



WOODBROOK VALE SCHOOL

HEADTEACHER: Gary Peat BA (Hons), NPQH
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September 2018

Dear Colleague

Finance Assistant

Thank you very much for expressing an interest in the above post.

This post provides an exciting opportunity to contribute to the success of Woodbrook Vale School.

I enclose a job description and person specification which I hope you will find helpful in making your application. If you would like to make an informal visit to the school please contact Dave Green, School Business Manager at dgreen@wbvs.co.uk or 01509 557560 ext 103.

The closing date for the application is **midday on Wednesday 19 September 2018** and interviews will take place on **Wednesday 26 September 2018**.

Please complete and return your application to Penny Bradshaw, PA to the Headteacher either by post or email pbradshaw@wbvs.co.uk as soon as possible. We would prefer applications by email. **Please note that a CV will not be accepted.**

Yours sincerely

Gary Peat
Headteacher

