

Clevedon Learning Trust

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CEO: John Wells



The Clevedon Learning Trust (CLT) was launched on 1st January 2015. The CLT is currently formed of twelve schools in two geographical areas; one secondary and five primary schools in Clevedon and one secondary and five primary schools in Bridgwater. The CLT brings with it a new, innovative and student focussed approach to education within local communities. The CLT will provide high quality education and experiences for children and families. We will achieve this through our formal school partnership, using the most effective teaching and learning strategies, the best resources and facilities and the clearest progression routes for our children from the age of 0 to 18.

Finance Manager

Permanent position
37 hours per week, All year round
JM2 from £34,787

An exciting opportunity has arisen for somebody to join Clevedon Learning Trust as a Finance Manager. This is a key role within the CLT Business Unit to effectively manage the Trust's financial systems, to ensure tight financial control through compliance with all relevant regulations and guidance. Working in conjunction with the other Finance Manager to oversee the management of the Trusts day-to day financial administration and be responsible for all relevant financial and accounting procedures. To oversee and liaise with a selection of individual schools within the Trust through the School Business Administrator and Headteachers to monitor and maintain budgets on an ongoing basis. This role is currently based at Clevedon School but with visits to Schools within the Trust.

We Offer:

- A Trust committed to excellence that values students and staff.
- A Trust committed to utilising resources where the needs are greatest.
- A Trust committed to professional development for all staff through the Learning Hub.

You Offer:

- Successful leadership and management experience in a school or a relevant field outside education.
- Expert knowledge of financial management and budgeting software
- Experience of Data Protection practices
- Utilisation of management information systems
- Excellent attention to detail
- High level of confidentiality
- Ability to prioritise and multi-task
- Ability to work under pressure
- Excellent communication skills
- Ability to work independently and autonomously with minimal supervision
- Commitment to be part of an innovative and forward-thinking Trust.

To discuss this opportunity further or to arrange a visit please contact Matthew Pinnock on
01275 337413

To apply please complete the application form and return to
hr@clevedonlearningtrust.org.uk

CLOSING DATE FOR APPLICATIONS: Wednesday 13th November 2019 at 1600

Interviews will be held week commencing 18th November 2019

"Clevedon Learning Trust appoints high quality staff who make a positive difference to student experiences."

Clevedon Learning Trust is committed to safeguarding and all applicants will be vetted through DBS checks.