



# THE HOLY CROSS SCHOOL

PROVIDING A CATHOLIC EDUCATION TO GIRLS AGED 11-18

25 SANDAL ROAD, NEW MALDEN

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**Job Post:** Catering Assistant

**Salary:** £8.10 per hour

**Contract:** Part-time only, Mondays during term-time 10.00am-3.30pm with additional hours as and when required to cover staff absence. Potential future opportunity for additional days.

**Job Start:** Monday 8th January 2018

## About the Role

We are looking to appoint a motivated and enthusiastic Catering Assistant to join our busy team. You will assist the Catering Manager and wider catering team with all aspects of food service, kitchen hygiene and other duties associated with the running of the kitchen. You will ensure that a high standard of hygiene is maintained in the kitchen and dining area at all times. No experience is required as full training will be provided. Ability to work effectively within a team is essential.

To apply, please visit the school's website and download a CES School Support Staff application form ([www.holycross.kingston.sch.uk](http://www.holycross.kingston.sch.uk)). Please refer to the 'Notes to Applicants' document (which can also be found on the school website) when completing your application to ensure all required forms are submitted. Please submit applications to the Headteacher's PA, Mrs Silvana Saragosa-Voysey ([apply@holycross.kingston.sch.uk](mailto:apply@holycross.kingston.sch.uk)). For further information regarding this post, please contact the Catering Manager Ms Joanne Da Costa ([jdacos6@holycross.kingston.sch.uk](mailto:jdacos6@holycross.kingston.sch.uk)).

**We reserve the right to appoint at any stage in the recruitment process.**

## Safer Recruitment Statement

The school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

An enhanced DBS check and satisfactory references will be required prior to the commencement of this post. We welcome applications from all members of the community.

## Interviews and Closing Date

**Closing Date:** 9.00am Thursday 14th December 2017

**Interviews:** Monday 18th December 2017

