability to be resilient when dealing with staff and students
- Ability to perform role whilst managing students' behavioural demands.



**Physical Demands:**

- Ability to stand for long periods of time, to write on a blackboard/screen, move freely amongst a class of students for up to seven hours per day and to work at a computer
- Ability to adapt a variety of body postures including prolonged standing, reaching overhead/forward, bending of back, squatting and rotation of neck
- Ability to lift/carry parcels of up to 5 kgs for short distances.

**Environmental Demands:**

- Ability to work in environments of variable noise levels, temperatures and weather conditions
- Ability to assess whether Personal Protective Equipment (PPE) is required for particular activities and wear as appropriate.

**GENERAL INFORMATION**

- Teachers at Haileybury are expected to be involved in the School's co-curricular program and usually work some evenings and weekends as required.
- Haileybury promotes the safety and well-being of children from culturally and/or linguistically diverse backgrounds.
- The successful candidate will be expected to support the vision and ethos of the School.
- Staff must ensure that all decisions, pertaining to their role at Haileybury, are made in line with legislations and Haileybury Policies and Procedures as set out in the Staff Manual.

**Further information about this position is available from:**

Name:

Email: