

Person Specification for COVER SUPERVISOR

The following person specification indicates those areas of skills and personal characteristics, qualifications, training and experience that are either essential or desirable in the candidates being interviewed.

Skills and personal characteristics	Essential	Desirable
Excellent communication skills	✓	
Energy and commitment	✓	
Self-motivation	✓	
Organisational skills	✓	
Patience	✓	
Passion for working with and supporting children	✓	
Ability to deliver effective supervision of young people	✓	
A positive role model for young people and colleagues	✓	
Ability to provide a supportive learning environment	✓	
Ability to work using own initiative in responding to challenging situations	✓	
Ability to remain calm	✓	
Ability to establish good professional relationships with both pupils and colleagues at all levels	✓	
Willingness to take responsibility	✓	
Commitment to own learning	✓	
Understanding of an effective environment for learning	✓	
Understanding of the variety of ways children can learn		✓
IT skills		✓
A sense of humour	✓	
Good time keeping	✓	
Willingness to learn, abide by and enforce the school policies and procedures	✓	
A concern for the reputation for the school	✓	
Excellent attendance record	✓	
Warmth and sensitivity in understanding pastoral care needs	✓	

Qualifications and Training	Essential	Desirable
Experience of working with young people	✓	
Experience of working in a school setting		✓
ICT qualification/training		✓
Qualifications in additional areas of interest		✓