

Job Description - Physical & Health Education Teacher

Reports to: Head of Physical & Health Education

Job Purpose

- To carry out the professional duties of a teacher in accordance with the school's policies and procedures in order to provide high quality teaching and assessment, that leads to improved standards of learning, engagement, and achievement for all students.

Role and Responsibilities

1. Lesson Planning, Teaching and Learning

- Planning for outstanding teaching and assessment, predominantly for children in Grades 1 to 5, in line with the schools Teaching & Learning and Assessment policies.
- Maintaining high standards in accordance with the school's Behaviour for Learning Policy and encouraging good practice with regard to punctuality, behaviour, uniform, standards of work and homework (home learning).
- Ensure scope and sequence, unit and lesson planning is up to date, accurate and in line with IB and school requirements.

2. Assessment, recording, reporting

- Assess how well learning objectives have been achieved and use them to improve specific aspects of teaching and learning.
- Mark students work regularly, set targets for progress, and moderate, in accordance with the school's Assessment (Marking & Feedback) policy.
- Assess and record students' progress systematically and keep records; using performance data to inform planning, teaching, intervention, student learning and progress;
- Prepare and present informative reports to parents in line with Report Writing Guidelines.

3. Professional duties and responsibilities

- Recognise the Spark of Genius in every child and endeavour to follow the Dwight vision, mission and pillars in every aspect of the role.
- For Upper School - to be an Advisor or Co-Advisor and teach Moral Education.
- For Upper School - the FireFly platform is kept up-to-date with planning and resources, as directed by the Head of Upper School.
- To be a DP Extended Essay Supervisor / MYP Personal Project Supervisor / PYP Exhibition Supervisor, if required.
- Undertake duties as part of the staff duty rota and cover for absent colleagues.
- Invigilate / proctor examinations and assessments, as required.
- Undertake relevant training and professional development related to the role.
- Support school events and activities, including the ECA programme.
- Actively collaborate in the Dwight and IB community, which includes developing strong partnerships with all stakeholders, and the local and wider community.
- Any other reasonable duties and additional hours of work as assigned by the Head of School or Head of PHE.