

## JOB DESCRIPTION

Agency	Department of Education		Work Unit	Teaching and Learning School Improvement
Job Title	Teaching and Learning Officer		Designation	Senior Teacher 2
Job Type	Full Time		Duration	Fixed for 2 years
Salary	\$120,939		Location	Darwin
Position Number	40449	RTF 167710	Closing	20/06/2019
Contact	Anne Donnelly on 8944 9251 or <a href="mailto:anne.donnelly@ntschoools.net">anne.donnelly@ntschoools.net</a>			
Agency Information	Visit <a href="http://www.education.nt.gov.au">www.education.nt.gov.au</a>			
Information for Applicants	<b>Applications must be limited to a one-page summary sheet and an attached detailed resume/cv.</b> For further information for applicants and example applications: <a href="#">click here</a>			
Information about Selected Applicant's Merit	If you accept this position, a detailed summary of your merit (including work history, experience, qualifications, skills, information from referees, etc.) will be provided to other applicants, to ensure transparency and better understanding of the reasons for the decision. For further information: <a href="#">click here</a>			
Special Measures	The NTPS values diversity and aims for a workforce which is representative of the community we serve. Therefore under an approved <b>Special Measures</b> recruitment plan, ATSI applicants will be given priority consideration and preference in selection for this vacancy if they meet all essential selection criteria and are suitable at the position level. For further information: <a href="#">click here</a>			
Apply Online Link	<a href="https://jobs.nt.gov.au/Home/JobDetails?rtfld=167710">https://jobs.nt.gov.au/Home/JobDetails?rtfld=167710</a>			

### **Primary Objective**

As a member of Education Policy and Programs you will lead, coordinate and implement systemic policy and strategy to improve student outcomes. This position uses knowledge, skills and understanding of curriculum, teaching, learning and assessment to provide advice, professional learning, capacity build and develop resources.

### **Context Statement**

Education Policy and Programs provides policy advice and support across the Northern Territory to Government and non-Government schools so that students engage, grow and achieve.

Staff in Education Policy and Programs use differentiated approaches providing evidence based strategies to support schools in meeting the needs of students. Advice is provided to the Minister, Department of Education senior executive, regional personnel and school principals on issues of policy, procedure and performance as it relates to community; teaching, learning and assessment; vocational education and training; and cross agency and intergovernmental relations.

### **Key Responsibilities**

1. Provide support to schools in teaching, learning and assessment to improve learning outcomes and post-school pathways for senior secondary students in Northern Territory schools.
2. Build capacity of school staff to apply the Australian Curriculum and Northern Territory Certificate of Education and Training (NTCET) and the South Australian Certificate of Education (SACE), through programs that are flexible and responsive to school contexts, with a particular focus on the Arts Learning Area
3. Use data literacy practices to inform and implement professional learning in order to achieve organisational outcomes.
4. Develop and maintain comprehensive and effective professional networks and collaborative partnerships in order to achieve outcomes.
5. As a member of the Education Policy and Programs provide accurate and authoritative information to executive and contribute to service delivery through an integrated team approach optimising organisational performance T-12 and departmental policies.

### **Selection Criteria**

#### **Essential:**

1. Registration or capacity to be registered with the Teacher Registration Board of the Northern Territory with a demonstrated commitment to own professional learning and holder of a Working with Children Clearance Notice.
2. Demonstrated experience in coordinating and leading initiatives and/or projects in schools contexts, to successful completion with a focus on continuous improvement.
3. Demonstrated ability to work effectively and collaboratively in order to achieve agreed outcomes.
4. Demonstrate high level of interpersonal, communication and negotiation skills including demonstrated cross-cultural skills, to build and maintain effective networks with a range of stakeholders including those in urban and remote school contexts, to maximise organisational performance.
5. Experience in leading and evaluating professional learning for curriculum, teaching, learning, and assessment.
6. A sound knowledge and understanding of the national strategic policy and practice issues associated with the Australian Curriculum, the NTCET and the SACE with particular knowledge in the Arts learning area and an understanding of its application at the local level.

**Further Information:** Office-based conditions apply to this position. Some travel required.

Approved: March 2019

Executive Director Education Policy and Programs