LIVINGSTONE ACADEMY
BOURNEMOUTH
AN ASPIRATIONS ACADEMY

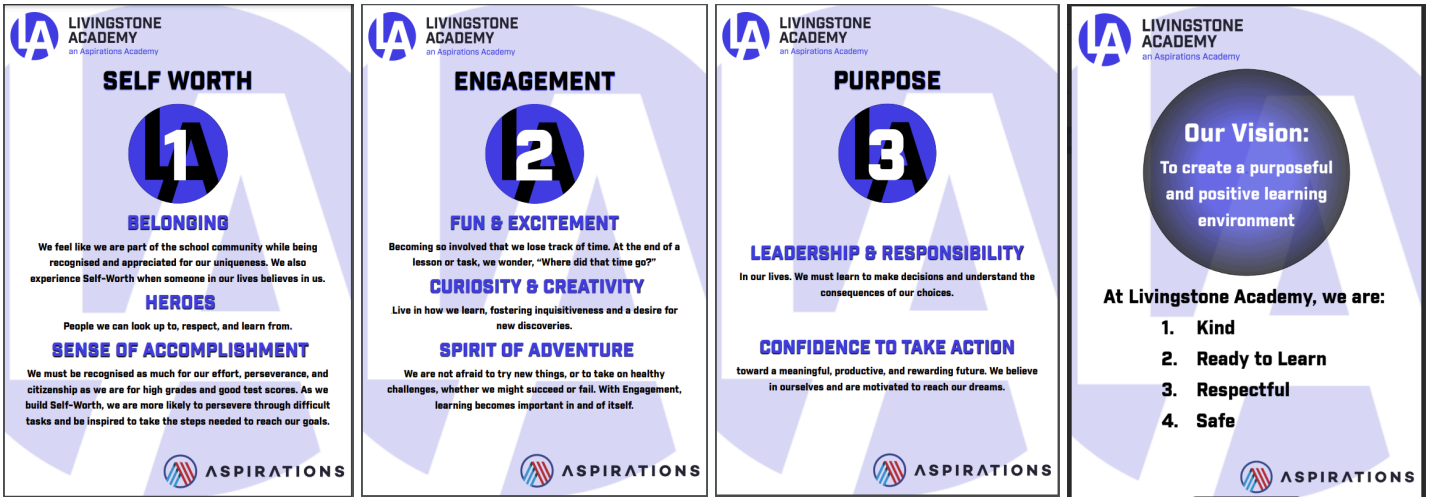
MADEIRA ROAD, BOURNEMOUTH, BH1 1QL

WWW.LIVINGSTONE-ASPIRATIONS.ORG
EMAIL: OFFICE@LIVINGSTONE-ASPIRATIONS.ORG

Primary Learning Support Assistant

We are looking to recruit an exceptional candidate for the role of Primary Learning Support Assistant to join our growing team at Livingstone Academy Bournemouth.

Contract type: Permanent.
Hours: 32.5 hours per week. 39 weeks per year. Mon - Fri. 8:15am - 3:15pm.
Full Time Equivalent: 0.752 FTE
Salary: Grade D (points 5-6): £17,672 - £18,048 per annum



We are looking to appoint a highly motivated, creative and enthusiastic person to join our happy, successful and forward-thinking school. We need colleagues who are ready to think big, improvise and learn alongside students; people who will strive to reach students in a flexible, progressive environment, which breaks the traditional walls between school and the world outside.

We are looking to recruit an exceptional candidate for the role of Learning Support Assistant to join our growing team at Livingstone Academy. The successful candidate will be responsible for supporting access to learning for students and provide general support to the teacher in the management of the classroom, individual students or groups of students who may have particular requirements. The LSA will play a key part in supporting students and staff to achieve the best possible outcomes for our students.

We can offer the right candidate:

- happy, well-motivated and engaged children, who are keen to learn;
- an experienced, hardworking and supportive team;

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- a fun, friendly and supportive staff;
- pupils with excellent attitudes to learning and outstanding behaviour;
- wide opportunities and specialist training for professional development within our Trust;
- a proactive approach to staff well-being, work-life balance and care for each person as an individual;
- an impressive new school building and stimulating learning environments.

If you:

- want to inspire future generations;
- have high expectations and a commitment to ensuring all children succeed;
- wish to work in a happy, friendly school with a positive attitude;
- work well in a team to support and learn from others;
- are able to bring energy and enthusiasm to the role.

Livingstone Academy and Aspirations are committed to children's safety and safeguarding; DBS disclosure requirements will apply to this post. View our Child Protection Policy on the school website. Aspirations Academies Trust and Livingstone Academy are committed to safeguarding and promoting the welfare of children and young people and require all staff and volunteers to share and demonstrate this commitment.

The successful candidate will be required to demonstrate that they meet the essential elements of the person specification and will be subject to pre-employment checks including a health check, and Enhanced DBS check and satisfactory references.

If you fit the qualifications above and are looking for a forward-thinking, innovative institution that embodies visionary leadership and embraces diversity, then LAB is the place for you!

Please do not hesitate to contact us. We would love to meet you and show you around our amazing Academy site. Please contact our office by email office@livingstone-aspirations.org, if you have any questions about this role.

I look forward to hearing from you and reading your application.

Kind regards,

Mr Loren Tharme
Principal

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Primary Learning Support Assistant

The Learning Support Assistant will:

- Work with class teachers to raise the learning and attainment of pupils
- Promote pupils' independence, self-esteem and social inclusion
- Give support to pupils, individually or in groups, so they can access the curriculum, take part in learning and experience a sense of achievement
- Lead planned interventions as directed by the class teacher
- Be responsible for children at lunchtime and playtime as needed
- Safeguard children and adhere to the rules of confidentiality
- Work with children with SEND needs or a group of children as instructed by the class teacher to ensure inclusion for all children
- Support whole class teaching and learning alongside an additional TA support (for short periods) as necessary
- Uphold the vision and values of the academy and be an exceptional role model in all aspects of their work and conduct
- Keep children safe and adhere to the safeguarding policy and guidelines with KCSIE

Teaching and learning:

- Demonstrate an informed and efficient approach to teaching and learning by adopting relevant strategies to support the work of the teacher and increase achievement of all pupils including, where appropriate, those with special educational needs and disabilities (SEND) and challenge children at all levels to achieve their very best
- Promote, support and facilitate inclusion by encouraging participation of all pupils in learning and
- Use effective behaviour management strategies consistently in line with the school's policy and procedures
- Support class teachers with maintaining good order and discipline among pupils, managing behaviour effectively to ensure a good and safe learning environment
- Organise and manage teaching space and resources to help maintain a stimulating and safe learning environment
- Observe pupil performance and pass observations on to the class teacher
- Supervise a class (with an additional adult) if the teacher is temporarily unavailable
- Use IT skills to advance pupils' learning
- Undertake any other relevant duties given by the class teacher
- Accompany and support pupil(s) on outings from school as necessary

Planning

- Contribute to effective assessment and planning by supporting the monitoring, recording and reporting of pupil performance and progress as appropriate to the level of the role
- Read, understand and deliver appropriate lesson plans
- Prepare the classroom for lessons alongside the teacher

Working with colleagues and other relevant professionals

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- Communicate effectively with other staff members and pupils, and with parents and carers under the direction of the class teacher
- Communicate their knowledge and understanding of pupils to other school staff and education, health and social care professionals, so that informed decision making can take place on intervention and provision
- With the class teacher, keep other professionals accurately informed of performance and progress or concerns they may have about the pupils they work with
- Understand their role in order to be able to work collaboratively with classroom teachers and other colleagues, including specialist advisory teachers
- Collaborate and work with colleagues and other relevant professionals within and beyond the school
- Develop effective professional relationships with colleagues
- Adhere to the strict rules of confidentiality and respect
- Adhere to the Staff Code of Conduct and the policies of Ocean Academy

Whole-school organisation, strategy and development

- Contribute to the development, implementation and evaluation of the school's policies, practices and procedures, so as to support the school's values and vision
- Make a positive contribution to the wider life and ethos of the school

Health and safety

- Promote the safety and wellbeing of pupils, and help to safeguard pupils' well-being by following the requirements of Keeping Children Safe in Education and our school's child protection policy
- Look after children who are upset or have had accidents
- Be vigilant when on playground duty or on school trips
- Attend to minor accidents at school (where appropriate training has been given) and supervise unwell children

Professional development

- Help keep their own knowledge and understanding relevant and up-to-date by reflecting on their own practice, liaising with school leaders, and identifying relevant professional development to improve personal effectiveness
- Take opportunities to build the appropriate skills, qualifications, and/or experience needed for the role, with support from the school
- Take part in the school's appraisal procedures
- Undertake training and attend INSET days in accordance with contractual requirements.

Personal and professional conduct

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- Uphold public trust in the education profession and maintain high standards of ethics and behaviour, within and outside the academy
- Have proper and professional regard for the ethos, policies and practices of the school, and maintain high standards of attendance and punctuality
- Demonstrate positive attitudes, values and behaviours to develop and sustain effective relationships with the school community
- Respect individual differences and cultural diversity
- Adhere to whole academy policies and procedures, including the staff code of conduct.