



The Sisters of the Sacred Hearts of Jesus and Mary

Care Philosophy

The underlying principle which fashions the philosophy of care at any place run by the Sisters of the Sacred Hearts of Jesus and Mary is a Christian one. Our aim is to promote a positive, caring environment which focuses upon and addresses the needs of each person in our care or to whom we provide a service.



JOB PROFILE

Department	Teaching & Learning
Job Title	Performing Arts Instructor
Reports To	Senior Leadership Team
Responsible To	Principal
Grade / Scale Point	On application
Job Purpose	<ul style="list-style-type: none">• To be responsible for Performing Arts across all key stages.• To plan, implement and review learning opportunities for class groups, ensuring that students make good progress as set out in the Teachers' Pay and Conditions Document and Teacher's Professional Standards.• To be responsible for the education and welfare of designated classes or groups of students with a range of complex and special educational needs in accordance with the requirements of the Conditions of Employment of Teachers, having due regard to schools aims, objectives, policies and curriculum.• To be responsible for the effective management of support staff including monitoring and supervision.• To be responsible for the effective management of students behaviours in line with the principles of the schools Positive Behaviour Support (PBS) framework• • To share responsibility for the safety and wellbeing of all students.

JOB DESCRIPTION

Main Duties and Responsibilities

- To have good knowledge of students' individual learning needs in relation to performing arts including emotional and communication development for children with physical disabilities and complex needs.
- To have excellent understanding of Performing Arts Curriculum.
- To research and order appropriate resources for all key stages.



- To audit the use of Performing Arts resources throughout the school.
- To review and implement any developments to the Performing Arts curriculum and assessment processes including working on school shows and productions as well as developing a group and class drama timetable of sessions that develop social and emotional understanding and communication abilities.
- To deliver high quality sessions that meet students' needs and are fun and motivating as well as meeting EHCP requirements and student outcomes.
- To plan and work with the wider team to deliver whole school events such as Harvest, Christmas Performances, Proms etc.
- To lead on out of school Performing Arts events.
- To plan and deliver training for the school community that enables performing arts strategies to be used throughout the learning week.
- To lead lunchtime clubs on a weekly basis.

Curriculum

- Teaching, assessing and recording each student's progress.
- Determine individualised learning programmes ensuring progression and continuity for all students incorporating appropriately differentiated curriculum structures.
- Develop medium/long term plans for the area of performing arts.
- Develop close links with the therapy department to support student physical development as well as their communication and computer technology needs to be able to access the curriculum.
- Be the Curriculum Leader for Performing Arts.
- Audit the subject area across the school liaising with other teachers where necessary and hold responsibility for resources.
- Provide a happy stimulating environment and to encourage students to have confidence in their own ability and enable them to make progress at that level of ability.
- Liaise with multi-disciplinary team to ensure all staff within in each lesson have access to information relevant to each student.
- Incorporate ICT to increase access to the curriculum, improve communication and allow independent access to learning.
- Contribute to assessments, collate Annual Reviews and write reports as necessary.
- Establish links with other schools as appropriate.
- Make full use of the resources in the school developing new resources if necessary for the curriculum delivery and development.

General

- Attend relevant training and take responsibility for your own professional development.
- Maintain a professional portfolio of evidence to support your Performance Management process.
- Make a positive contribution to the overall ethos, vision and aims of the school.
- To have due regard for safeguarding and promoting the welfare of children and young people and to follow the child protection procedures detailed in the school's safeguarding policies
- Be aware of and comply with policies and procedures relating to child and vulnerable adult protection, health, safety and security, confidentiality and data protection, reporting all concerns to an appropriate person.



- Undertake any other duties, commensurate with the post

Responsibility

- For undertaking the duties accurately and efficiently and prioritising own workload.
- For meeting all necessary deadlines set by managers, Senior Leaders and external agencies.
- For bringing matters to the attention of senior staff when necessary.

Decision Making

- Routine decisions regarding the organisation of own work.
- When it is necessary to refer matters to senior staff and when decisions can be taken within guidelines set.
- When matters are confidential or need to be dealt with sensitively especially when child protection is involved.

This job description is not necessarily an exhaustive list of duties but is intended to reflect the range of duties the post-holder will perform. The post holder will be expected to undertake other tasks commensurate with the general level and responsibility of the post as decided by the Principal and/or Governing Body in the context of the schools changing needs.

The job description will be reviewed regularly and may be changed in the light of experience and in consultation with the post holder.

Posts working with children and/or vulnerable adults will be subject to an enhanced DBS. Field Heath House School is committed to safeguarding and promoting the welfare of children and vulnerable adults and expects all staff and volunteers to share this commitment.

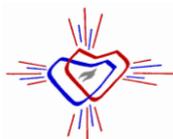
We recognise the value and worth of those people who we work with and seek to uphold standards of the highest quality. This is to reinforce the dignity and respect of the individual in an atmosphere which is warm, caring, stimulating, accepting and free from all forms of prejudice and discrimination. This means a true partnership between the organisation, parents/carers and authorities or other stakeholders, which will promote the physical, intellectual, emotional and social development of our young people or others in our care, in order that they may achieve their full potential.

The Post Holder is expected to uphold the Christian ethos of the school.

Postholder Name: _____

Signature: _____

Date: _____



Person Specification			
Criteria		Essential	Desirable
<u>Qualifications and Training</u>	Have qualified teacher status or equivalent.	✓	
	Experience of working in a school environment, preferably with SEN, with the ability to understand the complexities and challenges of working in this unique environment.	✓	
	Qualification in teaching students with special educational needs.	✓	
<u>Knowledge and Experience</u>	Be an excellent Performing Arts practitioner	✓	
	Knowledge of effective teaching and learning strategies, and confident in the ability to adapt teaching to meet student's needs.	✓	
	Knowledge and understanding of the National Curriculum.	✓	
	Collaboration and work with colleagues and other relevant professionals within and beyond the school – to be a good team player.	✓	
	Experience of writing progress reports for students with SEN.	✓	
	Experience of implementation of specialist support strategies in communication and sensory regulation.	✓	
<u>Skills and Abilities</u>	Be able to successfully lead, motivate and work with a class team.	✓	
	Be enthusiastic, hard working and able to take the initiative.	✓	
	An imaginative and creative approach to learning	✓	
	Have good planning, preparation and organisation skills.	✓	
	Have good administrative skills.	✓	
	Have the ability to manage workload and work under pressure.	✓	
	Ability to work as part of a team.	✓	
	Ability to manage and motivate class team.	✓	
<u>Personal Attributes</u>	Be a good role model, set high standards and have high expectations.	✓	
	Be a good communicator and listener.	✓	
	Willing to promote a good partnership between the school and parents.	✓	



	Excellent interpersonal, written/oral communication skills to a range of audiences, colleagues, parents and other professionals.	✓	
	Have a flexible approach to work.	✓	
	A desire to continue the development of professional skills.	✓	
	Commitment to the ethos and practices of the school.	✓	
	A commitment to equality and diversity.	✓	