May 2019

Dear Candidate

**Teacher of Humanities (Geography and Religious Education)**

**Permanent, Full-Time, MPS/UPS**

Thank you for your interest in the above vacancy. The Governing Body is currently looking to appoint an inspirational role model who can teach engaging lessons across the subjects of Geography and Religious Education to KS3 and KS4 students.

The successful candidate will be fully committed to raising the expectations of students, curriculum innovation and deploying a wide range of teaching strategies to ensure that every student achieves their full potential.

Further details and an application pack are available on our website at: [www.bordgrng.bham.sch.uk](http://www.bordgrng.bham.sch.uk)

Please email completed application forms to [HR@bordgrng.bham.sch.uk](mailto:HR@bordgrng.bham.sch.uk) by the

**Closing date:** 12 noon on Wednesday 22 May 2019.

Interviews will be held on Friday 24 May 2019.

We are happy to arrange tours of the School for interested applicants. Please contact the HR mailbox to arrange this.

If you have not heard from the School within 10 working days of the closing date, please assume that your application has not been shortlisted for interview on this occasion.

***Bordesley Green Girls’ School and Sixth Form School is committed to the safeguarding and welfare of children and young people and expects all staff and volunteers to share this commitment.  An enhanced DBS clearance is required for all successful applicants.***

Yours faithfully



**Pritpal Hyare  
Acting Headteacher**

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**Job Description**

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| **Job Title:** | **Teacher of Humanities (Geography and Religious Education)** |
| **Salary:** | **MPS/UPS** |
| **Reporting to:** | **Lead Practitioner for History** |

**Overall Responsibility and Accountability**

* To support the Lead Practitioner of History, the Headteacher and Governors by providing high quality teaching for all students.
* To have exceptional expectations of students including a commitment to ensuring that they can achieve their full potential and by establishing fair, respectful, trusting, supportive and constructive relationships with them.
* To hold positive values and attitudes and adopt high standards of behaviour in your professional role.
* To maintain an up to date knowledge and understanding of the professional duties of teachers and the statutory framework within which you work, and contribute to the development, implementation and evaluation of the policies and practice in your workplace, including schemes of work and those policies designed to promote equal opportunity.

**Teaching and Learning**

* Use a variety of learning and teaching strategies to deliver outstanding lessons to all students ensuring pace and challenge are maintained.
* Understand and integrate the use of new technologies into learning experiences in order to raise levels of achievement.
* Ensure learning objectives and outcomes are communicated to every student.
* Differentiate appropriately, taking into account individual student needs.
* Make use of extended learning opportunities and interventions for use outside of lessons.
* Utilise effectively Teaching Assistants in lessons.
* Work efficiently and creatively using the full range of resources available, including other adults and mentors.
* Provide a positive learning climate within lessons to promote a meaningful staff versus student relationship and interaction.
* Adhere to the Behaviour Policy and ensure effective implementation and timely recording on SIMS.
* Regularly evaluate the progress of students in relation to their prior attainment and use data to inform teaching and learning.
* Mark work in accordance with the Marking Policy providing both formative and summative feedback on a regular basis.
* Take responsibility for individual professional development and use the outcomes to improve learning and teaching.
* Demonstrate a thorough and up-to-date knowledge of learning and teaching taking into account wider curriculum developments, which are relevant to your work.
* Be aware of the Anti-bullying Policy and support students as necessary***.***
* Maintain good order and behaviour for learning among students, with particular

regard to Health and Safety, both on site and when engaged in

authorised activities elsewhere.

**General Requirements**

All School staff are expected to:

* Maintain confidentiality according to the organisation and legal requirements.
* Uphold School policies, routines and the Code of Conduct for Teaching Staff as set out on Firefly (VLE).
* Undertake other such reasonable duties as may be required from time to time.
* Work towards the School’s vision and objectives and engaging in the BGGS Values.
* Be aware of and adhere to the Child Protection and Safeguarding Policies.
* Support and contribute to the School’s responsibility for safeguarding students.
* Work to promote equal opportunities for all students and staff, both current and prospective.
* Maintain high professional standards of attendance, punctuality, appearance, conduct and positive courteous relationships with students, parents and colleagues.
* Engage actively in the performance management review process.
* Show a willingness to undertake training and professional development either in-house or externally.
* Comply and act upon the Schools’ Health and Safety Policies and undertake risk assessments as appropriate.
* The School is a designated no smoking site and expect all staff to respect this policy.

**Safeguarding Statement**

BGGS and Sixth Form is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. An enhanced DBS check must be completed for all successful applicants.

**Signature:** …………………………………………………… **(Postholder) Date:** ……………………………

**Signature:** …………………………………………………… **(Headteacher) Date:** ……………………………

***This job description defines the responsibilities of the postholder in addition to those outlined in the School Teachers’ Pay and Conditions Document (STPCD)***

**Person Specification**

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| **Job Title:** | **Teacher of Humanities (Geography and Religious Education)** | | |
| **Salary:** | **MPS/UPS** | | |
| **Reporting to:** | **Lead Practitioner for History** | | |
| **QUALIFICATIONS** | | **Essential** | **Desirable** |
| Qualified Teacher Status | | **✓** |  |
| **EXPERIENCE** | | **Essential** | **Desirable** |
| Evidence of up to date knowledge and/or practice in relevant subject areas | | **✓** |  |
| Experience of teaching A Level Geography and/or Religious Education | |  | **✓** |
| Substantial successful teaching experience across a comprehensive School | | **✓** |  |
| An outstanding teacher | | **✓** |  |
| Significant middle leadership responsibility | |  | **✓** |
| Whole School responsibility | |  | **✓** |
| Working effectively with parents and carers and other organisations | | **✓** |  |
| Using analysis of data to inform intervention | | **✓** |  |
| Experience in the use of virtual learning environments | |  | **✓** |
| **KNOWLEDGE AND SKILLS** | | **Essential** | **Desirable** |
| Effective planning, assessment, record keeping and organisational skills | | **✓** |  |
| The ability to work within a team and to manage own work responsibilities | | **✓** |  |
| Ability to develop and maintain positive relationships with all stakeholders | | **✓** |  |
| Ability to engage and motivate others to achieve goals | | **✓** |  |
| An understanding of action planning and self-evaluation | | **✓** |  |
| Knowledge of the implications of working in a multicultural environment | | **✓** |  |
| Knowledge and understanding of safeguarding and child protection policies and procedures | | **✓** |  |
| Excellent written and verbal communication skills and the ability to chair meetings | | **✓** |  |
| A good range of IT skills | | **✓** |  |
| **TRAINING** | | **Essential** | **Desirable** |
| Demonstrable commitment to the continuing professional development of self and others. | | **✓** |  |
| Previous training relevant to the post. | |  | **✓** |
| **PERSONAL QUALITIES AND ATTRIBUTES** | | **Essential** | **Desirable** |
| A commitment to girls’ education, the School vision and ethos, the BGGS values and equal opportunities policy and practice | | **✓** |  |
| Flexible, able to work under pressure and meet deadlines | | **✓** |  |
| Reflective practitioner who responds to change positively | | **✓** |  |
| A commitment to the welfare of every student and to the School’s safeguarding and child protection policy and procedures | | **✓** |  |
| Is suitable to work with children and this includes motivation, ability to maintain appropriate relationships with students, emotional resilience to challenging behaviour, the use of authority and maintenance of discipline. | | **✓** |  |