

**JOB DESCRIPTION**

## Job Title: Cleaner

## School: The Farnley Academy

## Pay Range: A1 SCP 2, 15 hours per week, all year round

Responsible to:Site Manager

## Role:

To be responsible for maintaining a high level of cleanliness throughout the school building.

**Duties**

1. Use of mechanical cleaning equipment i.e.
2. Suction Cleaners
3. Scrubbing / Buffing Machines
4. Hot Water Extraction Machines
5. Combined Scrubber / Drier Machines
6. Wet Suction Machines
7. Handling and use of cleaning materials in accordance with recommended procedures.
8. Cleaning in all kinds of areas within the school building i.e.
9. Toilet/Hygiene Areas
10. Corridors/Landings/Staircases/Entrances
11. Craft rooms, i.e. Woodwork, Engineering, Cookery etc.
12. Classrooms and Offices
13. Halls and Gymnasium
14. High level cleaning, using appropriate equipment.
15. Undertake special cleaning programmes during school closure or other designated periods in compliance with the specification for the premises
16. Washing of walls, windows, glass.
17. Collect and dispose of waste in appropriate manner. Clean and maintain waste bins.
18. Working to the school’s operational specifications and quality assurance work schedules.
19. Be able to work as part of a team and act on instructions from senior staff.
20. To wear appropriate protective clothing including rubber gloves.
21. Attending appropriate training courses / seminars as requested.

The Farnley Academy is committed to safeguarding the welfare of children, and applicants will be subject to full employment checks, including an enhanced DBS disclosure.

**Person Specification**

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| **Essential Criteria** | **How Identified** | **Desirable Criteria** | **How identified** |
| **SKILLS**  Ability to use toxic materials in the process of general cleaning  Ability to work constructively as part of a team | Application form and selection process  Application form and selection process  Application form and selection process | To be able to use a variety of cleaning equipment  To be able to operate mechanised cleaning equipment e.g. buffer. | Application form and selection process  Application form and selection process |
| **EXPERIENCE** |  | Experience of using mechanical cleaning equipment.  Experience of working and cleaning large premises. | Application form and selection process  Application form and selection process |
| **KNOWLEDGE and UNDERSTANDING** |  | Knowledge of using mechanical cleaning equipment  Knowledge of the problems in using toxic cleaning equipment | Application form and selection process  Application form and selection process |
| **QUALIFICATIONS/**  **TRAINING**  Participate in development and training opportunities | Application form and selection process |  |  |
| **OTHER CONDITIONS** | Enhanced DBS clearance |  |  |