

EMPLOYMENT APPLICATION FORM

(Please complete all sections.)

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| **Applicant Details:** | | | | | | | | | | | | |
| Position Applied for : | | | | | Department : | | | | | | | |
| Given Names *(as in passport):* | | | | | Surname /Family Name: | | | | | | | |
| Date of Birth: | | | Place of Birth: | | | | | | Country of Birth: | | | |
| Nationality: | | | | | Second Nationality *(dual nationality if applicable)*: | | | | | | | |
| Passport No.: | | Issue Date: | | | | Place of Issue: | | | | Expiry Date: | | |
| Marital Status: | | | | | Religion & Sect: | | | | | | | |
| Email id : | | | | | | | | | | | | |
| **Contact details in Home Country:** | | | | | | | | | | | | |
| Full Address: | | | | | | | | | | | | |
| Telephone No: | | | | | | Mobile No: | | | | | | |
| **Contact details in UAE *(if applicable):*** | | | | | | | | | | | | |
| Full Address: | | | | | | | | | | | | |
| Telephone No: | | | | | | Mobile No: | | | | | | |
| **Family & Passport Details: *(please use dd-mmm-yyyy format for all date fields)*** | | | | | | | | | | | | |
|  | Full Name as in Passport | | | Date of Birth | | | | Passport Number | | | Will reside with you in the UAE? Yes/No | |
| Spouse |  | | |  | | | |  | | |  | |
| Dependant 1 |  | | |  | | | |  | | |  | |
| Dependant 2 |  | | |  | | | |  | | |  | |
| Dependant 3 |  | | |  | | | |  | | |  | |
| **Parents Details:** | | | | | | | | | | | | |
| Mother’s Full Name: | | | | | | Father’s Full Name: | | | | | | |
| Nationality: | | | | | | Nationality: | | | | | | |
| Place & Date of Birth: | | | | | | Place & Date of Birth: | | | | | | |
| Occupation: | | | | | | Occupation: | | | | | | |
| Place of Work: | | | | | | Place of Work: | | | | | | |
| **Details of Previous Travel to the UAE:** | | | | | | | | | | | |  |
| Date & Port of Entry: | | | | | | | Sponsor Upon Entry: | | | | |  |
| **Covid 19 vaccination status:** | | | | | | | Name of Vaccine: | | | | |  |
| Date of Booster shot taken : | | | | | | | If not vaccinated -exemption details : | | | | |  |

**Current Employment:**

Present occupation

Salary

Length of service with current employer

Notice period required

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| **Employment History:** (most recent first) Please detail any gaps in employment e.g. travelling, or looking  after children. | | | |
| **Employment dates** | **Employer (inc address)** | **Position held** | **Reason for leaving** |
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**Please continue on a separate sheet if necessary.**

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| **References:** Please give the name, address and telephone number of two contactable referees, one of whom must be your most recent employer. References will not be accepted from relatives or from people writing  solely in the capacity of friends. Please note any previous employer may be approached for a reference. | |
| Name Address  Phone no Occupation Capacity known E mail address | Name Address  Phone no Occupation Capacity known E mail address |

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| --- | --- | --- | --- |
| **Education, Qualification and Training:** | | | |
| School | Qualification | Grade | Date |

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| --- | --- | --- | --- |
|  |  |  |  |
| University/College | Qualification | Grade | Date |
| Teaching Qualification /PGCE /QTS |  |  |  |

**Please continue on a separate sheet if necessary.**

**Other skills:** Please list any other skills or interests relevant to the post.

**Please continue a separate sheet if necessary.**

**A letter of application containing an account of your suitability for this post should accompany this form.**

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| **Please provide your DFE reference number:**  **Do you have a Qualified Teacher (QTS) status?** Yes No **Are you registered with the GTC for England?** Yes No **Mention N/A if not applicable:** |
| **Are there any restrictions to your residence in the UK that might affect your right to take up employment in the UAE?**  Yes No  **Mention N/A if not applicable:** |
| **If yes to the above, are there any factors that would restrict your ability to obtain a valid work permit? Give details.** |

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| **If you are related to any existing employees, pupils or governors of Brighton College UK or Brighton College Abu Dhabi, please state the relationship:** |
| **Mention N/A if not applicable:** |

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| **Do you consider yourself to have a disability?** Yes No |
| **If so, do you require any special arrangements to enable you to attend interview?** |
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| **Do you consider yourself to have any of the medical condition as listed below ?**   * Diabetes Mellitus Yes No * Hypertension Yes No * Active Asthma Yes No * Cardiac Disease Yes No * Liver Disease Yes No * Autoimmune disease Yes No * Other chronic illnesses that could define them as high risk. Yes No |
| **If so, do you require any special arrangements to enable you to attend interview?** |
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| **Health record:**  Please estimate the number of days’ absence taken due to sickness in the last two years: |

I hereby declare that I am not on the ISA Barred List (List 99), disqualified from working with children, or subject to sanctions imposed by a regulatory body, e.g. the General Teaching Council (GTC), and have no convictions, cautions, or bind-overs. Alternatively, if applicable, details regarding my record have been attached in a sealed envelope marked confidential.

I confirm that the information given on this form is, to the best of my knowledge, true. Any false statement may be sufficient cause for rejection or, if employed, dismissal.

I agree that Brighton College Abu Dhabi reserves the right to require me to undergo a medical examination. I agree that this information will be retained in my personnel file during employment and for up to six years thereafter, and I understand that the information will be processed in accordance with the UK Data Protection Act.

**Signed:**

**Date:**

**I hereby declare that the information given on this application form is true and accurate.**

**Signed: Date:**

This post is exempt from the Rehabilitation of Offenders Act. Brighton College is committed to safeguarding and promoting the welfare of children; all successful applicants will be subject to an enhanced DBS disclosure.

Brighton College Abu Dhabi is an Equal Opportunities Employer.

Brighton College Abu Dhabi is committed to safeguarding and promoting the welfare of children and young people and expects all its employees and volunteers to share this commitment. All employees resident in the UAE are subject to the laws of the United Arab Emirates and the regulations of the Department of Education and Knowledge (ADEK)

*April 2018*