

Primary Class Teacher Job Description

Line manager: Year Lead

Supervisory responsibility: responsible for the supervision of the work of teaching assistants supporting the pupils within the class.

Main purpose of the job:

- Be responsible for the learning and achievement of all pupils in the class ensuring equality of opportunity for all.
- Be responsible and accountable for achieving the highest possible standards in work and conduct.
- Treat pupils with respect, with the aim of building positive relationships and at all times observing proper boundaries appropriate to a teacher's professional position.
- Work proactively and effectively in collaboration and partnership with learners, parents/carers and other staff in the best interests of pupils.
- Take responsibility for promoting and safeguarding the welfare of children and young people within the school Duties and Responsibilities.
- Participate in and carry out any administrative and organisational tasks for your class.
- Be responsible for improving your teaching through participating fully in training and development opportunities identified by the school or as developed as an outcome of your appraisal.

Teaching:

- Deliver the curriculum relevant to the age and ability group/subject/s that you teach.
- Be responsible for the preparation and development of teaching materials, teaching programmes and pastoral arrangements as appropriate.
- Be accountable for the attainment, progress and outcomes of the pupils you teach.
- Use relevant data to monitor progress, set targets, and plan subsequent lessons.
- Be aware of pupils' capabilities and prior knowledge and plan teaching to build on these, demonstrating knowledge and understanding of how pupils learn by differentiating appropriately.
- Have a clear understanding of the needs of all pupils, (including those with special educational, EAL, children with disabilities, more able pupils) and be able to use and evaluate distinctive teaching approaches to engage and support them.
- Use a variety of strategies to monitoring learners' progress during lessons, across a unit of work and at the end of each term.
- Give pupils regular feedback, both orally and through focused, specific marking.
- Encourage pupils to respond to the feedback and reflect on their learning and subsequent progress.
- Set homework and plan other out-of-class activities to consolidate and extend the knowledge and understanding pupils have acquired as appropriate.
- Contribute to the selection and professional development of other teachers and support staff including the induction and probation of new staff.
- Ensure that colleagues working with you are appropriately involved in supporting learning and understand the roles they are expected to fulfil.
- Take part as required in the review, development and management of the activities relating to the curriculum, organisation and pastoral functions of the school.

- Cover for absent colleagues.

Behaviour and Safety

- Establish a safe, purposeful and stimulating environment for pupils rooted in mutual respect.
- Promote the idea of safety with the pupils by ensuring planned opportunities are created to discuss risks and staying safe.
- Be a positive role model and demonstrate consistently the positive attitudes, values and behaviour, which are expected of pupils at our school.
- Carry out playground and other duties as directed.

Fulfil wider professional responsibilities

- Work collaboratively with others to develop effective professional relationships.
- Deploy support staff effectively, as appropriate.
- Communicate effectively with parents/carers with regard to pupils' achievements and well-being using school systems/processes as appropriate.
- Make a positive contribution to the wider life and ethos of the school by leading ASAs and attending PTFA/school events.

Other

- To have professional regard for the ethos, policies and practices of Oryx International School, and maintain high standards in your own attendance and punctuality.
- Perform any reasonable duties as requested by a member of the Leadership team.

Note This job description provides an outline of the range of duties that can be expected of a post holder of this level and is not a comprehensive or exhaustive list.