



Harrytown Catholic High School

HLTA

Requirements of the role

Essential

- Level 2 qualifications in English & Maths
- Educated at NVQ Level 2 in learning support or equivalent qualifications/experience
- Basic knowledge of First Aid and understanding of the school
- Good understanding of the school curriculum
- Knowledge of literacy / numeracy strategies

- Ability to use clear language to communicate information unambiguously and to listen effectively
- Ability to overcome communication barriers with children and adults
- Ability to consult with young people and their families and carers and other adults
- Ability to understand and support young people with SEND
- Willingness to undertake training required for the role
- Good communication and presentation skills
- Commitment to continued professional development
- Competence in the skills of networking, counselling, facilitating and developing others
- Ability to develop positive relationships with students, parents and colleagues.
- Ability to engage in joint goal setting with the individual young person as part of the learning action planning process
- Understand and implement the school's behaviour management policy
- Understand and support the importance of physical and emotional wellbeing
- Understanding and knowledge of Pastoral work in schools and intervention strategies
- Awareness of safeguarding processes and responsibilities
- Commitment to supporting the Catholic ethos of the school.
- Commitment to the success and well-being of all students.
- Understands and actively supports the schools policies and procedures
- Ability to meet the schools standards of presentation and attendance
- A willingness to be flexible in a changing environment
- Communicating effectively
- Being pupil and family focused
- Effective team working
- Personal organisation and effectiveness
- Personal development
- Making the most of IT systems and services



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Desirable

- Additional qualifications related to education
- Recent experience of working with young people and families in a Catholic School
- Experience of working with young people who have social, emotional and/or mental health needs
- The ability to inspire and motivate students
- Proven record of dealing effectively with behaviour management issues.
- Experience of strategies for raising pupil attainment
- Knowledge self-review procedures
- Knowledge of the TAC/TAF process
- Knowledge of SEND
- Knowledge of the annual review of EHCP process
- Play an active part in the wider school community
- A practising Catholic with a supportive faith reference