**RECRUITMENT MONITORING FORM**

The Marist School is committed to ensuring that applicants and employees from all sections of the community are treated equally and not discriminated against on the grounds of gender, colour, race, nationality, marital or civil partnership status, religion or belief, sexual orientation, disability or age.

This form assists us in monitoring who is applying for employment with us, our adherence to equal opportunities best practice and our progress towards identifying any barriers to diversity among our workforce. These objectives comply with the requirements of the Equality Act.

We would be grateful if you would fill in this form and return it with your Application. This form is used solely for monitoring purposes. It will be kept securely and not issued to those involved in the recruitment process. You are not obliged to answer all the questions but the more information you supply, the more effective our monitoring will be. All information supplied will be treated in the strictest confidence. Thank you for your assistance.

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| **RECRUITMENT MONITORING INFORMATION** | | | |
| Post title applied for: | | School: Preparatory / Senior / Schools | |
| First name(s): | | Surname: | |
| **1. Gender** | | | |
| Male □ | Female □ | |  |
| **2. Marital Status** | | | |
| Single / Married / Other *(please specify)* | | | |
| **3. Age** | | | |
| Date of Birth : | | | |
| **4. Country of Birth** | | | |
| Please specify: | | | |
| **6. Religion or Belief** | | | |
| □ None  □ Christian (including Church of England, Catholic, Protestant / All other Christian denominations  □ Buddhist  □ Hindu  □ Jewish  □ Muslim  □ Sikh  □ Any other | | | |
| **5. Ethnic Origin** | | | |
| Completion of this section will help us fulfil our general duty under the Race Relations (Amendment) Act 2000 to eliminate unlawful discrimination, to promote equality of opportunity and promote good relations between people of different racial groups, and our specific duty under the Act to monitor, by reference to racial group, applicants for employment and staff in post. THE INFORMATION PROVIDED WILL BE USED FOR MONITORING AND STATISTICAL PURPOSES ONLY. The categories below are in line with the Commission of Racial Equality guidance. | | | |
| a. White  □ British □ English □ Scottish □ Welsh □ Irish □ Any other white background  Please specify | c. Asian, Asian British, Asian English  Asian Scottish or Asian Welsh  □ Bangladeshi  □ Indian  □ Pakistan  □ Any other Asian background  Please specify | | e. Chinese, Chinese British, Chinese  English, Chinese Scottish or  Chinese Welsh  □ Chinese □ Any other Chinese background  Please specify |
| b. Black, Black British, Black English  Black Scottish or Black Welsh  □ African □ Caribbean □ Any other Black background  Please specify | d. Mixed  □ White & Asian  □ White & Black African  □ White & Black Caribbean  □ Any other mixed background  Please specify | | f. Other Ethnic Group  □ Other ethnic group  Please specify |

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| **7. Disability Monitoring - *This does not form part of the selection process.*** |
| Definition of disability: *'a physical or mental impairment which has a substantial and long term effect on a person's ability to carry out normal day to day activities'*. An effect is long-term if it has lasted, or is likely to last, over 12 months or for the rest of the life of the person affected. |
| Do you have a disability, long-term illness (mental or physical), on-going medical condition or treatment that we should be aware of? Yes □ No □ |
| Please give brief details of your disability and any reasonable adjustments you anticipate we would need to make to your workplace or equipment to undertake the duties outlined in the job description or that you consider necessary to attend interview. |
| If you are registered disabled, please state your number: |

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| **DATA PROTECTION ACT 1998** |
| I hereby give my consent for the Recruitment Monitoring Information provided as part of this application to be held on computer or other relevant filing systems and to be shared with other accredited organisations or agencies in accordance with the Data Protection Act 1998. |
| Signature:  Date: |