

SCHOOL OF SCIENCE

TEACHER OF CHEMISTRY (full/ part time) – Ref 200275

The School of Science is a large department with over 20 full time teaching staff and four laboratory technicians. There are nine teaching laboratories, one demonstration room, three preparation rooms, a student study area and a staffroom situated together in one wing of the College at the Leyland campus. In September 2016 a new £6.5M Science & Engineering Innovation Centre (SEIC) opened at the Euxton Lane campus. This exciting new initiative provides the School of Science with an additional three laboratories that contain state-of-the art equipment that is able to support the delivery of qualifications up to Level 4.

Examinations results are exceptionally high and OFSTED inspection praised the department as outstanding. Applicants for positions within the department are directed to the OFSTED report for Science at Runshaw.

http://www.ofsted.gov.uk/reports/manreports/2792.htm#P298_45964

The success is based on committed and supportive staff who, work effectively in teams, sharing resources and ideas. Subject teams meet regularly to discuss student progress and develop teaching methods which are under continuous review.

Students are able to access a wide range of Science specific enrichment throughout their time with us. Guest speakers, visits to local universities and industry occur regularly throughout the academic year.

Students are also able to access year round Science Academy activities as part of the wider college HORIZONS programme - including Science Society, Electronic Society and Medical Society. In addition the school also runs special classes for potential Oxbridge candidates.

Teachers at Runshaw normally teach 773 hours per annum. At Runshaw, we do believe that teaching and learning is by far the most important activity in the college and we actively support our teaching staff and the work they do with our learners. They are supported by:

- Pastoral support tutors, aided by evening guidance workers, to support teachers to follow up pastoral problems for 16-19 students, including the telephoning of parents
- Sympathetic timetabling to avoid a spread of too many different courses and levels and the inclusion, where possible, of repeat lessons
- A very supportive organisational structure with each teacher supported by his/her team and School
- Timetabled subject-specific support to provide extra help for individual students or small groups and counted as part of a teacher's annual teaching commitment
- Subject/course based staff workrooms located nearby to subject/course suites of classrooms
- The use of ILT and other strategies to put more responsibility on students for their learning
- The use by each teaching team of common schemes of work and shared teaching and learning resources which have been developed by the team

Runshaw Vacancies

- A paid marker scheme where a teaching team can send scripts to be marked by an external marker
- An invigilation team which means that teaching staff are not involved in general invigilation
- Significant in class support from education support workers
- Developed administrative and pastoral support located in Faculty Offices
- A special programme of support for Newly Qualified Teachers (NQTs) which includes Induction and additional support from the College's Professional Tutors
- A holiday entitlement which matches that of sixth form colleges
- A comprehensive professional development programme which includes in-house provision as well as externally organised events
- Salary scales which are among the best in the post-16 sector
- Prominence given to the development of teaching methodologies and curriculum development e.g. workshops on co-operative learning by Spencer Kagan
- A college ethos which focuses on valuing learners as individuals and supporting them to fulfil their potential

The post on offer is indeed a very exciting one and offers great opportunities. We are grateful for your interest in the college and hope that having read this information, you will be encouraged to apply.

We very much look forward to receiving your application.

Vicky Kilshaw
Head of School Science
Kilshaw.v@runshaw.ac.uk

Runshaw Vacancies

JOB DESCRIPTION

JOB TITLE: Teacher of Chemistry – Ref 200275

UPDATED: February 2020

RESPONSIBLE TO: Head of School

The description of key duties is a guide to the work that you will initially be required to undertake. This may be changed from time to time to meet changing circumstances and is reviewed in the Appraisal Process

	KEY DUTIES
Teaching Responsibilities	<ul style="list-style-type: none">• Plan, prepare and teach as required by your line manager across A level and BTEC courses• Develop resources for the course/subject including maintaining effective links across College for resources• Deliver enrichment and enhancement activities including accompanying students on external visits• Be up to date in teaching and your subject area
Student Responsibilities	<ul style="list-style-type: none">• Manage the pastoral care and discipline of students• Manage the behaviour of students
Curriculum Development	<ul style="list-style-type: none">• Engage in Curriculum development activities, individually and as a team to develop and improve the curriculum
Quality	<ul style="list-style-type: none">• Be actively involved in the College's continuous improvement culture• Participate in standardisation and moderation as required• Participate in verification and moderation process of the course/subject
Administration	<ul style="list-style-type: none">• Maintain comprehensive, up to date records using common spreadsheets
Role Specific	<ul style="list-style-type: none">• Promote the development of teaching methodologies in your subject area

Runshaw **Vacancies**

College Responsibilities

- Participate in Performance Management and Professional Development activities as required
- Value diversity and promote equal opportunities
- Engage in marketing activities as requested by line manager
- Work within health and safety guidelines and be aware of your responsibilities for health and safety
- Adhere to College policies and procedures including data protection
- Be responsible for safeguarding and promoting the welfare of children, young people and vulnerable adults

Runshaw Vacancies

PERSON SPECIFICATION

CRITERIA	ESSENTIAL	DESIRABLE	ASSESSED BY
QUALIFICATIONS AND ATTAINMENTS			
GCSE English and Maths at Grade A*-C or equivalent	✓		Application form/ Interview
Certificate in Education, PGCE or equivalent		✓	Application form
A willingness to achieve a Certificate in Education, PGCE or equivalent within a specified timescale	✓		Interview
Degree in chemistry or closely related subject area	✓		Application form
A willingness to undertake appropriate Continual Professional Learning	✓		Application form/interview
TRAINING, EXPERIENCE AND KNOWLEDGE			
Successful teaching experience	✓		Application form/ Interview
Ability to teach a second science		✓	Application/Interview
Demonstrate a student centred approach to teaching	✓		Application/Interview
Recent industrial experience		✓	Application form
An awareness of safeguarding issues	✓		Application form/ Interview/
PERSONAL SKILLS AND ATTITUDES			
Display initiative, be positive and friendly	✓		Interview
Demonstrate a commitment to equal opportunities, customer care and quality assurance	✓		Interview
Display energy and enthusiasm	✓		Interview
Possess excellent communication skills	✓		Interview
Possess high standards and be conscientious	✓		Interview
Be a team player	✓		Interview
Demonstrate a commitment to the process of continuous review and improvement	✓		Interview
Suitable to work with children, young people and/or vulnerable adults	✓		Interview/employment checks

Runshaw Vacancies

SUMMARY OF MAIN TERMS AND CONDITIONS

SALARY	Up to 32,056 per annum dependent upon qualifications and competencies.
WORKING HOURS	You will be required to work such hours as are reasonable for the proper performance of your duties and responsibilities, normally 37 hours per week. Applications from individuals who wish to work part-time are welcome.
PENSION SCHEME	You are entitled to join the Teachers' Pension Scheme. Further details are available at www.teacherspensions.co.uk
HOLIDAYS	Your holiday entitlement is similar to 6th Form Colleges.
SAFEGUARDING	<p>The College is committed to Safeguarding and protecting the health and welfare of children, young people and vulnerable adults. In order to check an individual's suitability to work in an educational environment, the successful applicant will require a DBS (Disclosure and Barring Service) Certificate.</p> <p>All applications for DBS certificates are dealt with in accordance with the DBS's Code of Practice and the College's Policies on the Recruitment of Ex-Offenders and on The Secure Handling and Use of DBS Certificates.</p> <p>Visit www.gov.uk/government/publications/dbs-code-of-practice for a copy of the Code of Practice. Copies of the College policies are available on the College's website at www.runshaw.ac.uk</p>
TEACHING QUALIFICATION	You will be required, as part of your contract of employment, to attain a Certificate in Education, PGCE or equivalent within a specified timescale, if you are not already appropriately teacher trained.
PAYMENT	Your salary will be paid on the last working day of each month by BACS transfer.
SMOKING	Smoking is not permitted on College premises except in designated smoking areas.
HEALTH	Appointments to the College are subject to satisfactory health clearance. You will be required to complete a Health Questionnaire and may be asked to attend a medical.
PROBATION PERIOD	This post is subject to the successful completion of a 12 month probation period.
NOTICE	You may terminate your employment in writing which should be received by:- 28 February in order to finish 30 April 31 May in order to finish 31 August 30 October in order to finish 31 December.
FLEXIBLE WORKING	The College operates a Flexible Working Policy that includes Job Share.

Deadline for receipt of application forms is midday Friday 6th March 2020

Interviews will be held on Tuesday 17th March 2020

Approved: Vicky Kilshaw

Date: 11/02/2020