

International School of London

Job Description - Special Educational Needs & Disabilities/ Learning Support Teacher

Job Title: Special Educational Needs & Disabilities/Learning Support Teacher

Location: 139 and 15 Gunnersbury Avenue

Hours: Full-time

Reports to: Head of Student Support & SENDCO

General:

- To work closely with the Head of Student Support and Secondary SENDCO along with the wider student support team to oversee the day-to-day SEND support operations with the aim of raising achievement levels and supporting students with special needs in the secondary school.
- To meet the objectives of the SEND policy and procedures.
- Support secondary staff in understanding the needs of SEND students and ensure the objectives to develop SEND are reflected in the school development plan.
- Monitor progress of objectives and targets for secondary students with SEND; evaluate the effectiveness of teaching and learning by work analysis and use these analyses to guide future improvements.
- Liaise with staff and parents.
- Provide support to individual students with special needs.
- Ensure that all learning support strategies abide by the school's Safeguarding policy.

Duties & Responsibilities:

- Teach students with special needs effectively.
- Support the identification of and disseminate the most effective teaching approaches for pupils with SEND.
- Work with staff to develop effective ways of bridging barriers to learning through:
 - assessment of needs;
 - monitoring student achievement;
 - target setting, including IEPs;
 - developing a recording system for progress.
- Collect and interpret specialist assessment data to inform practice.
- Undertake day-to-day co-ordination of SEND students' provisions through close liaison with staff, parents and external agencies.
- Design and implement a range of teaching strategies for SEND students that could be utilized.

Leading and managing:

- Provide professional guidance to staff to secure good teaching for SEND students, through both written guidance and meetings;
- Support classroom learning facilitators to ensure that students receive appropriate support;

- Advise on and contribute to the professional development of staff in the area of SEND teaching and learning.

Effective deployment of staff and resources:

- Maintain and develop learning support resources in the secondary school and monitor their effectiveness in meeting the objectives of school and SEND policies.

Care & Guidance

- To be familiar with the School's Child Protection Policy and to report concerns to the designated Child Protection Officer
- To ensure all educational practices are in line with school's health and safety procedures and policies.

At ISL London, Safeguarding and promoting the welfare of children is everyone's responsibility. Everyone who comes into contact with children and their families has a role to play. In order to fulfil this responsibility effectively, all practitioners should make sure their approach is child-centred. This means that they should consider, at all times, what is in the best interests of the child.

Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified. Employees will be expected to comply with any reasonable request from their line manager to undertake work of a similar level that is not specified in this job description.

This job description may be amended at any time following discussion between the Head of School and member of staff.