MAGDALEN COLLEGE SCHOOL
Founded 1548

Headteacher: Mr I H Colling
Waynflete Avenue, Brackley
Northamptonshire, NN13 6FB
Tel: 01280 846300
E-mail: generalenquiries@magdalen.northants.sch.uk
Web: www.magdalen.northants.sch.uk

MOTIVATION COMMITMENT SUCCESS

IHC/AB

May 2019

Dear Candidate

Finance Manager

37 hours per week for 42 weeks per year
Grade J (from £30,507 gross, £28,221 pro-rata)

Thank you for expressing an interest in the above post at this school; I hope you will find the enclosed information interesting.

If you wish to make a visit to the school prior to making an official application, please contact the school on 01280 846300.

Please note that a completed Magdalen College School application form must be submitted via generalenquiries@magdalen.northants.sch.uk. **CVs are not acceptable and if submitted, will be ignored.** When completing the application form, please ensure the following:

- that you fully complete the section of the application form which sets out your chronological history, ensuring both the month and year of each period of employment etc is stated, and that there are no periods of time unaccounted for
- a letter of application is included (no longer than 2 sides of A4)
- that you supply an email address and daytime telephone number for each of your referees.

For full details and an application form please see our website:
www.magdalen.northants.sch.uk
Please also be advised to review our Child Protection Policy which can be found on our website.

The closing date for applications is Friday, 7 June 2019 at 10am.

I look forward to hearing from you as soon as possible.

Yours sincerely

Ian H Colling

Ian H Colling
Headteacher

Magdalen College School is the trading name of Magdalen College School Brackley Academy Trust, a company limited by guarantee in England and Wales under company number 8316633 whose registered office is Magdalen College School, Waynflete Avenue, Brackley, NN13 6FB

School Sports Coordinator Partnership

South West Area Northants Secondary Cluster