



Windsor High School and Sixth Form

Person Specification Site Assistant

ATTRIBUTES		
Qualifications	<ul style="list-style-type: none"> ▪ Skilled tradesman in building related disciplines including plumbing, plastering, basic brick laying and general maintenance skills ▪ Willing to undergo appropriate training ▪ Previous work experience in building maintenance ▪ PAT testing 	E E E D
Work related experience / Specialist knowledge	<ul style="list-style-type: none"> ▪ Must be able to demonstrate competency in one or more of plumbing, plastering, basic brick laying and general maintenance skills ▪ Ability to understand and comply with instructions ▪ Able to work under minimum supervision ▪ Able to work methodically – eg locking/unlocking school building ▪ Must be able to multi task ▪ Ideally to have formal qualification in one of the trades listed, or skilled by experience ▪ Sports grounds and general outdoor maintenance 	E E E E E D D
Aptitudes, skills and abilities	<ul style="list-style-type: none"> ▪ Fit and healthy ▪ Able to work flexibly, independently and as part of a team ▪ Trustworthy and dependable ▪ Polite and professional. Able to communicate with all staff ▪ Self-motivated ▪ Reliable and punctual ▪ Good problem solving skills ▪ Good time management skills ▪ Must hold a full clean driving licence 	E E E E E E E E E
Other	<ul style="list-style-type: none"> ▪ Windsor High School and Sixth Form is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment. This post is subject to an enhanced DBS 	E

E = Essential D = Desirable