



Job Description

Job Title: Class Teacher

Scale: MPS/UPS

Responsible to:

- The Executive Headteacher, Head of School and the Local Governing Body of the school

Relationships:

- Liaison with the teaching and non-teaching staff of the school, Governors, Parents, Children, Advisers and other Professionals

Responsibilities:

Take responsibility for a class of children determined on an annual basis by the Executive Headteacher and Head of School and in accordance with the duties listed below:

- Carry out the professional duties covered by the latest School Teachers' Pay and Conditions Document;
- Undertake duties in line with the professional standards for qualified teachers and uphold the professional code of the General Teaching Council for England;
- Teach a class of pupils and ensure that planning, preparation, recording, assessment and reporting meet their varying learning and social needs;
- Maintain the positive ethos and core values of the school, both inside and outside the classroom;
- Contribute to constructive team-building amongst teaching and non-teaching staff, parents and governors.

As a Class Teacher you will:

- Implement agreed school policies and guidelines;
- Plan appropriately to meet the needs of all pupils;
- Be able to set clear targets, based on prior attainment, for pupils' learning;
- Provide a stimulating classroom environment that promotes and supports enquiry based learning
- Keep appropriate and efficient records, integrating formative and summative assessment into planning;



- Work with the wider leadership team to track the progress of children and ensure all children make good progress;
 - Report to parents on the development, progress and attainment of pupils;
 - Promote the school's behaviour for learning Policy;
 - Participate in meetings which relate to the school's management, curriculum, administration or organisation;
 - Establish creative, responsive and effective approaches to learning and teaching
 - Regularly reflect on your own practice, set personal targets and take responsibility for own development, seeking advice and support from other leaders
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- Promote and maintain a culture of high expectations for self and others
 - Keep up to date with current pedagogical thinking and engage in research led practice
 - Develop effective relationships and communications which underpin a professional learning community that enables everyone in the school to achieve
 - Create a culture and ethos of challenge and support where all pupils can achieve success
 - Ensure every child has access to high quality teaching and learning across the curriculum

Name of Post holder:.....

Date:.....

Signature of Post holder:.....

Signature of
Headteacher.....

Person Specification

Post Title: Class teacher

	Essential	Desirable
Qualifications, Knowledge and Experience		
Educated to degree level	✓	
Qualified teacher status either in the UK or if not in own country combined with a desire to achieve English QTS	✓	
Must have a sound knowledge of the National Curriculum	✓	
A sound knowledge and understanding of the Foundation Stage Curriculum		✓
An understanding of curriculum and pedagogical issues relating to learning and teaching,	✓	
Experience of improving teaching and learning beyond own practice		
Familiarity with KS1 and KS2 Standardised Attainment Tests		✓
Understanding of and commitment to the school policies	✓	
Knowledge of effective strategies to include, and meet the needs of, all pupils in particular underachieving groups of pupils, pupils with EAL and SEN	✓	
Professional Skills and Abilities		
Digitally literate	✓	
Effectively plan an appropriate sequence of learning	✓	
Must be able to keep records of pupil progress in line with school policy	✓	
Must be able to use assessments of pupils learning to inform future planning	✓	
Ability to plan and work collaboratively with colleagues	✓	
Understand the importance of building effective relationships	✓	
Personal Qualities		

A teacher with a flexible approach to work, who enjoys close collaboration with colleagues	✓	
Must have good communication skills	✓	
Must be able to manage own work load effectively	✓	
Good interpersonal skills, with the ability to enthuse and motivate others and develop effective partnerships	✓	
Willingness to share expertise, skills and knowledge and ability to encourage others to follow suit	✓	
To practice equal opportunities in all aspects of the role and around the work place in line with policy	✓	
To maintain a personal commitment to professional development linked to the competencies necessary to deliver the requirements of this post	✓	
Safeguarding Children		
Committed to ensuring all pupils in our school are kept safe	✓	
Enhanced DBS check	✓	
Equal Opportunities		
Committed to ensuring that all members of our school community can achieve excellence	✓	