BRACKNELL FOREST BOROUGH COUNCIL

SANDHURST SCHOOL

JOB DESCRIPTION

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| Department: Sandhurst School | Section/Location: Education, Sandhurst School,Owlsmoor Road, Sandhurst, Berkshire, GU47 0SD |
| Job Title: Teacher of Business | Grade/Salary Range: MPS to UPS  |

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| **JOB PURPOSE** |
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| 1. | Help to raise achievement of students in Business  |
| 2. | Highly competent in teaching Business  |
| 3. | Develop and maintain a high level of teaching and learning across the department  |
| 4. | Implement whole school policies |

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| **DESIGNATION OF POST AND POSITION WITHIN SCHOOL STRUCTURE** |
| Class teachers are line managed by a subject leader |

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| **MAIN DUTIES AND RESPONSIBILITIES** |
| 1. | Plan lessons carefully, having regard to the schemes of work and departmental practice |
| 2. | Work with the departmental team in disseminating good practice, creating teaching resources and developing consistent approaches to learning |
| 3. | Assess, monitor and evaluate student progress across your classes  |
| 4. | Plan lessons carefully with specific learning objectives and with special regard to prior attainment data, gender and race, fluency in English, SEND |
| 5. | Assess how well learning objectives have been achieved and use this assessment to improve aspects of teaching. |
| 6. | Set targets for self-improvement, which build on prior attainment for your own classes. |
| 7. | Use a variety of teaching approaches which identify, build upon and develop student learning styles and the ability to learn independently: setting clear targets for student improvement and monitor progress towards these |
| 8. | Establish and maintain a good standard of student behaviour in the department by implementing consistently and fairly the school behaviour policy. |
| 9. | Communicate in written or oral form to parents as required |
| **Key Accountabilities** |
|  | Be responsible for the quality of teaching, learning, marking and feedback in your KS4 and KS5 classes. |
|  | Contribute to the running of the extra-curricular programme as appropriate |
|  | Help support the leadership and management of the school, by carrying out reasonable tasks as directed by the line manager |
|  | Contribute to curriculum planning across Key Stage 4 & 5, be responsible for raising achievement in KS4 & KS5 |
| **Duties to Include** |
|  | Contributing to department policies on marking, student mentoring, behaviour, assessment, feedback and homework in their classes  |
|  | Contribute to the development of the Business Curriculum through department develop meetings, development of new SOW and lesson plans  |
|  | Help to maintain an efficient and tidy environment in the Business Department.  |
|  | Any further reasonable duties as specified by the Headteacher  |

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| **SCOPE OF JOB (Budgetary/Resource Control, Impact)** |
| * The post holder is responsible for ensuring that the school child protection policy is adhered to and concerns are raised in accordance with this policy.
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